



Minutes of the Youth and Leisure Committee Meeting held Tuesday 7<sup>th</sup> May at 7pm in the Valley Ridge Community Centre.

**Approved at the Youth and Leisure Committee Meeting held on Tuesday 4th June 2024**

**Present:** Councillor M. Eyre, Councillor G. Cobb, Councillor L. Eyre, Councillor H. Richardson and D Meir (Clerk). **It was resolved** that Councillor M. Eyre would chair the meeting due to the absence of the Chairman and Vice Chairman.

**104/YL/2324. Apologies**

- a. To note apologies received  
Apologies were received from Councillor H. Foley, Councillor V. Land, Councillor J. Mawson and Councillor J. Purcell.
- b. To approve any reasons for absence  
**It was resolved** to approve the reasons for absence.

**105/YL/2324. To Note any Declarations of Interest**

- a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests  
None
- b. To approve dispensation requests  
None

**106/YL/2324. Public Participation**

Members of the public who wish to speak regarding an item within the remit of the Youth and Leisure Committee may do so.

PLEASE NOTE: Total time limit for this item is 10 minutes.

None present.

**107/YL/2324. Meeting Minutes**

- a. To approve minutes of the meeting of the Youth and Leisure Committee held 2<sup>nd</sup> April 2024 as a true and accurate record of that meeting.  
**It was resolved** to approve minutes of the meeting of the Youth and Leisure Committee held 2<sup>nd</sup> April 2024 as a true and accurate record of that meeting.

**108/YL/2324. Kippax Common**

- a. To receive an update on the installation of the play area  
A site meeting was held last week, and work started today. It will be completed in six weeks.
- b. To receive update on the £5K grant application from the Freemasons.  
The Freemasons do not want to fund plants, so funding has been requested for the street furniture instead.
- c. To consider the cost for concrete bases to the seats, bin and picnic table and make recommendation to full council.

It was reported that the seats will be on the soft surface in the play area, so concrete bases are not required. The picnic table is to be on the grass area and the contractors will do a concrete base at no extra cost. A concrete base will also be provided free of charge for the bin, the location of which is to be determined.

- d. To consider purchasing an adult buddy bench, for the playground, as an additional bench or instead of a standard bench already included in the approved costs and make recommendation to full council.  
A buddy bench would be separate from the two standard benches included in the contract so will be considered after the playground is complete.
- e. To consider whether to fit the buddy bench onto a concrete base or directly onto the grass and make recommendation to full council  
**It was resolved** that if a buddy bench is purchased to recommend to full council to fit it onto a concrete base.
- f. To consider quotes for a commemorative plaque and make recommendation to full council  
To carry forward to the next meeting
- g. To receive an update on the management of Kippax Common from Kippax Athletic Junior Football Club.  
An update on the grass cutting and work to improve the drainage on the pitches was received. The pitches are to be cut weekly by the football club and LCC will cut the rest of the grass on the common on a three-week cycle.  
It was reported that the development pitch has been marked out and the goal posts for the pitches near the skate park have been delivered and are awaiting installation. The work to the car park will be done after the play area has been completed and the football club will enquire about using the old garage land for additional match day parking.

#### **109/YL/2324. Gala and Scarecrow Festival 2024**

- a. To receive an update on the booking of stalls.  
An up-to-date list of bookings is awaited from Councillor Land so it can be matched to payments.
- b. To receive an update on the event application  
No further response has been received. Councillor Eyre will chase.
- c. To receive an update on the arrangements for the scarecrow competition  
The posters are to be put in the noticeboards. Great Preston and Allerton Bywater Parish Councils have confirmed that they will also do one, but Swillington Parish Council has not yet decided.
- d. To receive an update on the removal of rubbish  
Arrangements are to be made for someone to come and collect the rubbish.
- e. To receive an update on volunteers for the event  
Full council has approved pantry volunteers to help, so there will be enough volunteers.
- f. To consider and approve the quote to insure the hired toilets.  
A quote has not yet been received. To defer to full council.
- g. To consider any other requirements for the event and agree any actions.  
None

#### **110/YL/2324. Other community events 2024**

- a. To consider and approve the proposal for summer tennis sessions.  
**It was resolved** to approve the provision of tennis sessions on Saturdays in August at a cost of £240

- b. To receive a report on the cancelation of the skateboarding session on 4<sup>th</sup> April and agree any actions.  
The sessions were cancelled by the provider due to the weather, so a refund has been requested. A refund of £160 has been offered but this has been queried as £200 was paid. A response is awaited.
- c. To receive an update on this year's Kippax Family Bike ride and agree any actions.  
The organiser has offered to do the bike ride on Sunday 16<sup>th</sup> June. **It was resolved** not to go ahead with this date due to it being the date after the Gala and Father's Day and to ask for another date.

**111/YL/2324. D Day 80 – Beacon Lighting event**

- a. To receive an update on the event application  
No further response has been received. Councillor Eyre will chase.
- b. To consider the response form the insurance company regarding storage and approve the purchase of a gas canister.  
No response has been received. To defer to full council.
- c. To consider and approve the purchase of D-Day bunting.  
**It was resolved** to approve the purchase of up to three lengths of bunting if needed at a cost of £6.99 each, to be put at the beacon site and on the railings at the post office. Councillor Eyre to check with Nit and Natter if they are putting anything up.
- d. To consider purchasing a D-Day flag for the War Memorial and make recommendation to the village Services Committee.  
**It was resolved** to recommend to the village services committee to purchase a D-Day flag for the War Memorial at a cost of £6.79.
- e. To receive confirmation whether the items in the first aid kit are in date.  
It was reported that only the heat pads have an expiry date which is September.
- f. To consider and approve who will print and deliver the letter to residents.  
**It was resolved** that Councillor Richardson will print the letters and deliver them on 1<sup>st</sup> June.
- g. To consider any other requirements for the event and agree any actions.  
Viva Vox have been asked what they want to sing, and a response is awaited. The British Legion has confirmed that they will do the reading.

**112/YL/2324. Brigshaw Lane Tennis Courts**

- a. To receive an update on the repainting of the tennis and consider whether to pay the invoice.  
The repainting is scheduled to commence on 15<sup>th</sup> May but is weather dependent. It was resolved to recommend to full council to pay the invoice once the work has been completed to a satisfactory standard.

**113/YL/2324. Next meeting**

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting  
None
- b. To confirm date of the next meeting of the Youth and Leisure Committee as Tuesday 4<sup>th</sup> June 2024 at 7pm  
**It was resolved** to confirm date of the next meeting of the Youth and Leisure Committee as Tuesday 4<sup>th</sup> June 2024 at 7pm.

Signed: *M Eyre*

Date: 4<sup>th</sup> June 2024