



KIPPAX PARISH COUNCIL
Village Services Advisory Committee Meeting Minutes

Held virtually by ZOOM

Log in details: ID 817 3535 5612 password: 221081

On Tuesday 28th July 2020 at 4.30pm.

Colin Chid BSc. Clerk and Responsible Financial Officer. Kippax Parish Council. 2 Deighton Ave. Sherburn in Elmet. Leeds LS25 6BR
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MINUTES Present : Cllr Julie Biscomb, Cllr Martin Eyre, Cllr Jack Bate, Cllr Julia Almond, Cllr Ann Parker	
20 To receive and consider further action from Public <i>None</i>	
21 To receive apologies and approve reasons for absence. <i>Cllr Ray Bentley - Work commitments</i>	All
22 <ul style="list-style-type: none"> ● To receive declarations of interests not already declared under the council's code of conduct or Register of Disclosable pecuniary Interests. ● To receive, consider and decide upon any applications for dispensation. <i>None Received</i>	All
23 To confirm the minutes of the meeting held on the 23rd June 2020 as a true and correct record. <i>Minutes confirmed and approved</i>	All

<p>24 To receive further information and updates and consider further actions on outstanding issues as listed on the spreadsheet</p> <ul style="list-style-type: none"> • additional issues raised by residents since last meeting <p><i>Overgrown bushes off Ash Tree Grove, Cllr Ann Parker to investigate your find out who is the owner of the bushes and then contact</i></p>	<p>All</p>
<p>25 To receive update and consider further actions on caretaker</p> <ul style="list-style-type: none"> • Caretakers return to work <i>John back at work on limited duties</i> • To discuss and recommend external risk assessment be carried out for all Caretakers tasks <i>VSG agreed to further explore options prior to approaching the full council. Cllr Biscomb and Cllr Eyre to make further enquires</i> • Work allocation for caretaker <i>Litter picking on Longdyke Lane to be added to this weeks work allocation- Cllr Biscomb to issue</i> • Transport of caretakers tools <i>Option of dog guard for caretakers car was discussed and agreed that Cllr Eyre to investigate costs of dog guards</i> • Training needs for caretaker <i>No decision made due to further investigation of external risk assessment options and training companies still being affected by Covid as per briefing paper supplied by Cllr Bently</i> • Additional storage <i>Recommend for approval used 20ft container supplied and situated at The Common by LCC</i> 	<p>All</p>
<p>26 Matters raised by Councillors</p> <ul style="list-style-type: none"> • To consider options and further actions for steps leading from Appletree Estate. <p><i>Cllr Parker and Cllr Biscomb have visited the area and the poor state of the steps and refusal by LCC to accept responsibility suggested closing the steps and allowing the surrounding wildlife to take over. There are alternative well kept steps that provide access.</i></p> <p><i>Agreed and approved that Cllr Parker contact ward councillors with this suggestion and feedback at the next meeting.</i></p>	<p>Cllr. Ann Parker</p>
<p>27 To notify the Cllr J Biscomb of matters for inclusion on the agenda for the next meeting.</p> <p>None</p>	<p>ALL</p>

28 To confirm the date of next meeting as Tuesday 25th August Venue or Zoom to be confirmed.	Cllr. J Biscomb