



Minutes of the Youth and Leisure Committee Meeting held Tuesday 2nd January at 7pm in the Valley Ridge Community Centre.

Approved at the Youth and Leisure Committee Meeting held on Tuesday 6th February 2024

Present: Councillor H. Foley, Councillor M. Eyre, Councillor J. Mawson, Councillor H. Richardson and D Meir (Clerk).

067/YL/2324. Apologies

- a. To note apologies received
Apologies were received from Councillor J. Almond, Councillor V. Land and Councillor J. Purcell.
- b. To approve any reasons for absence
It was resolved to approve the reasons for absence.

068/YL/2324. To Note any Declarations of Interest

- a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests.
None
- b. To approve dispensation requests
None

069/YL/2324. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Youth and Leisure Committee may do so.

PLEASE NOTE: Total time limit for this item is 10 minutes.

None

070/YL/2324. Meeting Minutes

- a. To approve minutes of the meeting of the Youth and Leisure Committee held 5th December 2023 as a true and accurate record of that meeting.
It was reported that the meeting of the Youth and Leisure Committee held 5th December 2023 was inquorate as the quorum for the Committee is four member and not three as thought at the meeting. **It was resolved** to approve the accuracy of the minutes from the meeting and to ratify the following resolutions made:

The resolution to approve the reasons for absence.

The resolution to approve the minutes of the meeting of the Youth and Leisure Committee held 7th November 2023 as a true and accurate record of that meeting.

The resolution to have entertainment and Kippax Band and Northern Lights are available to play at the Gala and it was agreed to ask other performers.

The resolution not to hire a stage for the gala but to use the gazebo.

The resolution to get quotes for providing toilets and Breeze at the Gala.

The resolution to have stalls at the Gala and for Councillor Land to organise them, subject to their agreement, and for the stalls to be advertised publicly.

The resolution to ask the Caretaker to manage the car parking at the Gala.

The resolution to invite Atha to provide a fair and to invite the coffee, pizza and ice cream vans to attend at the Gala.

The resolution to approve Councillor Eyre to submit the event notice.

The resolution to agree to the provision of weekly children's tennis session between April and September 2024 if funding can be found, but to query the proposed charge of £3 as other sessions are charged at £2. If they cannot obtain the funding for the sessions, it will be sought from the Ward Councillors.

The resolution to recommend the following budget requirement for 2024-25 to 2028-29 to full council:

Budget	2024-25	2025-26	2026-27	2027-28	2028-29
Y&L - Christmas Card Competition	400	424	449	476	505
Y&L - Scarecrow Festival / Gala	5,000	5,300	5,618	5,955	6,312
Y&L - Kippax Common Masterplan	10,000	10,600	11,236	11,910	12,625
Y&L - Other community activities	5,000	5,300	5,618	5,955	6,312
Total	20,400	21,624	22,921	24,297	25,755

071/YL/2324. Kippax Common

- a. To consider and approve the quote for a commemorative plaque
LCC Parks department has approved having a plaque on a bench. Councillor Foley to continue working on the proposal and obtaining quotes.
- b. To receive any updates on the project and agree any actions.
A grant offer has been received and work is ongoing to meet the conditions of the offer. It is planned to commence the work on 15th April and for it to be finished in June.

072/YL/2324. Gala and Scarecrow Festival 2024

- a. To receive an update on the availability of entertainers and agree any actions
Viva Vox Choir, Eliza Hunter and Lorraine's School of Dance have confirmed their availability. Northern Lights are to advise what they will charge, and Kippax Band are yet to respond.
- b. To consider and approve the quote for the provision of toilets.
It was resolved to approve the quote of £400 + VAT for the provision of toilets. Clekr to obtain a quote for the insurance.
- c. To consider and approve the quote for first aid.
It was resolved to approve the quote of £276.00 +VAT for the provision of two First Aiders.
- d. To receive an update on the availability of Breeze for the event
Breeze has another big event booked in on the same date but have confirmed that they will be able to provide something. Further information on what can be provided, and the cost is awaited.
- e. To consider and approve the number of stalls to be booked.
It was resolved to approve having up to 30 stalls at the Gala.
- f. To consider and approve the charge for stalls
It was resolved to approve charging £20 per stall, but to make 10 available free of charge for charities.

- g. To receive an update on the availability of the caretaker to work at the Gala.
The caretaker has not yet been asked. **It was resolved** to approve the cost of the caretaker working from 10am to 6pm.
- h. To receive an update on the booking of the fair
The fair is booked and will be coming on Friday 15th June. **It was resolved** to approve including this in our event application.
- i. To receive an update on the booking of food vendors
It was resolved to approve inviting Athas Burger, Bechamel Market Kitchen, Jays Pizza, coffee van and ice cream van to attend and to advise food vendors that other's will be attending. And they will be asked for a donation.
- j. To receive an update on the event notice.
Clerk to check what is required.
- k. To consider and approve the provision of a photo board
It was resolved not to provide a photo board.
- l. To consider and approve a theme for the Scarecrow Festival
It was resolved to approve a theme of Childrens Characters
- m. To consider and approve holding a Scarecrow Workshop
It was resolved not do hold a Scarecrow Workshop
- n. To consider and approve the arrangements for the scarecrow competition.
Councillor Richardson will look into how to run the competition and Councillor Eyre will source donated prizes.
- o. To consider any other requirements for the event and agree any actions.
The event plan is being worked on by Councillor Eyre and the Clerk will amend the map.
The Event Plan and Risk assessment to be reviewed at the next meeting.

073/YL/2324. Other community events 2024

- a. To consider the revised proposal for tennis sessions in 2024
It was resolved to request just having weekly sessions on a Saturday morning the summer holidays, to be charged at £1 per session with the Parish Council funding the rest.

074/YL/2324. Next meeting

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
 - D-Day event
- b. To confirm date of the next meeting of the Youth and Leisure Committee as Tuesday 6th February 2024 at 7pm
It was resolved to confirm the date of the next meeting of the Youth and Leisure Committee as Tuesday 6th February 2024 at 7pm

Signed: *J Almond*

Date: 6th February 2024