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Minutes of the meeting of Kippax Parish Council held Thursday 17th March at 7pm in the Methodist Church Hall.

Approved at the full council meeting held on Thursday 21st April 2022

Present: Councillor M. Eyre, Councillor J. Almond, Councillor A. Hudspith, Councillor H. Richardson, Councillor H. Foley, Councillor M. Biscomb, Councillor J. Bate, Councillor J. Mawson, Councillor J. Biscomb, Councillor J. Simpson, Councillor A. Parker, Councillor V. Land and D Meir (Clerk).

158/FC/2122. Apologies

- a. To note apologies and receive and approve any reasons for absence

Apologies were received from Councillor J. Purcell and Councillor G. Hardwick. **It was resolved** to approve the reasons for absence.

159/FC/2122. To Note any Declarations of Interest

- a. To note declarations of interests not already declared under members code of conduct or members register of disclosable pecuniary interests

Councillor H. Foley declared a non-pecuniary interest in item 162/FC/2122d.

- b. To approve dispensation requests

None

160/FC/2122. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.

PLEASE NOTE: Total time limit for this item is 15 minutes.

None present

161/FC/2122. Meeting of Kippax Parish Council held 17th February 2022

- a. To approve minutes of the meeting of Kippax Parish Council held 17th February 2022 as a true and accurate record of that meeting

It was resolved to approve minutes of the meeting of Kippax Parish Council held 17th February 2022 as a true and accurate record of that meeting.

162/F21C/2122. Administration

- a. To receive an update on the DBS checks

The DBS check for Councillor D. McEwan is being processed and the check for Councillor J. Bate is being progressed.

b. To consider any suggestions submitted by the public via the website and agree any actions.

A suggestion for speed bumps to be installed on Lime Tree Crescent has been received. **It was resolved** to advise the resident to contact the Highways Department and Ward Councillors as this is Leeds City Councils responsibility.

c. To review the training evaluation forms and agree any actions

Councillor M. Biscomb provided an evaluation of the “Levelling up the nation and our communities” training, which was not recommended as most of the content was not relevant for parish councils. The main learning points were that minimal increases in precept can have a big positive impact on services and parish councils can be creative in using their powers to fill gaps in social provision usually provided by local councils. The council should value and strengthen its good working relationship with ward councillors

d. To consider and approve the request from the 3rd Kippax Brownies to borrow the notice boards.

It was resolved to approve the request from the 3rd Kippax Brownies to borrow the portable noticeboards for their 25th Anniversary celebration on 20th April.

163/FC/2122. Finance and Corporate Governance Committee

a. To consider Finance and Corporate Governance Committee’s recommendation to approve the accounts for payment

It was resolved to approve the accounts for payment as recommended by the Finance and Corporate Governance Committee:

March Newsletter printing	1,425.00
Cllr Eyre expenses	18.00
Clerk’s office expenses	5.13
McAfee subscription	85.49
Methodist Hall Hire 17 th March	25.00
Caretaker mileage	8.10
Salaries	1,431.26
Pensions	91.78
HMRC – Quarter 4 PAYE costs	656.27

b. To review and approve the additional accounts for payment

It was resolved to approve the additional accounts for payment:

Autela payroll services quarter 4	71.12
The Growing Zone Grant	3,498.00
NALC training – Cllr M. Biscomb	51.71
Caretaker equipment servicing	77.46
Flags, bunting, glue and storage boxes	225.93
Petty Cash float top-up	59.31

c. To approve the Finance and Corporate Governance Committees recommendation to top up the Caretakers petty cash float by £59.31

It was resolved to approve Finance and Corporate Governance Committees recommendation to top up the Caretakers petty cash float by £59.3. **It was resolved** to delegate to the clerk to top-up the petty to £100 as and when required.

d. To receive the Finance and Corporate Governance Committee' report on the grant application from Kippax Band and consider and approve the application

It was resolved to approve the application from Kippax Band for a grant of £6,000 per year for this and the subsequent three financial years.

e. To note the response from Kippax Bowling Club regarding the ramp and agree any further action

The response was noted and no further action required.

f. To note that Kippax Bowling Club do not have a bank account and approve how to provide the grant.

It was resolved that the Parish Council would purchase the items and donate them to the bowling club. Clerk to email bowling club informing them KPC will not be responsible for the future maintenance or repairs to the lawnmower and accessories.

g. To approve the Finance and Corporate Governance Committees recommendation to re-appoint Town Parish Audit as the internal auditor.

It was resolved to approve the Finance and Corporate Governance Committees recommendation to re-appoint Town Parish Audit as the internal auditor.

164/FC/2122. Youth and Leisure Committee

a. To consider and approve the proposal for entertainers for Queens Platinum Jubilee Celebrations

It was resolved to approve the proposal to book four performers at a cost of £520. Councillor J. Almond to confirm booking and timings

b. To consider the complaint about the Queens Platinum Jubilee event being on the Common and agree a response.

It was resolved to respond that the Common is the most suitable location for the event, which is focused on the Sunday. It is public land, provided for the purpose of public recreation and entertainment, which is enjoyed by many in the community and no other complaints have been received. Events throughout the year are held at other locations so it is felt they are fairly distributed throughout the village.

165/FC/2122. Village Services Committee

a. To consider the village Services Committee recommendation to increase the caretaker's hours for spring/summer.

It was resolved to approve the village Services Committee recommendation to increase the caretaker's hours by 5 hours per week, from 1st April to 30th September. Clerk to prepare a contract.

b. To consider and approve the Village Services Committee recommendation to install a defibrillator in the bus shelter at the bottom of Butt Hill first.

It was resolved to approve the Village Services Committee recommendation to install the defibrillator in the bus shelter at the bottom of Butt Hill first and for the second defibrillator to be installed at the Gibson Lane surgery.

c. To approve the purchase of High Street Ukrainian flags

It was resolved to approve the purchase of 35 Ukrainian flags at a cost of £160.86 (inclusive of VAT)

d. To approve the cost of £120 for putting up and taking down the Ukrainian flags

It was resolved to approve the cost of £120 for putting up and taking down the Ukrainian flags and to put them up as soon as they are received.

166/FC/2122. Communications Committee

a. To consider the Communications Committee recommendation that Councillor Eyre takes over updating the noticeboards.

It was resolved to approve the Communications Committee recommendation that Councillor Eyre takes over updating the noticeboards.

b. To consider the Communications Committee recommendation to purchase replacement fittings for the noticeboards at a cost of £10 + VAT.

It was resolved to approve the Communications Committee recommendation to purchase replacement fittings for the noticeboards at a cost of £10 + VAT.

c. To note that the Annual Village Meeting will be held in the Methodist Church Hall on Thursday 24th March at 7pm and to approve the cost of £25 to hire the Hall.

The arrangements were noted and **it was resolved** to approve the cost of £25 to hire the Hall

167/FC/2122. Environment and Climate Action Working Group

a. To receive an update from the Climate Action Group and agree any actions

Nothing to update but the group are looking to organise workshops with speakers to provide ideas that can be taken forward.

168/FC/2122. High Street Team

c. To receive an update from the High Street Team and agree any actions.

It was reported that Leeds City Council are funding the tarmacking of the car parks behind the fish and chip shop, at the side of the Commercial and behind Alldays Stores. The Village Services Committee has requested that the caretaker cuts back the bushes between the two car parks behind the furniture shop and vets parade. All the High Street shops will be asked to join in the scarecrow festival.

169/FC/2122. Consultations

a. To consider the Leeds City Council Transport Supplementary Planning Document Consultation and approve any comments

No comments required

b. To consider the proposed Traffic Regulation Orders to impose parking restrictions at various locations and approve any comments

It was resolved to submit the following comments on the proposed Traffic Regulation Orders:

The Parish Council support the proposals to improve the safety at the locations identified

but has concerns that it does not address the whole problem, as they will only move the problem onto other nearby streets. The Parish Council would like to see the whole problem looked at in detail and a comprehensive solution worked up. The Parish Council are also concerned that the restrictions will be ignored, as the existing parking restriction in the village regularly are, without any penalties imposed on offenders. It is therefore essential that the restrictions are backed up by enforcement if they are to be effective.

c. To consider the Statement of Community Involvement consultation and approve any comments

No comment required

170/FC/2122. Community Building

a. To consider whether to pursue the options of a new build community building at Cross Hills and agree any actions.

It was resolved not to pursue the option of a new building at Cross Hills.

b. To consider whether to pursue the options of an extension at The Gibson Lane Community Centre and agree any actions.

It was resolved to pursue the option of an extension at the Gibson Lane Community Centre. Councillor M. Biscomb will follow up the initial enquires made with Ward Councillor Harland, to establish who has the power to authorise an extension to the building.

c. To consider any other ideas for a community building and agree any actions.

No other ideas were put forward.

171/FC/2122. Dog Park

a. To consider the feasibility of a secure dog park in Kippax and assign to an appropriate committee to investigate

The proposal for a secure dog park was discussed and a number of locations were suggested. Councillor M Biscomb will make further enquires and bring back more information to full council.

172/FC/2122. Next Meetings

a. To notify Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting

None

b. To confirm the date of next ordinary meeting of Kippax Parish Council as Thursday 21st April 2022 at 7pm, in the Methodist Church Hall

It was resolved to confirm the date of next ordinary meeting of Kippax Parish Council as Thursday 21st April 2022 at 7pm, in the Methodist Church Hall.

c. To approve changing the date for the May ordinary council meeting and the Annual Meeting of the Council to Thursday 5th May.

It was resolved to approve changing the date for the May ordinary council meeting and the Annual Meeting of the Council to Thursday 5th May.

Signed: _____ Date: _____