



Minutes of the meeting of Kippax Parish Council's Village Services Committee held Monday 14th March at 5.45pm at Valley Ridge Community Centre.

Approved at the Village Services Committee Meeting held on Monday 11th April 2022

Present: Councillor J. Biscomb, Councillor M. Eyre, Councillor, A. Parker, Councillor A. Hudspith, Councillor J. Simpson, Councillor J. Almond, Councillor D McEwan and D, Meir (clerk)

079/VS/2122. Apologies:

- a. To note apologies received and approve any reasons for absence

Apologies were received from Councillor H. Richardson and **it was resolved to approve the reason for absence.**

080/VS/2122. To Note any Declarations of Interest:

- a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests

None

- b. To approve dispensation requests

None

081/VS/2122. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Village Services Committee may do so.

PLEASE NOTE: Total time limit for this item is 10 minutes.

None present

082/VS/2122. Meeting of Village Services Committee held 14th February 2022

- a. To approve minutes of the meeting of Village Services Committee held 14th February 2022 as a true and accurate record of that meeting.

It was resolved to approve minutes of the meeting of Village Services Committee held 14th February 2022 as a true and accurate record of that meeting.

083/VS/2122. Outstanding Actions

- a. To receive information and updates and consider further actions on outstanding issues as listed on the spreadsheet

The no parking sign at the bottom of Westfield has been straightened.

The graffiti on the Kippax Meadows Park and the phone box on station road has not yet been removed.

The cleaning of the information boards and surrounding areas has been completed by the caretaker

Councillor J Biscoomb will check if the large boulder at the bottom of Well Lane has been removed.

The road closed signs left on Brigshaw Lane have been reported by Councillor Hudspith.

The various blocked gullies have now been cleared.

The lights out on the bus stop outside the leisure centre has been reported by Councillor Hudspith.

The litter bin requested for the bus stop on Station Road has been provided.

The streetlights on Tatefield Road, Tatefield Grove, Station Road and Hollins Park, are now working.

The broken glass on Hall Park was cleared by the caretaker.

The graffiti on the bin behind 12 Hall Park Meadows has been removed.

The skip left on the High Street has been removed

Councillor Hudspith cleared the mud off the path on Kippax Meadows Park.

- b. To consider additional items raised by residents since the last meeting and the way forward.

Councillor Eyre will correct the finger point sign outside the fish shop.

The tree trunk on woodland path has been removed but Councillor Parker to report concerns about another tree leaning dangerously.

An incident where children knocked over a lady when fleeing an unoccupied building at the back of the Band Club is being dealt with by the police.

The caretaker has cleared out the soil on the play area next to the MUGA

The caretaker has tidied up the ground opposite to Co-op car park

Councillor Parker to check if the poppy is working and Councillor Eyre to report it if not.

084/VS/2122. Caretaker

- a. To consider any proposals for jobs to be allocated to the caretaker

To trim the path from the Meadows flowerbed to the tennis courts

To clear the twigs from the cenotaph war memorial gardens

To cut back the bushes and have a general tidy up of the church car park behind Alldays Stores.

To finish clearing around the benches.

- b. To receive an update on the servicing of the caretaker's power tools

Four have been serviced to date, with three returned and one to collect. Councillor Eyre will then take the other strimmer and blower

- c. To consider the proposal to increase the caretaker's hours for spring/summer and make recommendation to full council.

It was resolved to recommend to full council to approve increasing the caretaker's hours, by an extra 5 hours to be worked on a Friday, from April to September, subject to the caretaker's agreement, which will be sought by Councillor J. Biscoomb.

085/VS/2122. Special Projects.

- a. To receive an update on the purchase & installation of the three defibrillators and agree any actions.

The first two defibrillators ordered have been received, but the cabinets are on a 12-week delivery time so have not yet been received. The third defibrillator has been ordered but no delivery date has been received. It is no longer available on the website so Councillor Eyre will check if it is available for our order or if the new defibrillator is better for this and future orders.

The panel for the defibrillator on the bus stop at Butt Lane has been put on the back wall rather than outside on a side panel. It was agreed to leave it on the back wall as it improves visibility. The power as not yet been installed to the bus stop.

- b. To receive an update on the speed indication devices project and agree any actions.

Councillor Eyre has emailed concerns that the Gibson Lane devise is not coming on soon enough and to ask how to get the data from the devices. No response has been received so another email will be sent to the Head of Department.

- c. To receive an update on the refurbishment of the old litter bins and agree any actions.

This has not yet been progressed. Councillor Eyre will purchase the paint and work out how they can be moved.

- d. To approve the purchase of 5 replacement locks for the old litter bins at a cost of £128.40.

It was resolved to approve the purchase of replacement locks up to a cost of £200, as and when they are required.

- e. To receive an update on the installation of the Kippax in Bloom sign and agree any actions.

The sign has now been installed, thanks to Fletcher's Fencing, who did the work free of charge.

- f. To receive an update on the painting of the junction box at the Cenotaph and agree any actions.

BT have requested a copy of the design for the box, which has now been provided.

- g. To receive an update on replacing the sign on Town Hills Close and agree any actions

The sign has now been cleaned up so no further action is required.

- h. To receive an update on the payphone on Ramsden Street and agree any actions

To carry forward to the next meeting.

- i. To approve the purchase of storage boxes and glue gun for the knitted post box toppers at a cost of £39.26

It was resolved to approve the purchase of storage boxes and glue gun for the knitted post box toppers at a cost of £39.26 and from them to be stored in the Gibson Lane container.

- j. To approve the purchase of bunting for the railings outside the post office for the jubilee celebrations at a cost of £15.50

It was resolved to approve the purchase of bunting for the railings outside the post office for the jubilee celebrations at a cost of £15.50

086/VS/2122. High Street Flags

- a. To approve the additional cost of £25.95 for the purchase of the union jack flags

It was resolved to approve the additional cost of £25.95 for the purchase of the union jack flags

- b. To approve the cost of £120 and the dates for putting up and taking down the commemorative flags.

It was resolved to approve the cost of £120 for putting up and taking down the commemorative flags and that they will be put up at the end of April and will be left up for the jubilee celebrations.

- c. To approve the cost of £120 and the dates for putting up and taking down the pride flags.

It was resolved to approve the cost of £120 for putting up and taking down the pride flags, which will be put up on 15th June

- d. To approve the dates for putting up and taking down the jubilee flags.

It was resolved that the flags will be taken down on 15th June.

087/VS/2122. Next meeting

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting

- Yorkshire Flags

- b. To confirm date of next meeting of Village Services Advisory Committee as Monday 11th April 2022 at 5.45pm

It was resolved to confirm date of next meeting of Village Services Advisory Committee as Monday 11th April 2022 at 5.45pm

Signed: _____ Date: _____