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NOTICE IS HEREBY GIVEN that a meeting of Kippax Parish Council's Village Services Committee is to be held **Monday 14th April at 6.30pm** at Valley Ridge Community Centre.

The business to be transacted at this meeting is set out below.

D Meir

Kippax Parish Council Clerk & Proper Officer

Tuesday 8th April 2025

AGENDA

103/VS/2425. Minute taking

- a. To approve who will take the minutes in the Clerk's absence

104/VS/2425. Chairman and Vice Chairman

- a. To receive nominations and elect a new Chairman
- b. To receive nominations and elect a new Vice Chairman if the Vice Chairman is elected as Chairman

105/VS/2425. Apologies:

- a. To note apologies received
- b. To approve any reasons for absence

106/VS/2425. To Note any Declarations of Interest:

- a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests.
- b. To approve dispensation requests

107/VS/2425. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Village Services Committee may do so.

PLEASE NOTE: Total time limit for this item is 10 minutes.

108/VS/2425. Meeting Minutes

- a. To approve the minutes of the meeting of Village Services Committee held 10th March 2025 as a true and accurate record of that meeting.

109/VS/2425. Issues raised

- a. To receive information and updates and consider further actions on outstanding issues as listed on the spreadsheet.
- b. To consider additional items raised by residents since the last meeting and the way forward

110/VS/2425. Caretaker

- a. To receive an update on the work of the caretaker and consider any proposals for jobs to be allocated to the caretaker.
- b. To receive nominations and elect a member to be responsible for co-ordinating the Caretaker's work.
- c. To receive feedback on the Caretakers refresher training and agree any actions
- d. To consider and approve the purchase of PPE equipment for the caretaker.

111/VS/2425. Special projects.

- a. To receive an update on the enquiry about having bee hives in the village and agree any actions
- b. To receive an update on the proposals to tidy up the area at the bottom of Apple Tree Lane and agree any actions

112/VS/2425. Terms of Reference

- a. To consider the proposed amendments to the Village Services Committee terms of reference and make recommendations to Full Council

113/VS/2425. Next meeting

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
- b. To confirm the date for the next meeting of Village Services Committee as Monday 12th May 2025 at 6:30pm.