



NOTICE IS HEREBY GIVEN that a Meeting of Kippax Parish Council to be held **Thursday 17th April at 7pm** in the Valley Ridge Community Centre

The business to be transacted at this meeting is set out below

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Kippax Parish Council Clerk and Proper Officer
Friday 11th April 2025

AGENDA

168/FC/2425. Apologies

- a. To approve who will take the minutes in the Clerk's absence
- b. To note apologies received
- c. To approve any reasons for absence

169/FC/2425. Declarations of Interest

- a. To receive declarations of interests not already declared under members code of conduct or members register or disclosable pecuniary interests.
- b. To approve dispensation requests

170/FC/2425. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.

PLEASE NOTE: Total time limit for this item is 15 minutes.

171/FC/2425. Meeting Minutes

To approve the minutes of the meeting of Kippax Parish Council held on 20th March 2025 as a true and accurate record of that meeting

172/FC/2425. Administration

- a. To receive an update on the filing of the paperwork in the filing cabinet.
- b. To receive an update on the transfer of emails, the website and file storage.
- c. To consider and approve giving Councillor G. Pearson access to the website.
- d. To review the training evaluations and agree any actions
- e. To consider and approve purchasing a Canva subscription at a cost of £100 per annum
- f. To receive nominations and approve a second Councillor to attend the Growing Zone Funders Event on 25th July, along with the Chairman.

173/FC/2425. Communications

- a. To consider any issues or suggestions submitted by the public and agree any actions.
- b. To receive feedback from public engagement on Facebook and agree any actions
- c. To receive feedback from public engagement on the Newsletter agree any actions
- d. To consider and approve putting together a schedule of information from each committee on recent activities to be shared across Facebook, Instagram and the KPC website.
- e. To consider and approve the proposal to better introduce councillors to the people of Kippax

174/FC/2425. Finance and Corporate Governance

- a. To review and approve the Finance and Corporate Governance Committees recommendation to approve payment of the accounts for payment
- b. To review and approve any Finance and Corporate Governance Committee's recommended funds transfers
- c. To consider and approve the Finance and Corporate Governance Committees recommended budget or reserve amendments
- d. To consider any recommendation of the Finance and Corporate Governance Committees recommendation regarding payment of the Growing Zone Grant of £3,498 for 2024/25
- e. To note the report from the Finance and Corporate Governance Committee and consider and approve the Grant application from the Kippax Community Club
- f. To consider and approve the Finance and Corporate Governance Committees recommended provider for the annual insurance and approve payment of the premium

175/FC/2425. Youth and Leisure

- a. To consider the Youth and Leisure Committees recommendation to approve the proposed Kippax Common path layout

176/FC/2425. Peace Flame Project

- a. To receive an update on the Peace Flame project and agree any actions
- b. To consider and approve the arrangements for the Peace Flame unveiling event on 14th June

177/FC/2425. Health Sessions

- a. To consider and approve the arrangements for PSA testing
- b. To receive further information on a Men's Health Awareness session run by Men's Health Unlocked and agree any actions.
- c. To receive information on other possible health tests that could be provided and agree any actions

178/FC/2425. 80th VE Day Anniversary

- a. To consider and approve the purchase of a wreath to be laid at the flag raising event at a cost of £24.49

179/FC/2425. Kippax Welfare Youth Board

- a. To receive an update regarding the first Kippax Welfare Youth Board meeting

180/FC/2425. Complaint Appeal

- a. For members of the Appeal Panel to approve the minutes of the Appeal Panel meeting held 8th April 2025 as a true and accurate record of that meeting
To consider exclusion of the press and public by virtue of Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed under item 158/FC/2425b.
- b. To receive a report from the Complaints Panel's chairman on the outcome of the process
- c. To consider the Complaints Panel's recommendation to review the Safeguarding Policy and training requirements and approve any amendments.

181/FC/2425. Next Meeting

- a. To notify Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
- b. To confirm the date of the annual meeting of Kippax Parish Council as Thursday 15th May 2025 at 7pm, in the Valley Ridge Community Centre