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Minutes of the Youth and Leisure Committee Meeting held Tuesday 6th May at 7pm in the Valley Ridge Community Centre.

Approved at the Youth and Leisure Committee Meeting held on Tuesday 3rd June 2025

Present: Councillor M. Eyre, Councillor D. Martin, Councillor L. Eyre, Councillor J. Almond, Councillor S. Shannon, Councillor C. Pearson, Councillor J. Purcell, Councillor J. Mawson and D Meir (Clerk).

Absent: Councillor H. Richardson, Councillor P. Eyre and A Pickersgill

116/YL/2425 Apologies

- a. To note apologies received
Apologies were received from Councillor H. Richardson, Councillor P. Eyre and A Pickersgill
- b. To approve any reasons for absence
It was resolved to approve the reasons for absence.

117/YL/2425. To Note any Declarations of Interest

- a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests
None
- b. To approve dispensation requests
None

118/YL/2425. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Youth and Leisure Committee may do so.

PLEASE NOTE: Total time limit for this item is 10 minutes.

None present

119/YL/2425. Meeting Minutes

- a. To approve minutes of the meeting of the Youth and Leisure Committee held on 1st April 2025 as a true and accurate record of that meeting.
It was resolved to approve the minutes of the meeting of the Youth and Leisure Committee held on 1st April 2025 as a true and accurate record of that meeting.

120/YL/2425. Kippax Common

- a. To receive an update on the proposed footpath and agree any actions
No progress to report

121/YL/2425. Community Gala

- a. To review and approve the online booking applications received for the stalls
It was resolved to approve the additional stallholder applications subject to receipt of insurance and food hygiene certificates where applicable. It was reported that there are now 18 stalls and food vendors approved.
It was resolved to request that stallholder fees are now paid, where applicable.

It was resolved to approve accepting any further applications subject to review of their suitability by Councillor M. Eyre and Councillor D. Martin and them providing insurance certificates and food hygiene certificates for food vendors.

- b. To receive an update on the booking of entertainers and approve the entertainment schedule
It was reported that a performer has pulled out. It was resolved to approve inviting alternative performers.
- c. To receive an update on the Body of Persons License application.
This is being progressed.
- d. To approve the inflatables to be provided by Breeze.
It was resolved to approve the five inflatables offered by Breeze.
- e. To consider the information from North West Event Services on inflatables and entertainment they can supply and approve any to be provided
It was resolved not to order any inflatables or entertainment from North West Event Services.
- f. To receive an update on food vendors for the event and agree any actions
It was reported that a new insurance certificate has been requested from the Coffee Van as the existing one ran out at the beginning of May.
- g. To receive an update on the Event Application
The renewed insurance certificate has been sent to them, and a response is awaited.
- h. To approve the cost of banners
It was resolved to approve ordering 2 banners and a sign for the Parish Council tombola stall from Digital Printing at a cost of £21 each.
- i. To consider any other arrangements for the Gala and agree any actions
None

122/YL/2425. Scarecrow Festival

- a. To receive an update on the arrangements and agree any actions
The posters for the event are in the noticeboards.

123/YL/2425. 80th VE Day Anniversary Beacon Lighting event

- a. To receive confirmation of insurance for the coffee van
A new insurance certificate has been requested as the existing one ran out at the beginning of May.
- b. To receive an update on the Event Application for the event
The renewed insurance certificate has been sent to them, and a response is awaited.
- c. To consider any other arrangements for the event and agree any actions
Volunteers are requested to help set up for the events from 8:30pm.

124/YL/2425. Wildlife Garden Competition

- a. To review and approve the poster for the competition
It was resolved to approve the poster and to print it A5 size and laminate it for the noticeboards.
- b. To consider and approve any other arrangements for a wildlife garden competition.
None

125/YL/2425. Tennis

- a. To receive an update on the installation of the digital lock and emergency gate on the Brigshaw Lane tennis courts and agree any actions
It was reported that the digital lock has been fitted, the instruction sign is up, and it will go live on 12th May. It was resolved to approve Councillor D. Martin to do a poster to advertise the equipment available on loan from the Parish Council.

- b. To consider and approve providing summer tennis sessions

It was resolved to approve the provision of summer tennis sessions for three age groups on four Saturday Mornings in the Summer at a cost of £500 and for Councillor D. Martin to manage the bookings.

It was resolved not to charge for the sessions but to ask for a voluntary donation.

Councillor M. Eyre will confirm the dates for the sessions and the number of participants per session.

126CP/2425. Terms of Reference

- a. To consider the proposed amendments to the Community Pantry Committee terms of reference and make recommendation to Full Council

It was resolved to recommend to Full Council to approve the proposed amendments to the Community Pantry Committee terms of reference

127/YL/2425. Communications

- a. To consider and approve a schedule of information on recent activities to be shared across Facebook, Instagram and the KPC website.

It was resolved to defer this to Full Council for consideration and to include activities for all Committees.

128/YL/2425. Next meeting

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
None

- b. To confirm the date of the next meeting of the Youth and Leisure Committee as Tuesday 3rd June 2025 at 7pm

It was resolved to confirm the date of the next meeting of the Youth and Leisure Committee as Tuesday 3rd June 2025 at 7pm

Signed: *M Eyre*

Date: 3rd June 2025