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Minutes of the meeting of Kippax Parish Council's Village Services Committee held Monday 14<sup>th</sup> April at 6.30pm at Valley Ridge Community Centre.

**Approved at the Village Services Committee meeting held Monday 12<sup>th</sup> May 2025**

**Present:** Councillor D. Martin, Councillor M. Eyre, Councillor G. Peason, Councillor A. Parker and Councillor S. Shannon

**103/VS/2425. Minute taking**

- a. To approve who will take the minutes in the Clerk's absence  
**It was resolved to approve Councillor Martin to take the minutes**

**104/VS/2425. Chairman and Vice Chairman**

- a. To receive nominations and elect a new Chairman  
**It was resolved to elect Councillor M. Eyre as Chairman**
- b. To receive nominations and elect a new Vice Chairman if the Vice Chairman is elected as Chairman  
**Not required**

**105/VS/2425. Apologies:**

- a. To note apologies received  
**Apologies were received from D. Meir (Clerk)**
- b. To approve any reasons for absence  
**It was resolved to approve the reason for absence**

**106/VS/2425. To Note any Declarations of Interest:**

- a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests.  
**None**
- b. To approve dispensation requests  
**None**

**107/VS/2425. Public Participation**

Members of the public who wish to speak regarding an item within the remit of the Village Services Committee may do so.

PLEASE NOTE: Total time limit for this item is 10 minutes.

**None**

**108/VS/2425. Meeting Minutes**

- a. To approve the minutes of the meeting of Village Services Committee held 10<sup>th</sup> March 2025 as a true and accurate record of that meeting.  
**It was resolved to approve the minutes of the meeting of Village Services Committee held 10th March 2025 as a true and accurate record of that meeting.**

**109/VS/2425. Issues raised**

- a. To receive information and updates and consider further actions on outstanding issues as listed on the spreadsheet.

Councillor M. Eyre has updated and amended the spreadsheet which has been shared with all, and the completed jobs were discussed. The ivy at Mount Pleasant is to be looked at again by Leeds City Council. The trampoline at the playground has been fixed but unfortunately has been damaged again. The carpet fly-tipped on the High Streer has been removed by Leeds City Council and the burnt mattress has been collected.

- b. To consider additional items raised by residents since the last meeting and the way forward

It was confirmed that all items we are aware of are currently listed

#### **110/VS/2425. Caretaker**

- a. To receive an update on the work of the caretaker and consider any proposals for jobs to be allocated to the caretaker.

**It was resolved** to approve the Caretaker looking after the left-over grass left by grass cutting.

- b. To receive nominations and elect a member to be responsible for co-ordinating the Caretaker's work.

**It was resolved** that Councillor M. Eyre will be responsible for co-ordinating the Caretaker's work.

- c. To receive feedback on the Caretakers refresher training and agree any actions

It was reported that the training has been completed, and it was beneficial to the Caretaker.

- d. To consider and approve the purchase of PPE equipment for the caretaker.

**It was resolved** to purchase some PPE for the caretaker

#### **111/VS/2425. Special projects.**

- a. To receive an update on the enquiry about having bee hives in the village and agree any actions

Ongoing

- b. To receive an update on the proposals to tidy up the area at the bottom of Apple Tree Lane and agree any actions

The land is no longer owned by the developer and has been passed to the crown. LCC have no interest in the land.

**It was resolved** to ask the Caretaker to have a look at this.

**It was resolved** that Councillor A. Parker will continue to follow this up

#### **112/VS/2425. Terms of Reference**

- a. To consider the proposed amendments to the Village Services Committee terms of reference and make recommendations to Full Council

**It was resolved** to recommend to Full Council to approve the amendments

#### **113/VS/2425. Next meeting**

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting

None

- b. To confirm the date for the next meeting of Village Services Committee as Monday 12<sup>th</sup> May 2025 at 6:30pm.

**It was resolved** to confirm the date for the next meeting of Village Services Committee as Monday 12<sup>th</sup> May 2025 at 6:30pm.

Signed: *M Eyre*

Date: 12<sup>th</sup> May 2025