



Minutes of the meeting of Kippax Parish Council's Village Services Committee held Monday 16th May at 5.45pm at Valley Ridge Community Centre.

Approved at the Village Services Committee Meeting held on Monday 13th June 2022

Present: Councillor A. Hudspith, Councillor J. Biscomb, Councillor A Parker, Councillor H. Richardson and D, Meir (clerk)

010/VS/2223. Election of Chair and Vice Chair:

- a. To receive nominations and elect a Chairman
Councillor A. Hudspith was nominated and elected as Chairman
- b. To receive nominations and elect a Vice Chairman
Councillor M. Eyre was nominated and elected as Vice Chairman

011/VS/2223. Apologies:

- a. To note apologies received and approve any reasons for absence
Apologies were received from Councillor M. Eyre, Councillor J. Almond and Councillor J. Simpson. **It was resolved** to approve the reasons for absence

012/VS/2223. To Note any Declarations of Interest:

- a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests
None
- b. To approve dispensation requests
None

013/VS/2223. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Village Services Committee may do so.

PLEASE NOTE: Total time limit for this item is 10 minutes.

None present

014/VS/2223. Meeting of Village Services Committee held 11th April 2022

- a. To approve minutes of the meeting of Village Services Committee held 11th April 2022 as a true and accurate record of that meeting.
It was resolved to approve minutes of the meeting of Village Services Committee held 11th April 2022 as a true and accurate record of that meeting.

015/VS/2223. Outstanding Actions

- a. To receive information and updates and consider further actions on outstanding issues as listed on the spreadsheet
Councillor Hudspith will check if the speed signs are on Brigshaw Lane.
The fly tipping next to number 6 Robinson Lane has not yet been cleared.
Councillor Eyre is chasing the graffiti on the phone box on Station Road
Councillor Hudspith is dealing with the blocked gullies

Councillor Parker has asked Ward Councillor Harland to investigate the dangerously leaning tree on Woodland.

The overgrown trees blocking the ginnel from Cromwell Rise and the ginnel at Hall Park Croft are being dealt with by Councillor Hudspith.

The faded road marking on Brigshaw Lane, Cromwell Rise and Station Road have been reported.

The grass cutting under the benches, around the gym equipment and tennis courts and around the bins and seats at the Meadows has been done.

The damaged drain cover at Hanover Place has been reported.

Councillor Hudspith will check if the damaged Openreach cable covers on Leeds Road has been repaired.

The potholes on Station Road have been repaired.

The loose drain cover at the bottom of Well Lane has been reported.

The overgrown bushes and trees from the allotments on Station Road has been reported to the Allotment Association.

The sign outside Barclays Bank has been fixed.

The sign outside China China has been inspected, but not yet fixed.

Councillor Hudspith will provide the additional information requested about the large overgrown tree on Birch Grove

The fly tipping at the garages behind 90 The Drive has been reported.

- b. To consider additional items raised by residents since the last meeting and the way forward.

The finger sign at Hanover Place Fish Shop needs adjusting. Councillor Eyre to sort.

016/VS/2223. Caretaker

- a. To consider any proposals for jobs to be allocated to the caretaker
To strim Cheney Basin area and grass in front of Gibson Lane Community Centre on 1st June if not done by LCC.
To cut back the overgrown nettles in the ginnel from Longdyke Lane.
Another tab will be added to the spreadsheet where jobs can be added and Councillor Hudspith will allocate them to the caretaker.
- b. To consider the requirement for a budget for tool servicing and make recommendation to full council.
It was resolved not to recommend an additional budget, but to use the Caretakers tools/expenses budget
- c. To receive an update on the sale of the lawnmower
This will be advertised when Councillor Eyre returns from holiday.
- d. To receive a report on the damage to the strimmer and agree any actions
It was resolved to purchase a new strimmer cover at a cost of £31.85 + VAT. It should not be used until the new cover has been fitted.

017/VS/2223. Special Projects.

- a. To receive an update on the purchase & installation of the three defibrillators and agree any actions.
All three defibrillators and cabinets have now been delivered. The bus shelter company have installed the wiring and the cabinet has been delivered to their depot to be installed soon. Councillor Richardson will put the defibrillator in after it has been fitted.
The electrician is struggling to find time to instal the defibrillators at both doctors. If an installation date has not been found when Councillor Eyre returns from holiday, a alternative electrician will be found.
- b. To consider and approve who will look after the defibrillators whilst Councillor Eyre is on holiday.

It was resolved that Councillor Richardson will look after the defibrillators and she has been shown how to check them.

- c. To receive an update on the speed indication devices project and agree any actions. The information has been downloaded from the Gibson Lane indicator, which gave an average speed of 21mph, which could be picking up buses from the nearby bus stop. The data has not yet been downloaded from the Longdyke Lane. The sad face eye on the Gibson Lane device has not yet been fixed and the distance of activation has not yet been adjusted so it comes on sooner.
- d. To receive an update on the refurbishment of the old litter bins and agree any actions. Nine bins have been painted and two have been installed on Brigshaw and one on Butt Hill. The other six will be installed by LCC next week. A further two will be installed and will be painted when more paint is purchased. A bin without a door has been delivered to the bowling club and another with stiff hinges will be delivered Wednesday. The Welfare have received two bins with stiff hinges and will receive another on Wednesday. LCC would prefer them not to have new locks so these have not been purchased yet. **It was resolved** to approve the cost of £100 to buy additional paint to paint the two that still need painting and give them all another coat.
- e. To receive an update on the painting of the junction box at the Cenotaph and agree any actions. **No further update**
- f. To receive an update on the payphone on Ramsden Street and agree any actions **Councillor Richardson to contact BT and feedback at the next meeting.**
- g. To consider and approve re-imbursing Nit and Natter £15.99 for the purchase of additional storage boxes **It was resolved** to approve the cost of £15.99 for the Nit and Natter storage boxes.
- h. To consider the damage caused to the Kippax in Bloom sign on Leeds Road and approve the cost of £55 + VAT for a replacement **It was resolved** to approve the cost of £55+VAT for a replacement sign
- i. To receive an update on the plants for Kippax Meadows **The plants have been delivered and will be planted on Friday by the Yorkshire Wildlife Trust volunteers. The caretaker has cleared the area for them.**

018/VS/2223. Next meeting

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
- Replacement and relocation of the bench on Longdyke Lane
 - Finger sign at top of Brigshaw Lane / Station Road
- b. To confirm date of next meeting of Village Services Committee as Monday 13th June 2022 at 5.45pm **It was resolved** to confirm date of next meeting of Village Services Committee as Monday 13th June 2022 at 5.45pm

Signed: _____ Date: _____