

KIPPAX PARISH COUNCIL



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Minutes of the Youth and Leisure Committee Meeting held Tuesday 7th February at 7pm in the Valley Ridge Community Centre.

Approved at the Youth and Leisure Committee Meeting held on Tuesday 7th March 2023

Present: Councillor M. Biscoomb, Councillor H. Foley, Councillor M. Eyre, Councillor V. Land, Councillor J. Biscoomb, Councillor J. Almond, Councillor J. Mawson, Councillor H. Richardson, M. Noble - Leisure Centre Manager, and D Meir (Clerk).

104/YL/2223. Apologies:

- a. To note apologies received and approve any reasons for absence

Apologies were received from Councillor J. Purcell and **it was resolved** to approve the reason for absence.

105/YL/2223. To Note any Declarations of Interest:

- a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests

None

- b. To approve dispensation requests

None

106/YL/2223. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Youth and Leisure Committee may do so.

PLEASE NOTE: Total time limit for this item is 15 minutes.

None

107/YL/2223. Kippax Leisure Centre

- a. To receive an update from the Leisure Centre Manager and agree any actions.

An update was received from the Leisure Centre Manager following the re-opening of the centre. The schedule of classes and swimming sessions is now more stable as they have more staff in place and they are now opening on Sundays. The Manager is hoping to expand further with more evening and early morning activities. An activities programme will be sent to Councillor Eyre, to share on Facebook.

They are hoping to hold an open day for easter and will liaise with Councillor Biscoomb about participating in the Leeds 2023 Year of Culture event and having a stall at the summer Gala. It was discussed how the Parish Council can further support the Centre and the Manager will look into submitting a grant application. Clerk to provide them with the Grants Policy and application form.

108/YL/224. Meeting of Youth and Leisure Committee held 3rd January 2023

- a. To approve minutes of the meeting of the Youth and Leisure Committee held 3rd January 2023 as a true and accurate record of that meeting.

It was resolved to approve minutes of the meeting of the Youth and Leisure Committee held 3rd January 2023 as a true and accurate record of that meeting.

109/YL/2223. Kippax Common

- a. To receive an update on the planning application, consider the comments from Highways and agree any actions

A response to the comments from highways about the car park is being prepared but a formal request to respond has not yet been received from the planning department.

- b. To consider and agree the next steps

The purchase order for the funding application support has been raised and the information to apply for grant funding is being put together. Applications can be submitted from 25th May and they will be considered in September. Can also look for further top-up funding.

Some of the work may not be covered by the LCC Framework so might need to go out to tender.

It is expected that it will be built at Easter next year.

110/YL/2223. Gazebos

- a. To consider the quotes for gazebos and make recommendations to full council

It was resolved to recommend to full council to purchase two gazebos at a cost of £1,393 (including VAT)

111/YL/2223. Leeds 2023 Year of Culture

- a. To receive an update on the project and agree any actions

It has been confirmed that a village cultural trail will take place on 22nd July and the grants programme is open for participants to apply to. The Parish Council will look into holding tennis and skateboard coaching on the day.

112/YL/2223. Kippax Community Pantry

- a. To review any requested items and the list of items not to be provided and approve any additions to the list.

It was resolved to approve the request for oat milk to be provided due to an allergy.

- b. To review the income and expenditure report and agree any actions

It was noted that the Pantry had £4,000 in funding left

- c. To receive an update on potential sources of additional funding and approve applying for funds.

The application to Garforth and Swillinton Ward Councillors has been started. The Garforth Lions have said that they will not fund the purchase of food so they will be asked if they can fund the purchase of the Fridge and Freezer retrospectively. If not, will look into the possibility of buying an additional freezer.

It was resolved to apply to Allerton Bywater and Swillington Parish Councils for funding. Clerk to look into this.

Clerk to send the receipts so the Kippax and Methley Ward Councillor funding can be received.

- d. To receive a general update on the Kippax Community Pantry and agree any further actions.

It was resolved to:

Limit toiletries and household items to two different items per week.

Change the limit on fresh and frozen to 2 of each plus a 4pt of milk

Shopper are limited to one basket each and cannot use a second basket to shop for someone else.

Delegate the Clerk to sign the volunteer agreement form for the Duke of Edinburgh volunteer and the volunteer supervising then at each session to sign their logbook. The Duke of Edinburgh volunteer is not to stock chemical items, make hot drinks, be alone in the kitchen or at a table with visitors. Children of volunteers can only attend if needed due to childcare issues and a parental responsibility form is signed. Clerk to look into. Anyone behaving disrespectfully, including children, will be asked to leave.

113/YL/2223. Community Events 2023

- a. To receive an update on the application to Leeds City Council for Kippax common and agree any further actions for the Gala
The application is not yet done.
- b. To consider and agree any further actions for the scarecrow festival
No further actions required yet.
- c. To consider organising tennis and skateboard coaching and agree any actions
To check their availability.
- d. To consider organising a roller disco and agree any actions
To carry forward
- e. To consider organising a cookery school and agree any actions
To carry forward
- f. To consider organising a family sports day and agree any actions
To ask the Leisure Centre if they could do this on the culture day.
- g. To consider organising a youth club and agree any actions
To carry forward
- h. To consider organising a family Bike ride and agree any actions
Councillor Eyre will confirm the date and ask what support is needed.
- i. To receive any feedback from Kippax Kicks about potential sessions to provide and agree any actions.
Councillor M. Biscomb has emailed them and is awaiting a response.
- j. To receive an update on funding sources and agree any further actions
No further actions required.

114/YL/2223. Next meeting

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
None
- b. To confirm date of next meeting of Youth and Leisure Committee as Tuesday 7th March 2023 at 7pm
It was resolved to confirm the date of the next meeting of the Youth and Leisure Committee as Tuesday 7th March 2023 at 7pm

Signed: *M Biscomb*

Date: 7th March 2023