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NOTICE IS HEREBY GIVEN that a Community Pantry Committee Meeting is to be held **Tuesday 2nd September at 6:15pm** in St. Mary's Lower Church Hall.

The business to be transacted at this meeting is set out below.

D Meir

Kippax Parish Council Clerk & Proper Officer
Friday 15th August 2025

AGENDA

022/CP/2526. Apologies:

- a. To note apologies received
- b. To approve any reasons for absence

023/CP/2526. To Note any Declarations of Interest:

- a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests.
- b. To approve dispensation requests.

024/CP/2526. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Community Pantry Committee may do so.

PLEASE NOTE: Total time limit for this item is 10 minutes.

025/CP/2526. Meeting Minutes

- a. To approve the minutes of the meeting of the Community Pantry Committee held 5th August 2025 as a true and accurate record of that meeting.

026/CP/2526. Kippax Community Pantry

- a. To receive a report on the operation of the new membership scheme and agree any actions
- b. To receive information on the VAT implications of the membership fee and agree any actions
- c. To receive an update on funding applications and agree any actions.
- d. To receive an update on donations and agree any actions.
- e. To review the income and expenditure report and agree any actions
- f. To review the shopping list and approve any changes
- g. To review the charges and approve any changes
- h. To review the entrance report and agree any actions
- To consider exclusion of the press and public by virtue of Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business (agenda item 026/CP/2526i) for the discussion of applicants and to re-admit the press and public for the vote.**
- i. To approve any volunteer applications
- j. To receive any other updates on the operation of the pantry and agree any actions.

027/CP/2526. Next Meeting

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
- b. To confirm date of next meeting of the Community Pantry Committee as Tuesday 7th October 2025 at 6.15pm