

NOTICE IS HEREBY GIVEN that a meeting of the Complaints Panel to be held <u>Tuesday 4th</u> <u>March 2025 at 8:30pm</u> in the Valley Ridge Community Centre

The business to be transacted at this meeting is set out below

D Meir

Kippax Parish Council Clerk and Proper Officer Wednesday 26th February 2025

AGENDA

To consider exclusion of the press and public by virtue of Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed

001/CM/2425. Complaints:

- a. To consider the first complaint received and agree a response to be provided to the complainant and any actions to be taken.
- b. To consider the second complaint received and agree a response to be provided to the complainant and any actions to be taken.