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**NOTICE IS HEREBY GIVEN** that a Community Pantry Committee Meeting to be held **Tuesday 3rd June at 6:30pm** in St. Mary's Lower Church Hall.

The business to be transacted at this meeting is set out below.

*D Meir*

**Kippax Parish Council Clerk & Proper Officer**

**Wednesday 28th May 2025**

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## **AGENDA**

**001/CP/2526. Chair and Vice-Chair:**

- a. To receive nominations and elect a Chair
- b. To receive nominations and elect a Vice-Chair

**002/CP/2526. Apologies:**

- a. To note apologies received
- b. To approve any reasons for absence

**003/CP/2526. To Note any Declarations of Interest:**

- a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests.
- b. To approve dispensation requests.

**004/CP/2526. Public Participation**

Members of the public who wish to speak regarding an item within the remit of the Community Pantry Committee may do so.

**PLEASE NOTE:** Total time limit for this item is 10 minutes.

**005/CP/2526. Meeting Minutes**

- a. To approve the minutes of the meeting of the Community Pantry Committee held 6<sup>th</sup> May 2025 as a true and accurate record of that meeting.

**006/CP/2526. Kippax Community Pantry**

- a. To receive an update on funding applications and agree any actions.
- b. To receive an update on donations and agree any actions.
- c. To review the income and expenditure report and agree any actions
- d. To review the entrance report and agree any actions

**To consider exclusion of the press and public by virtue of Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business (agenda item 006/CP/2526e) for the discussion of applicants and to re-admit the press and public for the vote.**

- e. To approve any volunteer applications
- f. To receive any other updates on the operation of the pantry and agree any actions.
- g. To consider and approve a schedule of information on recent activities to be shared across Facebook, Instagram and the KPC website.

**007/CP/2526. Next Meeting**

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
- b. To confirm date of next meeting of the Community Pantry Committee as Tuesday 1st July 2025 at 6.30pm