



Minutes of the Youth and Leisure Committee Meeting held Tuesday 4th March at 7pm in the Valley Ridge Community Centre.

**Approved at the Youth and Leisure Committee Meeting held on Tuesday 1st April 2025**

**Present:** Councillor M. Eyre, Councillor D. Martin, Councillor L. Eyre, Councillor C. Pearson, Councillor J. Almond, Councillor S. Shannon, Councillor P. Eyre, A Pickersgill, and D Meir (Clerk).

**094/YL/2425 Apologies**

- a. To note apologies received  
Apologies were received from Councillor H. Richardson and Councillor J. Mawson.
- b. To approve any reasons for absence  
It was resolved to approve the reasons for absence

**095/YL/2425. To Note any Declarations of Interest**

- a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests  
None
- b. To approve dispensation requests  
None

**096/YL/2425. Public Participation**

Members of the public who wish to speak regarding an item within the remit of the Youth and Leisure Committee may do so.

PLEASE NOTE: Total time limit for this item is 10 minutes.

None present

**097/YL/2425. Meeting Minutes**

- a. To approve minutes of the meeting of the Youth and Leisure Committee held on 4th February 2025 as a true and accurate record of that meeting.  
It was resolved to approve the minutes of the meeting of the Youth and Leisure Committee held on 4th February 2025 as a true and accurate record of that meeting.

**098/YL/2425. Kippax Common**

- a. To receive an update on the proposed footpath and agree any actions  
A meeting was held with Vicky Nunns from LCC Parks and Countryside Department, and it was agreed to amend the plans for the footpath, so it does not go right to the bowling green corner. It is proposed that a tarmac path is laid to match the existing paths, and it is 1.8m wide to accommodate two buggies but it will depend on affordability. Also discussed drainage concerns and it was noted that it is at the playground end so it will not affect the football pitches, or porous tarmac could be considered. Quotes from three approved contractors will be required.
- b. To receive an update on the management of Kippax Common from Kippax Athletic Junior Football Club.  
It was reported that the plans for the drainage channels digging and reseeding have not yet been submitted to LCC Parks and Countryside Department and the lease has not yet been

signed. The changing rooms are not expected to be taken down for a couple of years and the Football Club are wanting to put two containers on the car park, which LCC has asked the Football Club to consult with nearby householders about.

#### **099/YL/2425. Community Gala**

- a. To receive an update on the online booking for the stalls  
The online booking form is now set up and has been tested.  
**It was resolved** to issue the booking form.  
The Clerk will clarify with the insurance company about cover for stall holders.
- b. To receive an update on the booking of entertainers and approve the entertainment schedule  
A number of performers have now confirmed they can attend but there is a gap in the schedule, so it was agreed to wait and see if it can be filled.  
**It was resolved** to advertise the entertainment programme, so people know when performers are on.
- c. To receive an update on the Body of Persons License application  
This will be applied for once all the performers have been confirmed.
- d. To consider the quotes for First Aid provision and approve a supplier  
**It was resolved** to approve the quote of £171.60 + VAT from St John's Ambulance for the provision of first aid.
- e. To consider the inflatables Breeze can provide, and any quotes from alternative suppliers and approve which to have.  
The information on what inflatable can be provided by Breeze is awaited. No quotes from alternative providers have been received.  
**It was resolved** to approve proceeding with the booking with Breeze.
- f. To consider and approve which two Activity Workshops to have  
The information on what activity workshops can be provided by Breeze is awaited.
- g. To receive an update on food vendors for the event and agree any actions  
Jay's Pizza, Market Kitchen, the coffee van and ice cream van are all confirmed. Confirmation of public Liability insurance to be requested from the vendors. More food vendors are being sought.
- h. To receive an update on the Event Application  
Too early to be submitted
- i. To review and approve the poster for the event  
**It was resolved** to approve the poster
- j. To approve the cost of banners  
Prices are being sought, and it will be checked if the dates can be changed on an old one as an alternative.
- k. To receive an update on the planned drainage works and reseeding by the football club  
It was reported that the work will not be done before the Gala.
- l. To receive an update on the invite to the Wombles  
Some members of the Wombles have said they will attend if they are available. They will be asked again nearer the time when they will know their availability.
- m. To consider any other arrangements for the Gala and agree any actions  
The arrangements for transporting the chairs to the Common were discussed and Councillor D. Martin will enquire about borrowing a trailer to transport them on the day.  
**It was resolved** to move the stage area to nearer the parking area. Clerk to amend the site map on the event plan.

#### **100/YL/2425. Scarecrow Festival**

- a. To review and approve the poster for the event  
**It was resolved to approve the poster**
- b. To review and approve the “how to make a scarecrow” information to be published  
**It was resolved to approve publishing the information**
- c. To consider and approve who is going to organise the competition  
**It was resolved to approve Councillor Richardson to organise the competition**
- d. To consider and approve the categories and prizes for the Scarecrow competition  
**It was resolved to approve prizes for first, second and third in the public vote and for a Councillor’s choice, with a £20 voucher for first place in the public vote and a £10 voucher for the other prizes.**
- e. To consider and approve the judging arrangements  
**It was resolved to approve the judging to be a public vote on Facebook and a Councillor’s vote for Councillor’s choice.**
- f. To consider and approve any other arrangements for the Scarecrow Festival and agree any actions  
**It was reported that Vicar’s Court in Allerton Bywater, and possibly Great Preston Parish Council, will also be organising a Scarecrow Festival in their areas on the same weekend.**

#### **101/YL/2425. 80<sup>th</sup> VE Day Anniversary Beacon Lighting event**

- a. To receive an update on the invite to the coffee van to provide refreshments at the event  
**The coffee van has been confirmed, and a copy of their insurance certificate is to be requested.**
- b. To receive an update on the invite to Viva Vox to sing at the event  
**Viva Vox has confirmed they will sing at the event**
- c. To receive an update on the Event Application for the event  
**It is too early to be submitted**
- d. To review and approve the poster for the event  
**It was resolved to approve the poster with the KPC logo and name is added.**
- e. To consider any other arrangements for the event and agree any actions  
**None**

#### **102/YL/2425. Wildlife Garden Competition**

- a. To consider and approve the date for the competition  
**Councillor D. Martin and Councillor S Shannon will work on a proposal for the competition.**
- b. To consider and approve who is going to organise the competition  
**As above**
- c. To consider and approve the categories and prizes for the competition  
**As above**
- d. To consider and approve the judging arrangements  
**As above**
- e. To review and approve the poster for the competition  
**The poster was reviewed and suggestions for amendments were provided.**
- f. To consider and approve any other arrangements for a wildlife garden competition.  
**None**

**103/YL/2425. Brigshaw Lane Tennis Courts**

- a. To receive an update on the installation of the digital lock and emergency gate on the tennis courts and agree any actions

The new lock has now been ordered.

**104/YL/2425. Next meeting**

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting

None

- b. To confirm the date of the next meeting of the Youth and Leisure Committee as Tuesday 1<sup>st</sup> April 2025 at 7pm

**It was resolved** to confirm the date of the next meeting of the Youth and Leisure Committee as Tuesday 1st April 2025 at 7pm

Signed: *M Eyre*

Date: 1<sup>st</sup> April 2025