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Minutes of the Community Pantry Committee Meeting held Tuesday 2<sup>nd</sup> July at 6:15pm in the Valley Ridge Community Centre.

**Approved at the Community Pantry Committee Meeting held on Tuesday 6<sup>th</sup> August 2024**

**Present:** Councillor M. Eyre, Councillor V. Land, Councillor A. Parker, Councillor L. Eyre, Councillor H. Richardson, Councillor J. Almond, Councillor C. Pearson, A. Pickergill and D. Meir (Clerk)

**008/CP/2425. Apologies:**

- a. To note apologies received  
Apologies were received from Councillor J. Purcell and Councillor J. Mawson.
- b. To approve any reasons for absence  
It was resolved to approve the reasons for absence.

**009/CP/2425. To Note any Declarations of Interest:**

- a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests.  
None
- b. To approve dispensation requests.  
None

**010/CP/2425. Public Participation**

Members of the public who wish to speak regarding an item within the remit of the Community Pantry Committee may do so.

PLEASE NOTE: Total time limit for this item is 10 minutes.

None present

**011/CP/2425. Meeting Minutes**

- a. To approve the minutes of the meeting of the Community Pantry Committee held 4<sup>th</sup> June 2024 as a true and accurate record of that meeting.  
It was resolved to approve the minutes of the meeting of the Community Pantry Committee held 4<sup>th</sup> June 2024 as a true and accurate record of that meeting.

**012/CP/2425. Kippax Community Pantry**

- a. To review the income and expenditure report and agree any actions.  
It was reported that the Pantry currently has just over £6k in funding available after receipt of the Ward Councillor funding of £5k.
- b. To receive an update on funding applications and agree any actions.  
It was reported that decisions are awaited on three grants that have been applied for totaling £11.5k. The Forum Central grants has reopened today so a further £5k will be applied for from them.
- c. To receive an update on donations and agree any actions.  
It was reported that £25 is still being donated each month by a resident and that £130 has been donated from a plant sale. A donation of £854.53 has also been donated from a charity bike ride. Clerk to write a letter of thanks for the donation.

**To consider exclusion of the press and public by virtue of Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business (agenda item 012/CP/2425d.) for the discussion of applicants and to re-admit the press and public for the vote.**

Not required.

- d. To approve any volunteer applications  
None received
- e. To approve to occasionally offer non-food items that have been donated by supermarkets.  
**It was resolved** not to offer non- food items donated by supermarkets but to donate them to other appropriate charities and community groups serving the village.
- f. To review the accident report from 22.6.24 and agree any actions.  
The report was reviewed, and no further actions were required.
- g. To receive any other updates on the operation of the pantry and agree any actions.  
It was noted that the fridge and freezer are now getting full due to receiving surplus from KFC and Nandos. The Lions have agreed to fund the purchase of an additional fridge and freezer. **It was resolved** to purchase a fridge at a cost of £145.27 and a freezer at a cost of £143.28

**013/CP/2425. Next meeting**

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting  
None
- b. To confirm date of next meeting of the Community Pantry Committee as Tuesday 6<sup>th</sup> August 2024 at 6.15pm  
**It was resolved** to confirm the date of next meeting of the Community Pantry Committee as Tuesday 6<sup>th</sup> August 2024 at 6.15pm

Signed: *M Eyre*

Date: 6<sup>th</sup> August 2024