

KIPPAX PARISH COUNCIL



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Minutes of the Youth and Leisure Committee Meeting held Tuesday 5<sup>th</sup> April at 7pm in the Valley Ridge Community Centre.

**To be approved at the Youth and Leisure Committee meeting to be held on Tuesday 3rd May 2022**

**Present:** Councillor M. Biscomb, Councillor M. Eyre, Councillor H. Richardson. Councillor J. Purcell, Councilor H Foley, Councillor J. Mawson, Jon Crossley from Groundwork, two members of the public and D. Meir (Clerk)

**101/YL/2122. Apologies:**

a. To note apologies received and approve any reasons for absence

Apologies were received from Councillor J. Biscomb, Councillor J. Almond and Councillor V. Land. **It was resolved** to approve the reasons for absence.

**102/YL/2122. To Note any Declarations of Interest:**

a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests

None

b. To approve dispensation requests

None

**103/YL/2122. Public Participation**

Members of the public who wish to speak regarding an item within the remit of the Youth and Leisure Committee may do so.

**PLEASE NOTE:** Total time limit for this item is 15 minutes.

A member of public was in attendance to hear about the plans for the play area at Kippax Common due to her work in child development.

Graham Bowden from the Swimming Club was in attendance to ask about the opening of the Leisure Centre, which the Parish Council understand is on schedule to happen on 19<sup>th</sup> April. It is understood that it will be made available to groups that previously used it first. The Chairman of the Parish Council has been invited to look at the newly refurbished sports hall. The Swimming Club are also considering submitting a grant application, which would be welcomed by the Parish Council.

**104/YL/2122. Meeting of Youth and Leisure Advisory Committee held 1st March 2022**

a. To approve minutes of the meeting of the Youth and Leisure Committee held 1<sup>st</sup> March 2022 as a true and accurate record of that meeting.

**It was resolved** to approve minutes of the meeting of the Youth and Leisure Committee held 1st March 2022 as a true and accurate record of that meeting.

### **105/YL/2122. Kippax Common**

- a. To consider the results of the youth survey and agree any actions.  
Councillor M. Biscomb has prepared a slideshow analysing the results of the survey and will share it and go through it at the next meeting.
- b. To receive an update on the design work and agree any actions  
The two design options for the play area produced by Groundwork, one with a linear play area adjacent to the skate park and the second with a circular play area near the tree planting area were considered and the feedback from Vicky Nunns from Leeds City Council Parks and Countryside was noted. **It was resolved** to arrange a site meeting with Vicky Nunns and Groundwork to discuss the location of the play area and whether it can be included in the public consultation.
- c. To consider any equipment suggestions from the Kompan catalogue  
To carry forward.

### **106/YL/2122. Queens Platinum Jubilee beacon lighting event**

- a. To receive an update on the application to use Cheney Basin for the beacon lighting.  
The event is all booked and the piper has been asked to provide an invoice so a cheque can be raised to be provided on the day. The choir and bugler are all organised. **It was resolved** to approve a poster for the event.
- b. To receive an update on the invites to the beacon event  
No further responses have been received. Councillor Eyre will chase a response from the Lord Lieutenant.
- c. To review and edit the event plan.  
Councillor M. Biscomb is working on the event plan and risk assessment with the help of Councillor Foley.

### **107/YL/2122 Queens Platinum Jubilee picnic event**

- a. To consider the quotes for first aid and approve a supplier.  
Councillor Eyre will contact Yormed for a quote or to consider asking members of the community if they can help.
- b. To receive an update on the booking of Atha  
A meeting is to be arranged to agree which rides to provide.
- c. To receive an update on the booking of entertainers and agree any further actions.  
**It was resolved** that the entertainers would be booked to perform between 12 and 2.30pm and will be followed by the community entertainment groups. Councillor Almond to progress with booking the entertainers and Councillor Eyre to contact Kippax Band. The DJ will be invited to start the event at 11am.
- d. To receive an update on the Breeze booking  
The booking, including toilets is confirmed.
- e. To receive an update on the application to use Kippax Common  
The Common is booked and the relevant documents will be provided when they are ready.
- f. To consider and approve the quote for the photo backdrop  
A sketch of the backdrop was considered and **it was resolved** to approve a backdrop of 7ft x 4ft to include a queen, king, guard and a dog and to include in writing "Kippax Jubilee 2022"

- g. To receive an update on the grant application  
The grant application was not successful
- h. To receive an update on the stall bookings and agree any actions  
Councillor Land is taking this forward
- i. To receive an update on the ice cream van booking  
Councillor Land is taking this forward
- j. To agree the site plan  
This is being work on by Councillor M. Biscomb, Councillor Foley and Councillor Eyre
- k. To review and edit the risk assessment  
This is being work on by Councillor M. Biscomb, Councillor Foley and Councillor Eyre
- l. To review and edit the event plan  
This is being work on by Councillor M. Biscomb, Councillor Foley and Councillor Eyre
- m. To confirm the insurance cover for the events  
The expected numbers were confirmed and the clerk will submit the information to the insurance company to confirm cover.
- n. To receive any other updates and agree any further actions.  
**It was resolved** to approve a poster for the event and a combined poster for all three events.

#### **108/YL/2122 Queens Platinum Jubilee scarecrow festival**

- a. To review the draft action plan for the scarecrow festival and agree any actions  
The scarecrows are to be put out by Thursday evening. A separate planning session will be arranged to prepare for this event and plan out the route.  
Councillor Foley will enquire about booking the Church Hall for the Scarecrow workshop on 28<sup>th</sup> May.  
**It was resolved** to approve a poster for the event.
- b. To agreed how the competition will be organised  
This will be discussed at the planning session
- c. To approve the competition prizes.  
This will be discussed at the planning session

#### **100/YL/2122. Next meeting**

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting  
None
- b. To confirm date of next meeting of Youth and Leisure Committee as Tuesday 3rd May 2022 at 7pm
- c. **It was resolved** to confirm the date of next meeting of Youth and Leisure Committee as Tuesday 3rd May 2022 at 7pm