



Minutes of the meeting of Kippax Parish Council's Village Services Committee is to be held **Monday 17th April at 6pm** at Valley Ridge Community Centre.

To be approved at the meeting of the Village Services Committee to be held on Monday 12th June 2023

Present: Councillor M. Eyre, Councillor J. Biscomb, Councillor A. Parker and D. Meir (Clerk)

101/VS/2223. Apologies:

- a. To note apologies received and approve any reasons for absence

Apologies were received from Councillor A Hudspith, Councillor J. Almond, Councillor J. Simpson and Councillor D. McEwan. **It was resolved** to approve the reason for absence

102/VS/2223. To Note any Declarations of Interest:

- a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests

None

- b. To approve dispensation requests

None

103/VS/2223. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Village Services Committee may do so.

PLEASE NOTE: Total time limit for this item is 10 minutes.

None

104/VS/2223. Meeting of Village Services Committee held 13th March 2023

- a. To approve minutes of the meeting of Village Services Committee held 13th March 2023 as a true and accurate record of that meeting.

It was resolved to approve the minutes of the meeting of Village Services Committee held 13th March 2023 as a true and accurate record of that meeting.

105/VS/2223. Outstanding Actions

- a. To receive information and updates and consider further actions on outstanding issues as listed on the spreadsheet

The spreadsheet was reviewed and all actions agreed.

- b. To consider additional items raised by residents since the last meeting and the way forward

The request to clear the footpath ginnel from Sandgate Terrace to Merton Close back round onto Sandgate Drive has been passed to the Public Rights of Way Officer.

The request to clear an overgrown car parking space has been passed to LCC.

106/VS/2223. Caretaker

- a. To consider any other proposals for jobs to be allocated to the caretaker
No new jobs were proposed as the caretaker has enough jobs to do.
- b. To receive an update on the servicing of the caretaker's tools.
The lawnmower and chainsaw have been serviced and collected. The caretaker attempted to repair a strimmer which now has a missing part, and the cost of a replacement is awaited. Caretaker to be reminded not to attempt to repair the tools. A blower and the second strimmer are yet to be serviced.
- c. To approve the caretaker working on Tuesday May 2nd instead of Wednesday 3rd May to install the bench at the meadows.
It was resolved to approve the caretaker working on Tuesday 2nd instead of Wednesday 3rd May to install the bench at the meadows.

107/VS/2223. Special Projects.

- a. To receive an update on the installation of a finger sign for the top of Brigshaw Lane/Station Road.
Waiting for the grant from Ward Councillors to be approved before the fingerpost can be ordered.
- b. To receive an update on the P3 scheme and agree any actions.
It was resolved to recommend to full council to approve signing the agreement to perform one cut per year on the ginnel from Calvert Close to the Kippax border and the ginnel from Gibson Lane to Sandgate Lane for a payment of £199.
- c. To receive an update on the refurbishment of two benches.
The legs have been welded on and the Parks department has requested that rods are put through the bottom. It was resolved to approve Councillor Eyre to put the rods on. No response has been received to the request to put on in the graveyard. It was resolved to put them both on the meadows path, which has been approved by The Yorkshire Wildlife Trust. It was resolved to approve the cost of £100 for black paint for them
- d. To receive an update on the scout's container
It was resolved to approve £20 to purchase the additional signs required and for Councillor Eyre to request permission to put them up.
- e. To consider and approve the request for a first aid kit for the Kippax Wombles at the cost of £10.99
It was resolved to approve the purchase of a first aid kit for the Kippax Wombles at a cost of £10.99
- f. To consider and approve the request for an extra-long litter picker for the Kippax Wombles at a cost of £53 + VAT
It was resolved to approve the cost of £53 + VAT for the purchase of an extra-long litter picker for the Kippax Wombles.

108/VS/2223. High Street Flags

- a. To approve purchase of four Coronation flags

It was resolved to approve the purchase of four Coronation flags at a cost of £29.80. The Welfare has agreed to refund the cost of two flags to go at the Welfare and Church will fund the cost of one for the Church. The Parish Council will fund a flag at the Cenotaph.

109/VS/2223. Next meeting

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting

- To approve the cost of new parts for the war memorial flagpole at the full council meeting on 18th May.

- b. To consider a date for the next meeting of Village Services Committee and make recommendation to full council.

It was resolved to recommend to full council not have a meeting of the Village Services Committee in May and to confirm the date of the next meeting of the Village Services Committee as Monday 12th June at 6pm.

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