



Minutes of the meeting of Kippax Parish Council's Village Services Committee held Tuesday 12th August at 6.30pm at St Mary's Lower Church Hall.

To be approved at the Village Services Committee meeting to be held Tuesday 9th September 2025

Present: Councillor D. Martin, Councillor D. Armitage, Councillor G. Peason, Councillor A. Parker, Councillor S. Shannon, Councillor M. Oldfield, and D. Meir (Clerk)

Absent: Councillor M. Eyre and Councillor L. Eyre

024/VS/2526. Apologies:

- a. To note apologies received
Apologies were received from Councillor M. Eyre and Councillor L. Eyre
- b. To approve any reasons for absence
It was resolved to approve the reasons for absence

025/VS/2526. To Note any Declarations of Interest:

- a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests.
None
- b. To approve dispensation requests
None

026/VS/2526. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Village Services Committee may do so.

PLEASE NOTE: Total time limit for this item is 10 minutes.

None

027/VS/2526. Meeting Minutes

- a. To approve the minutes of the meeting of Village Services Committee held 8th July 2025 as a true and accurate record of that meeting.
It was resolved to approve the
It was resolved to approve the minutes of the meeting of Village Services Committee held 8th July 2025 as a true and accurate record of that meeting.

028/VS/2526. Issues raised

- a. To receive information and updates and consider further actions on outstanding issues as listed on the spreadsheet
The spreadsheet was reviewed, and actions were noted.
- b. To consider additional items raised by residents since the last meeting and the way forward
It was reported
It was reported that the footpath on Kippax Common playground is cracking, and it has been reported to LCC.
It was reported that the pavement at the main gates to the War Memorial is breaking up and it was agreed that Councillor A. Parker will report it to LCC

029/VS/2526. Caretaker

- a. To receive an update on the work of the caretaker and consider any proposals for jobs to be allocated to the caretaker
It was resolved to ask the caretaker to clear up the broken glass at the entrance to the Welfare.
- b. To receive a report on the servicing of the caretaker's equipment
It was reported that the annual servicing of the caretaker equipment has now been completed at a cost of £461.49

030/VS/2526. Special projects

- a. To consider the proposed locations for bee hives in the village and agree any actions
Ongoing
- b. To consider and approve the proposal provide better information about the location of defibrillators
It was resolved to promote the Defib Finder website and the KPC defib map on the KPC website and Facebook. Councillor D. Armitage will prepare a new KPC defib map for approval.
It was agreed to review the age of defibrillators and consider when they will need replacing, with the replacement of the defibrillator at the library to be considered at the next meeting.
Any proposals for additional defibrillators in the village are to be brought back to the Committee for consideration.

031/VS/2526. 2026 Calendar

- a. To receive an update on the 2026 Calendar and agree any actions
The calendars have now been received.
It was resolved to distribute them at the beginning of October. Clerk to provide Councillor Martin with the list of outlets.
- b. To approve the poster to advertise the Calendar
It was resolved to approve the poster

032/VS/2526. Communications

- a. To review the schedule of information on planned activities to be shared across social media and the website consider any additions
No additions were proposed.

033/VS/2526. Next meeting

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
 - **Replacement of the defibrillator at the library**
- b. To confirm the date for the next meeting of Village Services Committee as Tuesday 9th September 2025 at 6:30pm.
It was resolved to confirm the date for the next meeting of Village Services Committee as Tuesday 9th September 2025 at 6:30pm.