

KIPPAX PARISH COUNCIL



[www.kippax-pc.gov.uk/](http://www.kippax-pc.gov.uk/)

**NOTICE IS HEREBY GIVEN** that a Youth and Leisure Committee Meeting is to be held **Tuesday 4th February at 7pm** in the Valley Ridge Community Centre.

The business to be transacted at this meeting is set out below.

*D Meir*

**Kippax Parish Council Clerk & Proper Officer**  
**Wednesday 29th January 2025**

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## **AGENDA**

### **083/YL/2425 Apologies**

- a. To note apologies received
- b. To approve any reasons for absence

### **084/YL/2425. To Note any Declarations of Interest**

- a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests
- b. To approve dispensation requests

### **085/YL/2425. Public Participation**

Members of the public who wish to speak regarding an item within the remit of the Youth and Leisure Committee may do so.

**PLEASE NOTE:** Total time limit for this item is 10 minutes.

### **086/YL/2425. Meeting Minutes**

- a. To approve minutes of the meeting of the Youth and Leisure Committee held on 3rd December 2024 as a true and accurate record of that meeting.

### **087/YL/2425. Kippax Common**

- a. To receive an update on the loose trees
- b. To receive an update on the proposed footpath and agree any actions
- c. To receive an update on the management of Kippax Common from Kippax Athletic Junior Football Club.

### **088/YL/2425. Community Gala**

- a. To consider and approve the number of stalls to have at the Gala
- b. To consider and approve the charge for non-charity stalls
- c. To consider and approve whether to charge charities a deposit for a stall
- d. To consider and approve using an online booking and payment system for the stalls
- e. To consider and approve entertainers
- f. To consider and approve payments for entertainers
- g. To confirm the requirements for a Body of Persons License and agree any actions.
- h. To consider and approve the quote for First Aid provision
- i. To consider and approve the quote for Breeze

- j. To consider and approve the quote for Activity Workshops
- k. To consider and approve the quote for the hire of toilets
- l. To consider and approve the Caretaker working at the event
- m. To receive an update on food vendors for the event and agree any actions
- n. To receive confirmation that the Police have been informed about the event
- o. To receive confirmation of the insurance cover for the event
- p. To review and approve the Event Plan
- q. To review and approve the Event Application
- r. To review and approve the Risk Assessment
- s. To consider any other arrangements for the Gala and agree any actions

**089/YL/2425. Scarecrow Festival**

- a. To consider and approve arrangements for the Scarecrow Festival and agree any actions

**090/YL/2425. 80<sup>th</sup> VE Day Anniversary Beacon Lighting event**

- a. To consider and approve inviting the coffee van to provide refreshments at the event
- b. To consider and approve inviting the Choir to sing at the event
- c. To receive an update on notable attendees for the event
- d. To receive confirmation that the Police and Fire Service have been informed about the event
- e. To review and approve the Event Application for the event
- f. To review and approve the Event Plan for the event
- g. To review and approve the Risk Assessment for the event
- h. To receive confirmation of the insurance cover for the event
- i. To consider any other arrangements for the event and agree any actions
- j. To receive an update on the discussions with other groups about an additional event and agree any actions.

**091/YL/2425. Wildlife Garden Competition**

- a. To review the information provided by Kippax Wildlife Corridor and consider and approve the arrangements for a wildlife garden competition.

**092/YL/2425. Brigshaw Lane Tennis Courts**

- a. To receive an update on the installation of the digital lock and emergency gate on the tennis courts and agree any actions

**093/YL/2425. Next meeting**

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
- b. To confirm the date of the next meeting of the Youth and Leisure Committee as Tuesday 4th March 2025 at 7pm