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NOTICE IS HEREBY GIVEN that a Meeting of Kippax Parish Council is to be held **Thursday 20th March at 7pm** in the Valley Ridge Community Centre

The business to be transacted at this meeting is set out below

D Meir

Kippax Parish Council Clerk and Proper Officer

Friday 14th March 2025

AGENDA

153/FC/2425. Apologies

- a. To note apologies received
- b. To approve any reasons for absence

154/FC/2425. Declarations of Interest

- a. To receive declarations of interests not already declared under members code of conduct or members register or disclosable pecuniary interests.
- b. To approve dispensation requests

155/FC/2425. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.

PLEASE NOTE: Total time limit for this item is 15 minutes.

156/FC/2425. Meeting Minutes

To approve the minutes of the meeting of Kippax Parish Council held on 20th February 2025 as a true and accurate record of that meeting

157/FC/2425. Administration

- a. To consider any issues or suggestions submitted by the public and agree any actions.
- b. To receive an update on the filing of the paperwork in the filing cabinet.
- c. To receive an update on the proposals for file storage and sharing and agree any actions
- d. To receive an update on the proposal to review the website and email and agree any actions
- e. To consider and approve the proposed refresher training for the Caretaker
- f. To consider whether to remove the Community Pantry Facebook page so all traffic is directed to the KPC main Facebook page

158/FC/2425. Complaints Panel

- a. For members of the complaints panel to approve the minutes of the complaints panel meeting held 4th March 2025 as a true and accurate record of that meeting
- b. To consider and approve the Complaints Panel's recommended amendment to the Volunteer Agreement (**attached**)

159/FC/2425. Finance and Corporate Governance

- a. To consider and approve the Finance and Corporate Governance Committees recommendation to appoint Councillor D. Martin and the Clerk as Programme Administrators for the Community Pantry Multipay card.
- b. To consider and approve the Finance and Corporate Governance Committees recommendation to set a transaction limit of £300 and overall credit limit of £5,000 on the Community Pantry Multipay card for Councillor M. Eyre
- c. To consider and approve the Finance and Corporate Governance Committees recommendation to reduce the credit limit on Councillor Eyre's main account Multipay card to £1,000
- d. To consider and approve the Finance and Corporate Governance Committees recommendation to reduce the credit limit on the Clerk's Multipay card to £3,000
- e. To consider and approve the Finance and Corporate Governance Committees recommendation to appoint Councillor M. Eyre, Councillor G. Hardwick and Councillor J. Almond as signatories on the Hinckley and Rugby Building Society account.
- f. To consider and approve the Finance and Corporate Governance Committees recommendation to make a £1,000 initial deposit into the Hinckley and Rugby Building Society account.
- g. To consider and approve the Finance and Corporate Governance Committees recommendation to approve the Hinckley and Rugby Building Society account interest being paid into the Unity Trust Current Account.
- h. To review and approve the Finance and Corporate Governance Committees recommendation to approve payment of the accounts for payment **(attached)**
- i. To review and approve payment of the additional accounts for payment **(attached)**
- j. To review and approve the Finance and Corporate Governance Committee's recommended transfer of funds to the Community Pantry Current Account **(attached)**
- k. To confirm that additional payments and transfer have been set up correctly in online banking **(attached)**.
- l. To consider and approve the Finance and Corporate Governance Committees recommended funds transfers after receipt of the precept for 2025/26 **(attached)**
- m. To consider and approve the Finance and Corporate Governance Committees recommendation to approve transferring the year-end underspend on the Peace Flame budget and Kippax Common Masterplan budget into earmarked reserves.
- n. To note the report from the Finance and Corporate Governance Committee and consider and approve the Grant application from the Methodist Church **(attached)**

160/FC/2425. Community Pantry

- a. To review the DBS check requirement in the Safeguarding Policy and approve any amendments **(attached)**

161/FC/2425. Peace Flame Project

- a. To receive an update on the Peace Flame project and agree any actions
- b. To approve the information sign content for the peace flame monument **(attached)**
- c. To consider and approve the quote for making the information sign **(attached)**

162/FC/2425. Men's Health Awareness Session

- a. To discuss arranging a Men's Health Awareness session run by Men's Health Unlocked and agree any actions.

163/FC/2425. Solar Park

- a. To receive update on Solar Park construction and funding.
- b. To receive nominations and elect two Councillors to be on the Solar Park Construction Liaison Committee and the Grants Application Committee.

164/FC/2425. Parking Buddies

- a. To consider the request from a resident that KPC buy ten parking buddies for Kippax North Primary School and agree any actions **(attached)**.

165/FC/2425. Brigshaw Bowling Club

- a. To receive an update from the meeting with Brigshaw Bowling Club

166/FC/2425. 80th VE Day Anniversary

- a. To confirm the approval, given but not minuted at the Full Council meeting on 16th January, to put up Union Jack high street flags for the 80th VE Day Anniversary

167/FC/2425. Next Meeting

- a. To notify Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
- b. To confirm the date of the next ordinary meeting of Kippax Parish Council as Thursday 17th April 2025 at 7pm, in the Valley Ridge Community Centre