

KIPPAX PARISH COUNCIL



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Minutes of the Youth and Leisure Committee Meeting held Tuesday 3rd May at 7pm in the Valley Ridge Community Centre.

Approved at the Youth and Leisure Committee meeting held on Tuesday 7th June 2022

Present: Councillor M. Biscomb, Councillor M. Eyre, Councillor H. Richardson. Councillor J. Purcell, Councilor H Foley, Councillor Julia Almond, Councillor V Land, Councillor J. Biscomb one member of the public and D. Meir (Clerk)

001/YL/2223. Apologies:

a. To note apologies received and approve any reasons for absence

Apologies were received from Councillor J. Mawson and **it was resolved** to approve the reasons for absence.

002/YL/2223. To Note any Declarations of Interest:

a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests

None

b. To approve dispensation requests

None

003/YL/2223. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Youth and Leisure Committee may do so.

PLEASE NOTE: Total time limit for this item is 15 minutes.

Nothing to raise

004/YL/2223. Meeting of Youth and Leisure Advisory Committee held 5th April 2022

a. To approve minutes of the meeting of the Youth and Leisure Committee held 5th April 2022 as a true and accurate record of that meeting.

It was resolved to approve the minutes of the meeting of the Youth and Leisure Committee held 5th April 2022 as a true and accurate record of that meeting.

005/YL/2223. Kippax Common

a. To consider the results of the youth survey and agree any actions.

The survey results have been circulated to committee members, but this will be carried forward to go through at the next meeting.

b. To receive an update on the meeting with Vicky Nunns and agree any actions.

The possible locations for the play area were discussed with Vicky and she would like it to be move slightly, away from homes, which would require some of the trees to be relocated to accommodate it. Vicky advised that the council should decide on its preferred location and the public consultation should concentrate on what equipment should be included. A concern was raised that noise from the play area could be disruptive to the bowling club and it was advised that they could raise this during the planning application consultation if it is a

concern.

- c. To receive an update on the design work and agree any actions.

The Groundwork team will draw up a new design for the location preferred by Vicky Nunns

006/YL/2223. Queens Platinum Jubilee beacon lighting event

- a. To receive an update on the invites to the beacon event

The Lord Lieutenant is unable to attend. It was resolved to ask one of the Ward Councillors if they would like to make the announcement at the event.

- b. To review and approve the event plan.

The final details were added and **it was resolved** to approve the event plan

- c. To complete and approve the risk assessment

Councillors M. Biscomb and H. Richardson are completing this.

- d. To confirm the insurance cover for the event

The insurance company have confirmed that this event is covered at no extra cost

- e. To consider the cost of complimentary refreshments for attendees

It was resolved to approve the provision of complementary refreshments by Tasty Bites at a cost of £370, to be provided from 9pm.

- f. To receive any other updates and agree any further actions.

It was resolved that:

- Councillor M. Biscomb will write a letter informing the residents on Robinson Lane and Councillors J. Biscomb and H. Richardson will deliver them.
- Councillor J. Almond will ask co-op to leave the car park open until 10:30pm
- Stewards to bring their own torches
- To approve the cost of £30 for Councillor M. Eyre to purchase sandbags for the beacon.
- To approve the cost of £40 for a battery for the PA system, to be purchased by Councillor Eyre.
- To approve the cost of £50 for a First Aid kit to be purchased by Councillor M. Biscomb

007/YL/2223. Queens Platinum Jubilee picnic event

- a. To consider and approve the quote for first aid.

It was resolved to approve the quote of £200 for first aid cover to be provided by EMS.

- b. To receive an update on the booking of Atha

Atha have confirmed the rides that will be provided, and they have completed their own booking for the fair on Friday and Saturday, so are only the Parish council's responsibility on the Sunday. They will be let onto the Common on the Tuesday to start setting up.

- c. To receive an update on the booking of entertainers and agree any further actions.

Kippax Band have confirmed that they are only available to play from 11:30 to 12:15. Phil Sibson, Thorny Roses and The Daffins have confirmed they are available, and Councillor J. Almond will confirm revised times with them to accommodate Kippax Band. Confirmation is awaited from The Skywriters on their availability. Councillor V. Land will contact Lorraine's School of Dance to check their availability for a half hour slot at 4pm.

- d. To receive an update on the large promotional banners

It was resolved to buy three 6ft x 2.6ft banners to be located at Charlie Sweeps Corner, the cenotaph railings and the Station Road allotments.

- e. To receive an update on the stall bookings and agree any actions

All stalls are booked and no further actions are required

- f. To review and approve the site plan
It was resolved to approve the site plan
- g. To review and approve the risk assessment
Councillor M. Biscomb will circulate this.
- h. To complete and approve the event plan
The final details were added, and **it was resolved** to approve the event plan
- i. To confirm the insurance cover for the event
Councillor M. Biscomb has completed the form to be provided to the insurers. Clerk to inform them that there will be gazebos but not marques.
- j. To receive any other updates and agree any further actions.
It was resolved that:
Councillor Eyre will check of the band need chairs to be provided, which Councillor Land will get form the Community Centre if required.
Councillor H. Foley to get the gazebos and megaphone from Councillor G. Hardwick.
To approve an additional 5 hours overtime for the Caretaker to be worked over the two events.
To approve a cost up to £50 for the photographer to cover the Beacon and Picnic events.

008/YL/2223. Queens Platinum Jubilee scarecrow festival

- a. To review and approve the plan for the scarecrow festival
Councillor M. Biscomb will create an interactive map showing the locations of all the scarecrows submitted. Entrants submitted into the competition will be put onto the website for residents to vote on. A shortlist may need to be drawn up if large numbers enter.
- b. To approve the purchase of competition prizes.
The Co-op have donated a prize for the winner of the best High Street scarecrow, which they will judge. The Post Office have donated two prizes, one for the public vote and the other they will judge.
- c. To confirm the insurance cover for the event
The insurance company have confirmed that this event is covered at no extra cost
- d. To review and approve the risk assessment
Not considered.
- e. To receive any other updates and agree any further actions.
Councillor H. Richardson and V. Land are buying the materials for the workshop and Councillor H. Richardson will contact Primary Schools to ask them to help publicise it.

009/YL/2223. Next meeting

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
None
- b. To confirm date of next meeting of Youth and Leisure Committee as Tuesday 7th June 2022 at 7pm
It was resolved to confirm the date of the next meeting of the Youth and Leisure Committee as Tuesday 7th June at 7pm.

Signed: _____ Date: _____