

KIPPAX PARISH COUNCIL



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Minutes of the Meeting of Kippax Parish Council held Thursday 18th August at 7pm in the Methodist Church Hall.

Approved at the full council meeting to be held on Tuesday 27th September 2022

Present: Councillor M. Eyre, Councillor M. Biscoomb, Councillor A. Parker, Councillor J. Almond, Councillor D McEwan, Councillor G. Hardwick, Councillor J. Simpson, Councillor V. Land and D Meir (Clerk).

079/FC/2223. Apologies

- a. To note apologies and receive and approve any reasons for absence
Apologies were received from Councillor H. Richardson Councillor J. Biscoomb, Councillor A. Hudspith, Councillor H. Foley, Councillor J. Mawson, Councillor J. Purcell and councillor M. Osman. **It was resolved** to approve the reasons for absence.

080/FC/2223. To Note any Declarations of Interest

- a. To note declarations of interests not already declared under members code of conduct or members register of disclosable pecuniary interests
None
- b. To approve dispensation requests
None

081/FC/2223. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.

PLEASE NOTE: Total time limit for this item is 15 minutes.

None present

082/FC/2223. Meeting of Kippax Parish Council held 21st July 2022

- a. To approve minutes of the Annual Meeting of Kippax Parish Council held 21st July 2022 as a true and accurate record of that meeting
It was resolved to approve the minutes of the Annual Meeting of Kippax Parish Council held 21st July 2022 as a true and accurate record of that meeting.

083/FC/22/23. Administration

- a. To receive an update on Councillor Bate's DBS check
Councillor Bate has provided the information for the clerk to input into the system.
- b. To consider any suggestions submitted by the public via the website and agree any actions.
None

- c. To receive an update on the price negotiation for the hire of the Methodist Hall and agree any further actions.
Negotiations on a price reduction are ongoing. **It was resolved** to stay at the Methodist Hall for the September full council meeting
- d. To approve the additional cost of £60 for holding the first aid training on a Saturday
It was resolved to approve the additional cost of £60 for holding the first aid training on a Saturday.
- e. To approve the date of Saturday 19th November for the first aid training.
It was resolved to approve the date of Saturday 19th November for the first aid training.
- f. To consider and approve a venue for the first aid training
It was resolved to approve Councillor M. Biscomb booking a suitable venue within the approved budget of £100.
- g. To review the Civility and Respect Statements and approve signing up to the Civility and Respect Pledge
To carry forward to next month's meeting

084/FC/2223. Finance and Corporate Governance Committee

- a. To consider the Finance and Corporate Governance Committee's recommendation to approve the accounts for payment
It was resolved to approve the following accounts for payment:

Website and email hosting	748.80
Biennial domain renewal	78.00
Summer Tennis sessions	80.00
Defibrillator pads	98.40
Replacement padlock	6.50
Councillor Eyre's expenses	20:30
Clerk's expenses	4.82
Caretaker Mileage	14.40
Hall Hire - FC meeting	25.00
Petty Cash top-up	50.81
Bank transfer to savings account	85,000.00
Salaries August	1,472.86
Pensions August	77.28

- b. To review and approve the additional accounts for payment
None
- c. To consider the further information received from Kippax Athletic Junior Football Club and approve the grant application
It was resolved to approve the grant of £498.75 subject to receiving confirmation from LCC that they have approved their use of Kippax Common.
- d. To consider the recommendation of the Finance and Corporate Governance Committee to approve the Grants Policy for payments to be made by bank transfer
It was resolved to approve the recommendation of the Finance and Corporate Governance Committee to amend the Grants Policy for payments to be made by bank transfer
- e. To consider and approve an amendment to the Grants Policy to require applicants to have a bank account with at least two signatories.

It was resolved to approve the amendment to the Grants Policy to require applicants to have a bank account with at least two signatories and to ask for the name of two signatories on the application form.

085/FC/2223. Youth and Leisure Committee

- a. To consider the Youth and Leisure Committees recommendation to approve the proposed location for the play area at Kippax Common

It was resolved to approve the proposed location for the play area at Kippax Common

- b. To consider and approve the proposed amendment to the Youth and Leisure Committee terms of reference

It was resolved to approve the proposed amendment to the Youth and Leisure Committee terms of reference

086/FC/2223. Personnel Committee

- a. To approve the Personnel Committees recommendation to increase the clerk's contracted hours to 70 per month and reduce the approved overtime to 10 hours per month plus any overtime necessary for CILCA training

It was resolved to approve an increase in the clerk's contracted hours to 70 per month and reduce the approved overtime to 10 hours per month plus any overtime necessary for CILCA training.

087/FC/2223. Village Services Committee

- a. To consider and approve whether to move or refurbish the bench on Longdyke Lane

It was resolved to approve to leave the bench where it is and for Councillor Eyre to refurbish it, subject to a risk assessment being undertaken.

- b. To note that the defibrillator at the library has been used and replacement pads have been purchased from a donation from the recipient's family.

Noted.

- c. To note that the defibrillators at the Valley Ridge and Gibson Lane Community centres are to be returned to the manufacturers under recall notice and temporary defibrillators will be provided whilst they are being fixed.

Noted.

- d. To approve the ongoing purchase of replacement defibrillator pads immediately after they have been used or when they are due to expire.

It was resolved to approve the ongoing purchase of replacement defibrillator pads immediately after they have been used or when they are due to expire.

088/FC/2223. Community Building

- a. To receive feedback from Councillor Bate about the Gibson Lane Community Centre Trustees meeting

Councillor Bate has spoken to the Ward Councillors and is waiting their response. To defer to the next meeting.

089/FC/2223. Remembrance Day

- a. To receive feedback from the handover meeting with the British Legion and agree any actions

The handover meeting has not yet taken place. Councillor Hardwick will invite the British Legion members to an extraordinary meeting to agree the arrangements, ideally on 8th September.

090/FC/2223. Next Meeting

a. To notify Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting

- Update on Longdyke Lane bench painting
- Use of email and dealing with enquiries

b. To confirm the date of next ordinary meeting of Kippax Parish Council as Thursday 15th September 2022 at 7pm, in the Methodist Church Hall

It was resolved to confirm the date of the next ordinary meeting of Kippax Parish Council as Thursday 15th September 2022 at 7pm, in the Methodist Church Hall

Signed: *M Eyre*

Date: 27th September 2022