

KIPPAX PARISH COUNCIL



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Minutes of the Youth and Leisure Committee Meeting held Tuesday 6th September at 7pm in the Valley Ridge Community Centre.

**Approved at the Youth and Leisure Committee meeting held on Tuesday 4th October 2022**

**Present:** Councillor M Biscomb (Acting Clerk), Councillor H Foley, Councillor H Richardson, Councillor J Biscomb,

**041/YL/2223. Apologies:**

a. To note apologies received and approve any reasons for absence

Apologies were received from Councillor M Eyre, Councillor V Land, Councillor J Almond, Councillor J Mawson, Councillor J Purcell and the Clerk. **It was resolved** to approve the reasons for absence.

**042/YL/2223. To Note any Declarations of Interest:**

a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests

None.

b. To approve dispensation requests

None.

**043/YL/2223. Public Participation**

Members of the public who wish to speak regarding an item within the remit of the Youth and Leisure Committee may do so.

PLEASE NOTE: Total time limit for this item is 15 minutes.

None.

**044/YL/2223. Meeting of Youth and Leisure Committee held 9th August 2022**

a. To approve minutes of the meeting of the Youth and Leisure Committee held 9th August 2022 as a true and accurate record of that meeting.

**It was resolved** to approve the minutes of the meeting of the Youth and Leisure Committee held 12th July 2022 as a true and accurate record of that meeting.

**045/YL/2223. Kippax Common**

a. To approve the dates and the arrangements for the public consultation and agree any further actions

**It was resolved to:**

- Hold public consultations at Valley Ridge Community Centre on
  - Wednesday 26th October: 12-2pm and 4-6pm

- Saturday 29th October 10am-12pm
- Councillor M Biscomb to arrange booking of the community centre
- Councillor M Biscomb to email all Youth and Leisure Committee to see who is available to volunteer at the consultation sessions
- Councillor M Biscomb to ask if Groundwork, LCC, Kompan can attend the consultation sessions
- Display designs and information on Facebook and KPC website and in Kippax Community Hub and Kippax Coop from Saturday 22nd October to Sunday 30th October. Councillor M Biscomb to enquire with the two locations to confirm
- Create a simple feedback survey (digital, and print at the Community Hub and Coop) - and to seek guidance from Groundwork on what that survey should include
- Councillor M Biscomb to report back on the LCC accessible playground consultation event to be held on Saturday 17th September
- Councillor M Biscomb to reach out to local resident who expressed interest in supporting the consultations to guide us on how to consult with schools and families
- Councillor H Richardson to create directional signage for the road

b. To consider and approve any costs of the public consultation

**It was resolved** to approve a budget of £200 for the public consultation to allow for room-hire charges and refreshments.

#### **046/YL/2223. Gazebos**

a. To consider and the purchase of gazebos to be used at future events and make recommendation to full council

Councillor H Foley has acquired one pop-up gazebo (regular size). She will continue to seek quotes for a large gazebo.

#### **047/YL/2223. Future Activities**

a. To approve the provision of a two-hour skate park session on Wednesday 26<sup>th</sup> October at 1-3pm at a cost of £160

LS-Ten have not confirmed the date. Councillor Biscomb to chase.

b. To receive and approve volunteers to marshal at the family bike ride on Sunday 2<sup>nd</sup> October.

Councillor M Biscomb, J Biscomb, H Richardson and H Foley all confirmed they are available. Councillor M Biscomb to extend the ask to the rest of the council via email.

c. To approve the cost of the provision of a souvenir to participants on the family bike ride  
The committee felt like it didn't have enough information about expected numbers of participants. The committee also discussed the short turnaround time for branded merchandise and the environmental impact of merchandise.

**It was resolved** to supply personalised certificates for participants and look at the costs for rosettes, key rings or badges.

Councillor M Biscomb to speak to Sportive HQ and Cllr Eyre about the event.

d. To receive an update on the proposal for a roller disco and agree any actions

**It was resolved** to defer this to the next meeting

e. To receive an update on the proposal for community cooking classes and agree any actions

**It was resolved** to defer this to the next meeting

f. To receive an update on the proposal for a family sports day and other sporting activities and agree any actions

Councillor M Biscomb is in contact with two companies who provide this service and is arranging a call with them to find out more. Will provide an update at the next meeting.

**048/YL/2223. Halloween Event**

a. To approve a donation mechanism for old Halloween costumes

**It was resolved** to ask the three primary schools if they would accept donations at school (Councillor Richardson to contact schools). The council will promote this online and do ad-hoc collections from residents who are not able to donate at school. Donations to be made by 28th September.

b. To approve a date and venue for the costume exchange

**It was resolved** to host the costume exchange at the Family Bike Ride day on Sunday 2nd October

c. To approve the categories for the best-dressed house competition

**It was resolved** to defer this to the next meeting

d. To approve the voting mechanism and time frame for the competition

**It was resolved** to defer this to the next meeting

e. To approve the prizes for award winners

**It was resolved** to defer this to the next meeting

f. To consider and approve the cost of a Halloween face-painter

**It was resolved** not to provide a face-painter this year, but to consider again next year.

g. To approve the date and location of face-painter

**Not applicable owing to decision made in item 048/f**

h. To consider and approve any other actions for Halloween activities

**It was resolved** not to arrange any other activities this year

**049/YL/2223. Leeds 2023 Year of Culture**

a. To receive an update on the project and agree any actions

**No further update received.**

**050/YL/2223. Christmas card Competition**

a. To consider and approve the arrangements for the Christmas Card competition

**It was resolved** that Councillor M Biscomb would email the three primary schools inviting them to participate. The arrangement to be the same as previous years with children invited to design them during the October half-term, with submissions collected on Tuesday 2nd November.

b. To consider and approve the appointment of a judging committee

**It was resolved** that the Youth and Leisure Committee would judge the submissions at the meeting held Tuesday 2nd November

c. To consider and approve the prizes for the competition

**It was resolved** to ask Councillor Eyre to enquire with Kippax Post Office as to whether they would like to donate prizes again this year.

**051/YL/2223. Next meeting**

a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting

- To consider the quote for personalised flags for the High Street and for individual winners for the Christmas Card competition

b. To confirm date of next meeting of Youth and Leisure Committee as Tuesday 4<sup>th</sup> October 2022 at 7pm

**It was resolved** to confirm the date of next meeting of Youth and Leisure Committee as Tuesday 4<sup>th</sup> October 2022 at 7pm

Signed: *M Biscomb*

Date: 4<sup>th</sup> October 2022