



Minutes of the Youth and Leisure Committee Meeting held Tuesday 1st July at 7pm in St. Mary's Lower Church Hall

To be approved at the Youth and Leisure Committee Meeting to be held on Tuesday 5th August 2025

Present: Councillor M. Eyre, Councillor L. Eyre, Councillor J. Almond, Councillor S. Shannon, Councillor C. Pearson, Councillor J. Purcell, A Pickersgill, one member or the public and D Meir (Clerk).

Absent: Councillor D. Martin, Councillor J. Mawson

015/YL/2526 Apologies

- a. To note apologies received
Apologies were received from Councillor D. Martin and Councillor J. Mawson
- b. To approve any reasons for absence
It was resolved to approve the reasons for absence.

016/YL/2526. To Note any Declarations of Interest

- a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests
None
- b. To approve dispensation requests
None

017/YL/2526. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Youth and Leisure Committee may do so.

PLEASE NOTE: Total time limit for this item is 10 minutes.

Nothing raised

018/YL/2526. Meeting Minutes

- a. To approve minutes of the meeting of the Youth and Leisure Committee held on 3rd June 2025 as a true and accurate record of that meeting.
It was resolved to approve the minutes of the meeting of the Youth and Leisure Committee held on 3rd June 2025 as a true and accurate record of that meeting.

019/YL/2526. Kippax Common

- a. To receive an update on the proposed footpath and agree any actions
The LCC Parks Department are seeking two more quotes for the footpath.
It was resolved to advise them that KPC has £62k of funding available for the footpath.

020/YL/2526. Community Gala

- a. To receive an update on the stalls that attended the Gala
It was reported that there was a good turnout with all stalls that were booked turning up.

- b. To receive feedback from the event and agree any actions
It was suggested that four speakers might be needed for future events so the entertainment can be heard at all corners of the field. Councillor Martin and Councillor Glynn will lead on the proposal to purchase additional speakers for events.
It was also suggested that the start time should be later at noon.
It was reported that it worked better without the fairground and that the stage location was better, but it was disappointing that Viva Voix cancelled due to the poor weather forecast.
It was reported that the KPC tombola and hook a duck did well raising funds for the pantry.
An offer of plastic ducks was considered, and **it was resolved** that they were not needed.

021/YL/2526. Scarecrow Festival

- a. To receive feedback from the event and agree any action
It was reported that the Scarecrow Festival had not gone well with entries and voting numbers low. It was suggested that it needs to be run by two people and that the voting system needs to be changed in future.
The winners were all groups, who have been provided with cash into their bank accounts rather than vouchers as prizes. It was also suggested that prizes do not need to be given and to consider giving a certificate or trophy in future.

022/YL/2526. 80th VJ Day Anniversary events on 15th August

- a. To consider and approve the arrangements for the morning flag raising event
It was resolved to approve the arrangements for the flag raising event at 9am, with wreath laying, which will be open to all groups. KPC will lay its existing wreath.
- b. To consider and approve inviting notable attendees to the morning flag raising event
It was resolved to invite Deputy Lieutenant Stan Hardy, Ward Councillors, Kier Mather MP and the British Legion to attend.
- c. To appoint a Safeguarding Lead for the morning flag raising event
It was resolved to approve Councillor M. Eyre as the Safeguarding Lead.
- d. To review and approve the Event Application for the morning flag raising event
It was resolved to approve the Event Application
- e. To review and approve the Event Plan for the morning flag raising event
It was resolved to approve the Event Plan
- f. To review and approve the Risk Assessment for the morning flag raising event
It was resolved to approve the Risk Assessment
- g. To consider and approve the arrangements for the evening beacon lighting event
It was resolved to approve the arrangements for the beacon lighting event, with the beacon being lit at 8pm at the War Memorial.
- h. To consider and approve the provision of refreshments at the evening beacon lighting event
It was resolved to invite the coffee van to provide refreshments and request a donation from them for the Community Pantry
- i. To consider and approve the provision of entertainment at the evening beacon lighting event
It was resolved to invite Viva Voix to sing and the Bugler to play the Last Post if the British Legion consider it is appropriate to play it.
- j. To consider and approve inviting notable attendees to the evening beacon lighting event
It was resolved to invite Deputy Lieutenant Kevin Sharp, Ward Councillors, Kier Mather MP and the British Legion to attend.
- k. To appoint a Safeguarding Lead for the evening beacon lighting event
It was resolved to approve Councillor M. Eyre as the Safeguarding Lead.

- l. To review and approve the Event Application for the evening beacon lighting event
It was resolved to approve the Event Application
- m. To review and approve the Event Plan for the evening beacon lighting event
It was resolved to approve the Event Plan
- n. To review and approve the Risk Assessment for the evening beacon lighting event
It was resolved to approve the Risk Assessment
- o. To consider and approve posters for the events
Councillor S. Shannon will prepare the posters for approval at the Full Council meeting on 17th July

023/YL/2526. Wildlife Garden Competition

- a. To receive an update on the arrangements for a wildlife garden competition and agree any actions
It was resolved to promote the event on Facebook now.

024/YL/2526. Tennis

- a. To receive an update on the digital lock, emergency gate and signage at the Brigshaw Lane tennis courts and agree any actions
It was noted that the digital lock and signage are ok, but emergency gate has not yet been done.
It was resolved to approve the poster advertising how to book subject to the spelling correction.
- b. To receive an update on the summer tennis sessions and approve the booking form
It was resolved that it was too late to change the booking for this year but to look at booking directly with the coach for next year.
It was resolved to approve the booking form without the request for a donation and to allow only one session to be booked.
Councillor M. Oldfield go and check each session.
- c. To consider and approve the poster for the summer tennis sessions
It was resolved to approve the poster

025/YL/2526. Communications

- a. To review the schedule of information on recent activities to be shared across Facebook, Instagram and the KPC website and agree any additions
Nothing to add

026/YL/2526. Next meeting

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
 - **Spooky House Competition**
- b. To confirm the date of the next meeting of the Youth and Leisure Committee as Tuesday 5th August 2025 at 7pm
It was resolved to confirm the date of the next meeting of the Youth and Leisure Committee as Tuesday 5th August 2025 at 7pm