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Minutes of the meeting of Kippax Parish Council's Village Services Committee held Monday 10th March at 6.30pm at Valley Ridge Community Centre.

Approved at the meeting of the Village Services Committee held on Monday 14th April 2025

Present: Councillor D. Martin, Councillor M. Eyre, Councillor G. Peason, Councillor A. Parker, Councillor S. Shannon and D. Meir (Clerk)

092/VS/2425. Apologies:

- a. To note apologies received
Apologies were received from Councillor A. Hudspith.
- b. To approve any reasons for absence
It was resolved to approve the reason for absence

093/VS/2425. To Note any Declarations of Interest:

- a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests.
None
- b. To approve dispensation requests
None

094/VS/2425. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Village Services Committee may do so.

PLEASE NOTE: Total time limit for this item is 10 minutes.

None

095/VS/2425. Meeting Minutes

- a. To approve the minutes of the meeting of Village Services Committee held 10th February 2025 as a true and accurate record of that meeting.
It was resolved to approve the minutes of the meeting of Village Services Committee held 10th February 2025 as a true and accurate record of that meeting.

096/VS/2425. Issues raised

- a. To receive information and updates and consider further actions on outstanding issues as listed on the spreadsheet.
The spreadsheet was reviewed, and no further actions were required on the outstanding issues.
- b. To consider additional items raised by residents since the last meeting and the way forward
The disabled parking sign outside Londis, which has snapped off has been reported.

097/VS/2425. Caretaker

- a. To receive an update on the work of the caretaker and consider any proposals for jobs to be allocated to the caretaker.
It was reported that the work on Longdike land and the Woodland path has been completed and a request for jobs has been posted on Facebook.

- b. To consider and approve the Caretakers working the extra 5 hours from 1st April 2025 to 30th September 2025 on a Thursday
It was resolved to approve the extra hours being worked on a Thursday.
- c. To receive an update on organising refresher training for the Caretaker
LCC has confirmed they can provide the training. Clerk to provide them with information on the equipment used and the Caretaker's availability.

098/VS/2425. Special Projects.

- a. To receive an update on the new bin at the Rodger Millward memorial garden
Councillor M. Eyre has ground off the existing bins to the ground and filled with soil so tarmacking will not be required. The approved funding for tarmacking will be used to replace the three grinding wheels used. The new bin has been installed between the seats and will be monitored to see if a second bin is needed.

099/VS/2425. Biodiversity.

- a. To receive an update on the enquiry about having bee hives in the village
Ongoing

100/VS/2425. Village Calendar

- a. To receive an update on the sale of the 2025 calendar
It was reported that eight calendars are left unsold, and Councillor S. Shannon will give them to the Art Group.
- b. To consider and approve prizes for the 2026 calendar competition
It was approved providing a chocolate prize to the winners up to a total cost of £60.
- c. To review and approve the letter to be sent to schools for the 2026 calendar competition
It was resolved to approve the letter to be sent to schools.
- d. To consider and approve the date and time for the meeting to judge the competition entries
It was resolved to approve the date and time of the meeting to judge the competition as Monday 16th June at 7pm

101/VS/2425. High Street Flags

- a. To receive an update on the offer to donate England flags for St Georges Day and agree any actions
It was resolved to accept the offer to donate 68 5ft x 3ft England Flags to be put up for St Georges Day.
- b. To consider and approve purchasing High Street flags for St. George's Day (23rd April).
Not required
- c. To consider and approve when to put up and take down the St. Georges Day flags
The dates to put up and take down the flags will be agreed between Councillor M. Eyre and Kippax Aerials depending on their availability.
- d. To consider and approve Kippax Aerials to put up and take down flags throughout the 2025/26 financial year at a cost of £120 per occasion.
It was resolved to approve Kippax Aerials to put up and take down flags throughout the 2025/26 financial year at a cost of £120 per occasion.

102/VS/2425. Next meeting

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting

None

- b. To confirm the date for the next meeting of Village Services Committee as Monday 14th April 2025 at 6:30pm.

It was resolved to confirm the date for the next meeting of Village Services Committee as Monday 14th April 2025 at 6:30pm.

Signed: *M Eyre*

Date: 14th April 2025