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Minutes of the meeting of Kippax Parish Council's Village Services Committee held Tuesday 10<sup>th</sup> June at 6.30pm at St Mary's Lower Church Hall

**Approved at the Village Services Committee meeting held Tuesday 8<sup>th</sup> July 2025**

**Present:** Councillor M. Eyre, Councillor D. Martin, Councillor D. Armitage, Councillor G. Peason, Councillor A. Parker, Councillor S. Shannon, one member of the public and D. Meir (Clerk)

**Absent:** None

**001/VS/2526. Appointments:**

- a. To receive nominations and elect a Chair  
**It was resolved to elect Councillor M. Eyre as Chair**
- b. To receive nominations and elect a Vice- Chair  
**It was resolved to elect Councillor D. Martin as Vice Chair**
- c. To receive nominations and elect a member to be Liaison Councillor for the Caretaker  
**It was resolved to elect Councillor M. Eyre as the Liaison Councillor for the Caretaker.**

**002/VS/2526. Apologies:**

- a. To note apologies received  
**None**
- a. To approve any reasons for absence  
**None**

**003/VS/2526. To Note any Declarations of Interest:**

- a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests.  
**None**
- b. To approve dispensation requests  
**None**

**004/VS/2526. Public Participation**

Members of the public who wish to speak regarding an item within the remit of the Village Services Committee may do so.

PLEASE NOTE: Total time limit for this item is 10 minutes.

**Nothing raised**

**005/VS/2526. Meeting Minutes**

- a. To approve the minutes of the meeting of Village Services Committee held 12<sup>th</sup> May 2025 as a true and accurate record of that meeting.  
**It was resolved to approve the minutes of the meeting of Village Services Committee held 12<sup>th</sup> May 2025 as a true and accurate record of that meeting.**

**006/VS/2526. Issues raised**

- a. To receive information and updates and consider further actions on outstanding issues as listed on the spreadsheet

The spreadsheet was reviewed, and no further actions were required

- b. To consider additional items raised by residents since the last meeting and the way forward  
The overgrown hedge on Gibson Lane was raised and it was agreed that Councillor M. Eyre will report it.

**007/VS/2526. Caretaker**

- a. To receive an update on the work of the caretaker and consider any proposals for jobs to be allocated to the caretaker  
An update on the work of the caretaker was received and no proposals for additional jobs were made.

**008/VS/2526. Special projects.**

- a. To consider the proposed locations for bee hives in the village and agree any actions  
Councillor Martin is continuing to investigate potential locations for bee hives.
- b. To receive an update on the proposals to tidy up the area at the bottom of Apple Tree Lane and agree any actions  
It was reported that nothing can be done to tidy up the area.

**009/VS/2526. High Street Flags**

- a. To consider and approve putting up Pride Flags in June  
It was resolved to approve putting up Pride Flags in June
- b. To consider and approve putting up the Disability Pride Flag at the Library in July  
It was resolved to approve putting up the Disability Pride Flag at the Library in July
- c. To consider and approve the Youth and Leisure Committees recommendation to put up half Yorkshire flags and half Union Jack flags in August  
It was resolved to approve putting up half Yorkshire flags and half Union Jack flags in August
- d. To consider and approve putting up Remembrance Flags for Remembrance Day  
It was resolved to approve putting up Remembrance Flags for Remembrance Day
- e. To consider and approve putting up the Christmas Flags for the Christmas Lights on Event in November  
It was resolved to approve putting up the Christmas Flags for the Christmas Lights on Event in November

**010/VS/2526. Communications**

- a. To review the schedule of information on planned activities and approve information to be shared across Facebook, Instagram and the KPC website  
To consider adding World Cup flags to the schedule for next year.

**011/VS/2526. Next meeting**

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting  
None
- b. To confirm the date for the next meeting of Village Services Committee as Tuesday 8<sup>th</sup> July 2025 at 6:30pm.  
It was resolved to confirm the date for the next meeting of Village Services Committee as Tuesday 8<sup>th</sup> July 2025 at 6:30pm.

Signed: *M Eyre*

Date: 8<sup>th</sup> July 2025