

KIPPAX PARISH COUNCIL



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Minutes of the Youth and Leisure Committee Meeting held Tuesday 1st March at 7pm in the Valley Ridge Community Centre.

Approved at the Youth and Leisure Committee meeting held on Tuesday 5th April 2022

Present: Councillor M. Biscomb, Councillor M. Eyre, Councillor J. Biscomb, Councillor H. Richardson. Councillor J. Purcell, Councillor J. Almond, Councilor A. Hudspith and D. Meir (Clerk)

092/YL/2122. Apologies:

a. To note apologies received and approve any reasons for absence

Apologies were received from Councillor H. Foley, Councillor Josie Mawson and Councillor V. Land. **It was resolved** to approve the reasons for absence.

093/YL/2122. To Note any Declarations of Interest:

a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests

None

b. To approve dispensation requests

None

094/YL/2122. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Youth and Leisure Committee may do so.

PLEASE NOTE: Total time limit for this item is 15 minutes.

None present

095/YL/2122. Meeting of Youth and Leisure Advisory Committee held 1st February 2022

a. To approve minutes of the meeting of the Youth and Leisure Committee held 1st February 2022 as a true and accurate record of that meeting.

It was resolved to approve minutes of the meeting of the Youth and Leisure Committee held 1st February 2022 as a true and accurate record of that meeting.

096/YL/2122. Kippax Common

a. To consider the results of the youth survey and agree any actions.

Councillor M Biscomb is working to the analysis of the survey results.

- b. To receive an update on the design work and agree any actions.

A site meeting was held with the Architect and concerns were raised that the location might not be viable. The site plan will be drawn up to demonstrate the issues.

- c. To consider any equipment suggestions from the Kompan catalogue

Councillor Eyre has a hard copy of the brochure to look at when ready to consider equipment.

097/YL/2122. Queens Platinum Jubilee beacon lighting event

- a. To receive an update on the application to use Cheney Basin for the beacon lighting.

The booking has been confirmed and further information requested. The insurance certificate and safeguarding policy have been provided and the risk assessment and site plan will be sent when they are ready. The Fire Brigade have been informed about the event and advised to inform them nearer the time. The Police have also been informed and will be attending.

- b. To receive an update on the booking of a piper, bugler and choir and agree any actions

All are now booked. The Piper will charge a fee of £100 to be paid by cheque on the night. Kippax Band will provide a bugler free of charge. The choir have confirmed attendance and will have 25 members.

- c. To receive an update on the invites to the beacon event

The invitees have been informed of the revised times and Ward Councillor M. Harland has accepted the invite. Councillor Eyre will speak to June Perkins about the invite to the Lord Lieutenant.

- d. To decide who will transport the beacon and hire the gas cylinder
These tasks will be added to the event plan and assigned to someone.

098/YL/2122 Queens Platinum Jubilee picnic event

- a. To consider the quotes for first aid and approve a supplier.

Councillor M. Biscomb is getting some quotes.

- b. To receive an update on the booking of Atha

A site meeting will be arranged when the event plan has been firmed up.

- c. To consider the list of potential entertainers and agree who to invite

Councillor J. Almond provide a list of potential entertainers and it was agreed that she would get in touch with them to see if they are available and what their fee would be.

- d. To receive an update on the Breeze booking

The booking has now been confirmed and a meeting will be held with them in April

- e. To receive an update on the application to use Kippax Common

The insurance, risk assessment and site plan need to be provided.

- f. To consider and approve the quote for the photo backdrop

A quote has not yet been provided. The job to put it up needs to be added to the event

plan and allocated to someone.

- g. To consider and approve applying for a grant from the National Arts Funds for the photo backdrop

The deadline for the grant applications was 28th February, so an application was submitted yesterday. Funding of £3,195 was requested, for the artistic elements of the event, in line with the grant's criteria.

- h. To receive an update on the stall bookings and agree any actions
No update available

- i. To receive an update on the ice cream van booking
No update available

- j. To agree the site plan
A site meeting is required so the plan can be drawn up.

- k. To review and edit the risk assessment
To carry forward to the next meeting

- l. To review and edit the event plan
To carry forward to the next meeting

- m. To receive any other updates and agree any further actions.
None

099/YL/2122 Queens Platinum Jubilee scarecrow festival

- a. To review the draft action plan for the scarecrow festival and agree any actions

Councillor M. Biscomb will circulate this for the next meeting.

- b. To consider whether to make it a competition and approve prizes.

It was resolved to make it a competition where pictures will be uploaded online after the event and voted on by the public. Will consider having different categories and royal themed prizes.

100/YL/2122. Next meeting

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting

None

- b. To confirm date of next meeting of Youth and Leisure Committee as Tuesday 5th April 2022 at 7pm

It was resolved to confirm the date of next meeting of Youth and Leisure Committee as Tuesday 5th April 2022 at 7pm

Signed: _____ Date: _____