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**NOTICE IS HEREBY GIVEN** that a Newsletter Committee Meeting is to be held **Thursday 16th January at 8:30pm** in the Valley Ridge Community Centre.

The business to be transacted at this meeting is set out below.

*D Meir*

**Kippax Parish Council Clerk & Proper Officer**

**Friday 10th January 2025**

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## **AGENDA**

**038/NL/2425. Apologies:**

- a. To note apologies received
- b. To approve any reasons for absence

**039/NL/2425. To Note any Declarations of Interest:**

- a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests.
- b. To approve dispensation requests.

**040/NL/2425. Public Participation**

Members of the public who wish to speak regarding an item within the remit of the Community Pantry Committee may do so.

**PLEASE NOTE:** Total time limit for this item is 10 minutes.

**041/NL/2425. Meeting Minutes**

- a. To approve the minutes of the meeting of the Newsletter Committee held on 19th December 2024 as a true and accurate record of that meeting.

**042/NL/2425. Newsletter**

- a. To receive any feedback on the second edition of Kippax Voice and agree any actions
- b. To review and approve the proposed content for the third edition of Kippax Voice and agree any actions
- c. To review and approve the calendar of dates for future publications
- d. To consider and approve purchasing stands for the printed copies
- e. To review the locations for printed copies and approve any changes

**043/NL/2425. Next meeting**

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
- b. To confirm the date of next meeting of the Newsletter Committee as Thursday 20<sup>th</sup> February 2025 at 8:30pm in the Valley Ridge Community Centre.