



Minutes of the Meeting of Kippax Parish Council held Thursday 21st March at 7pm in the Valley Ridge Community Centre

To be approved at the full council meeting to be held on Thursday 18th April 2024

Present: Councillor M. Eyre, Councillor A. Hudspith, Councillor C. Weightman, Councillor H. Richardson, Councillor J. Almond, Councillor G Hardwick, Kier Mather, Member of Parliament for Selby and Ainsty, Owen Hardingbest, Office Manager for Keir Mather and D. Meir (Clerk)

158/FC/2324. Apologies

- a. To note apologies received
Apologies were received from Councillor H. Foley, Councillor D. Martin, Councillor A Parker, Councillor G. Cobb, Councillor V. Land, Councillor J. Purcell, Councillor J Mawson, Councillor G. Pearson and Councillor M. Oldfield.
- b. To approve any reasons for absence
It was resolved to approve the reasons for absence.

159/FC/2324. Declarations

- a. To receive a signed declaration of acceptance of office from Councillor Oldfield
Councillor Oldfield was not present so his declaration of acceptance of office was not received. **It was resolved** not to approve the declaration being signed at a later date and therefore the position has become vacant again.
- b. To receive declarations of interests not already declared under members code of conduct or members register or disclosable pecuniary interests.
None
- c. To approve any dispensation requests
None

160/FC/2324. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.

PLEASE NOTE: Total time limit for this item is 15 minutes.

None

161/FC/2324. Meeting Minutes

- a. To approve the minutes of the Extraordinary Meeting of Kippax Parish Council held on 29th February 2024 as a true and accurate record of that meeting.
It was resolved to approve the minutes of the Extraordinary Meeting of Kippax Parish Council held on 29th February 2024 as a true and accurate record of that meeting.

162/FC/2324. Kier Mather, Member of Parliament for Selby and Ainsty

- a. To discuss Kippax joining the Selby and Ainsty Constituency and raise any issues.
Kier Mather advised the council of the constituency changes which will result in Kippax joining the Selby Constituency, which he will be standing for at the General Election to be held at some time this year.
The Parish Council raised issues relating to planning applications for the battery storage facility and the traveler's site and advised that they would like the MP for the area to be

more involved in issues concerning the village. Kier advised that currently he cannot pick up constituency work as he does not represent the area, but he would like to be kept informed of issues in the parish, so he is familiar with them and can pick them if he is elected.

163/FC/2324. Administration

- a. To consider any suggestions submitted by the public and agree any actions.
Questions have been received about the precept increase and further information has been posted on the Facebook page. Clerk to respond to the query received by email.
- b. To receive an update on the filing of the paperwork in the filing cabinet.
This work is ongoing.
- c. To receive an update on the audit of the website, email, and electronic storage facilities.
This work is ongoing.
- d. To review the training evaluation and agree any actions
The evaluations from training on social media and biodiversity were noted.
- e. To approve the amendments to the Standing Orders for the new procurement thresholds
It was resolved to approve the amendments to the Standing Orders for the new procurement thresholds.
- f. To consider and approve the Biodiversity Policy
It was resolved to approve the Biodiversity Policy with the agreed amendments and to add it to be considered at committee meetings in June.

164/FC/2324. Finance and Corporate Governance

- a. To review the payments made between meetings and approve their accuracy.
It was resolved to approve the accuracy of the following payments made between meetings:

Councillor expenses	125.74
Community Pantry purchases	395.52
Replacement timber for Christmas grotto	22.50

- b. To approve the accounts for payment recommended for payment by The Finance and Corporate Governance Committee
It was resolved to approve the following accounts for payment:

YLCA training	60.00
Defibrillator	985.20
Councillor ID badge	8.10
Caretaker mileage	14.85
Salaries	1,900.39
HMRC PAYE costs Q4	1,444.81

- c. To review and approve the additional accounts for payments
It was resolved to approve the following additional accounts for payment:

Pantry room hire	150.00
Defibrillator pads	65.94
Andys Man Club room hire Oct 23 – Mar 24	720.00

- d. To confirm that the additional accounts for payments have been set up correctly in online banking.
It was resolved to confirm that the additional accounts for payments have been set up correctly in online banking.
- e. To consider and approve the Finance and Corporate Governance Committees recommendation to allocate mileage claims to the relevant budget and the proposed changes to the expenses form to reflect this.
It was resolved to approve allocating mileage claims to the relevant budget and the proposed changes to the expenses form to reflect this.

- f. To consider and approve the Finance and Corporate Governance Committees recommendation to purchase a financial system.
It was resolved to approve purchasing the Edge Financial system at a cost of £917 to be funded from the underspend on salaries, and a subsequent annual cost of £527.
- g. To receive an update on the setting up of online banking for the HSBC Money Manger Account and approve removing three ex-councillors as signatories and adding three new signatories and online users for the account.
Work is ongoing to set-up Councillor Almond and Councillor Foley on online banking.
It was resolved to approve removing ex Councillors Diana McEwan, Jack Bate and Janet Simpson as signatories and to add Councillor G. Harwick.
To put on next month's agenda to seek further signatories.
- h. To consider and approve the grant application from Crosshills Residents Association.
It was resolved to approve the application from Crosshills Residents Association for a grant of £912.50 for a coach trip to Skipton.

165/FC/2324. Village Services

- a. To consider and approve the Village Services Committee recommendation not to take on responsibility for the defibrillator at Kippax North School.
It was resolved to approve not taking on responsibility for the defibrillator at Kippax North School and for the Village Services Committee to look into installing one at an alternative more suitable location nearby.

166/FC/2324. Youth and Leisure

- a. To consider and approve the Youth and Leisure Committees recommendation to repaint the tennis courts at a cost of £5,775 to be funded from underspends on Youth and Leisure budgets if ward councillor funding is not available.
It was resolved to approve repainting the tennis courts at a cost of £5,775 to be funded from the underspends on Youth and Leisure budgets as ward councillor funding is not available.

167/FC/2324. High Street Team Meeting

- a. To receive feedback from the meeting and agree any actions.
The meeting was cancelled as it was not needed. The Market was held on 16th March with 6 stalls in front of the Co-op store. The team are also getting the Easter trail ready.
The next meeting is to be held on 26th March.

168/FC/2324. Site at Cross Hills / Well Lane, Kippax

- a. To consider the plans for the maintenance of the Community Garden and agree any actions.
The developer will maintain the community garden for a year and have asked if the Parish Council will take it over afterwards. Kippax in Bloom has been asked if they would be interested in taking it over.
It was resolved to approve not taking on responsibility for the community garden and to advise that LCC should take it over if Kippax in Bloom do not want to.

169/FC/2324. Next Meeting

- a. To notify Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting.
None
- b. To confirm the date of next ordinary meeting of Kippax Parish Council as Thursday 18th April 2024 at 7pm, in the Valley Ridge Community Centre.
It was resolved to confirm the date of next ordinary meeting of Kippax Parish Council as Thursday 18th April 2024 at 7pm, in the Valley Ridge Community Centre.