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Minutes of the meeting of Kippax Parish Council's Village Services Committee held Monday 10<sup>th</sup> February at 6.30pm at Valley Ridge Community Centre.

**Approved at the meeting of the Village Services Committee held on Monday 10<sup>th</sup> March 2025**

**Present:** Councillor A. Hudspith, Councillor D. Martin, Councillor M. Eyre, Councillor G. Peason, Councillor A. Parker, Councillor S. Shannon (non-committee member) and D. Meir (Clerk)

**082/VS/2425. Apologies:**

- a. To note apologies received  
**None**
- b. To approve any reasons for absence  
**None**

**083/VS/2425. To Note any Declarations of Interest:**

- a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests.  
**None**
- b. To approve dispensation requests  
**None**

**084/VS/2425. Public Participation**

Members of the public who wish to speak regarding an item within the remit of the Village Services Committee may do so.

PLEASE NOTE: Total time limit for this item is 10 minutes.

**None**

**085/VS/2425. Meeting Minutes**

- a. To approve the minutes of the meeting of Village Services Committee held 13<sup>th</sup> January 2025 as a true and accurate record of that meeting.  
**It was resolved to approve the minutes of the meeting of Village Services Committee held 13<sup>th</sup> January 2025 as a true and accurate record of that meeting.**

**086/VS/2425. Issues raised**

- a. To receive information and updates and consider further actions on outstanding issues as listed on the spreadsheet.  
**An update on the spreadsheet was received and no further actions were required**
- b. To receive an update on the request to clear the pavements at Woodlands Court of snow and ice  
**Ward Councillors have advised that the pavements cannot be cleared due to a lack of resources.**
- c. To receive an update on the request to grit the High Street and install an extra grit bin  
**Ward Councillors have advised that an additional grit bin cannot be provided as Kippax already has more than any other area in Leeds and it would need someone to take responsibility for looking after it.**

- d. To consider additional items raised by residents since the last meeting and the way forward  
A loose step from Apple Tree to Hall Park has been reported and it has been repaired by the Highways Department.  
The fly-tipping on the steps from Apple Tree Walk to Hall Park has been reported and removed.  
The leaves that were swept up by a resident at the back of the Methodist Church have been collected  
The broken tarmac on Tatefield Grove had been reported and removed.

**087/VS/2425. Caretaker**

- a. To receive an update on the work of the caretaker and consider any proposals for jobs to be allocated to the Caretaker.  
It was reported that the Caretaker is working on Longdike Lane and will then go on to woodlands to Appletree.
- b. To consider and recommend to Full Council to approve increasing the Caretaker's hours by 5 hour per week from 1<sup>st</sup> April 2025 to 30<sup>th</sup> September 2025  
It was resolved to recommend to Full Council to approve increasing the Caretaker's hours by 5 hour per week from 1<sup>st</sup> April 2025 to 30<sup>th</sup> September 2025
- c. To receive an update on organising refresher training for the Caretaker  
It was reported that health and safety refresher training for the Caretaker was recommended by the Personnel Committee. The Clerk has contacted LCC Parks Department to ask if they can provide the training and a response is awaited.

**088/VS/2425. Special Projects**

- a. To receive an update on the request to the Community Payback scheme to carry out work to reinstate the Kippax Meadows footpaths.  
A response has not been received. It was resolved not to pursue this any further.
- b. To receive an update on the new bin at the Rodger Millward memorial garden  
The bin is to be delivered on 20<sup>th</sup> February and will be installed by Councillor M, Eyre.
- c. To receive an update on installing the stainless-steel wire on the third step of the War Memorial.  
It was reported that this has been completed, and Ward Councillors have agreed to fund half the cost

**089/VS/2425. Biodiversity**

- a. To receive an update on the enquiry about having bee hives in the village  
Councillor Martin's enquiries are ongoing.

**090/VS/2425. Village Calendar**

- a. To receive an update on the sale of the 2025 calendar  
Councillor M. Eyre will collect any unsold calendars and give them to the Art Group.

**091/VS/2425. Next meeting**

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
- Calendar competition letter
- b. To confirm the date for the next meeting of Village Services Committee as Monday 10<sup>th</sup> March 2025 at 6:30pm.  
It was resolved to confirm the date for the next meeting of Village Services Committee as Monday 10<sup>th</sup> March 2025 at 6:30pm.

Signed: *D Martin*

Date: 10<sup>th</sup> March 2025