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Minutes of the Community Pantry Committee Meeting held Tuesday 1st April at 6:30pm in the Valley Ridge Community Centre.

To be approved at the Community Pantry Committee Meeting to be held on Tuesday 6th May 2025

Present: Councillor M. Eyre, Councillor L. Eyre, Councillor J. Almond, Councillor J. Purcell, Councillor A Parker, A Pickersgill and D. Meir (Clerk)

063/CP/2425. Apologies:

- a. To note apologies received
Apologies were received from Councillor H. Richardson, Councillor C. Pearson, Councillor P. Eyre and Councillor J. Mawson
- b. To approve any reasons for absence
It was resolved to approve the reasons for absence.

064/CP/2425. To Note any Declarations of Interest:

- a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests.
None
- b. To approve dispensation requests.
None

065/CP/2425. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Community Pantry Committee may do so.

PLEASE NOTE: Total time limit for this item is 10 minutes.

None present

066/CP/2425. Meeting Minutes

- a. To approve the minutes of the meeting of the Community Pantry Committee held 4th March 2025 as a true and accurate record of that meeting.
It was resolved to approve the minutes of the meeting of the Community Pantry Committee held 4th March 2025 as a true and accurate record of that meeting.

067/CP/2425. Kippax Community Pantry

- a. To receive an update on funding applications and agree any actions.
It was reported that a grant of £1,500 has been received from The Leeds Christian Community Charity and the £4,000 from the Lieutenancy has yet to be received. An application for £250 from the Co-op will be submitted in April and another application for Tesco Community Funding has been submitted.
- b. To receive an update on donations and agree any actions.
It was reported that Rethink Food provide a minimum of 7 boxes of surplus food, plus fresh items for a cost of £41. This has been purchased, and it was judged to be good value as it would enable spending in other areas to be reduced.
It was resolved to sign up for a weekly Rethink Food purchase for a year, to be paid monthly by bank transfer.

- c. To review the income and expenditure report and agree any actions.
The report was reviewed, and no actions were required.
- d. To review the entrance report and agree any actions.
The entrance report was reviewed, and no actions were required.
- e. To receive an update on volunteers and agree any actions.
Nothing to report

To consider exclusion of the press and public by virtue of Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business (agenda item 067/CP/2425f) for the discussion of applicants and to re-admit the press and public for the vote.

- f. To approve any volunteer applications
None received.
- g. To receive update on new Multipay card for the pantry
It was reported that the application is in progress.
- h. To consider and approve the Complaint's Panel's recommended amendment to the agreement allowing children of Parish Councillors to attend the Pantry.
It was resolved to approve the Complaint's Panel's recommendation not to allow children of Parish Councillors under the age of fourteen to attend the Pantry.
- i. To receive any other updates on the operation of the pantry and agree any actions.
Sitlington Parish Council are coming to look at the pantry as they are considering setting one up.

068/CP/2425. Next Meeting

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
None
- b. To confirm date of next meeting of the Community Pantry Committee as Tuesday 6th May 2025 at 6.30pm
It was resolved to confirm date of next meeting of the Community Pantry Committee as Tuesday 6th May 2025 at 6.30pm