

KIPPAX PARISH COUNCIL



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Minutes of the meeting of Kippax Parish Council's Village Services Committee held Monday 14th February at 5.45pm at Valley Ridge Community Centre.

Approved at the Village Services Committee Meeting held on Monday 14th March 2022

Present: Councillor J. Biscomb, Councillor M. Eyre, Councillor, A. Parker, Councillor A. Hudspith, Councillor J. Simpson, Councillor Julia Almond and Councillor H. Richardson D, Meir (clerk)

069/VS/2122. Apologies:

- a. To note apologies received and approve any reasons for absence
None

070/VS/2122. To Note any Declarations of Interest:

- a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests
None

- b. To approve dispensation requests
c. None

071/VS/2122. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Village Services Committee may do so.

PLEASE NOTE: Total time limit for this item is 10 minutes.

None present

072/VS/2122. Meeting of Village Services Committee held 17th January 2022

- a. To approve minutes of the meeting of Village Services Committee held 17th January 2022 as a true and accurate record of that meeting.

It was resolved to approve minutes of the meeting of Village Services Committee held 17th January 2022 as a true and accurate record of that meeting.

073/VS/2122. Outstanding Actions

- a. To receive information and updates and consider further actions on outstanding issues as listed on the spreadsheet

The lack of speed signs on Brigshaw lane has been reported but they have not yet responded. Councillor Biscomb will follow up.

Councillor Almond will check with the Co-op about the puddle outside.

The grit bins on Appletree Lane have not yet been done.

The leaves on the grass verge on Leeds Road have been cleared

Councillor Biscomb has emailed SSE about the business waste bins on Hopewell Terrace that are causing issues for residents.

Councillor Eyre has spoken to the owner about the container in the garden at Westfield Gardens and planning have been informed. It has not yet been removed.

The cleaning under the benches has been started by the caretaker and is ongoing.

Councillor Hudspith will check if the ginnel at no 12 Hall Park Orchards has been cleared.

The trees in the ginnel at 65 Cromwell Rise will be cut back by the end of March.

Councillor Hudspith has reported the graffiti on Kippax Meadows Park and the phoen box on Station Road, the overgrown trees at the Zig-Zag and the fly tipping next to number 6 Robinson Lane.

Councillor Hudspith has requested a litter bin for the Station Road bus stop.

- b. To consider additional items raised by residents since the last meeting and the way forward.

Caesars window on the High Street is unsafe – Councillor Richardson will report to the Ward Councillors.

074/VS/2122. Caretaker

- a. To consider any proposals for jobs to be allocated to the caretaker

To tidy up the tennis courts before spring and around the MUGA and skate park at the common.

To refurbish the litter bins

- b. To receive an update on the servicing of the caretaker's power tools

This is ongoing with the equipment being taken by Councillor Eyre when it is not needed. The servicing takes two weeks once dropped off.

075/VS/2122. Special Projects.

- a. To receive an update on the purchase & installation of two defibrillators

The defibrillators have arrived but the cabinets are on a ten-week lead time. The electrician has agreed to instal them for free again and both doctors' surgeries have agreed where they will go.

- b. To consider the proposal to purchase another defibrillator to be located on a bus shelter at the bottom of Butt Hill and make recommendation to full council.

It was resolved to recommend to full council to purchase another defibrillator for the bus shelter at the bottom of Butt Hill.

- c. To receive an update on the installation of Butt Hill bus stop including panel and wiring for a defibrillator.

WYCA have agreed to fund the installation of the panel and wiring on the bus shelter on Butt Hill. **It was resolved** to recommend to full council that one of the

defibrillator's purchased for the doctors' surgeries is installed here so this location gets one first.

- d. To receive an update on the speed indication devices project

A response has not yet been received on when these will be calibrated, so Councillor Eyre has sent an email to the head of Highways and Councillor James Lewis.

- e. To receive an update on the refurbishment of the old litter bins.

One litter bin has been identified as scrap and three have seized up so will be offered to the Welfare. If they do not want them; they will also be scrapped. The rest will be refurbished. Five need new locks and **it was resolved** to recommend to full council that these are purchased.

- f. To receive an update on the installation of the Kippax in Bloom sign

The second sign has not yet been installed by Kippax in Bloom. Councillor Hudspith will ask Reece if he could put this up instead.

- g. To receive an update on the installation of the Zig Zag viewpoint information panel

This has now been completed

- h. To receive an update on the painting of the junction box at the Cenotaph.

A form has been sent to BT requesting permission to paint this but a response has not yet been received.

- i. To receive an update on replacing the sign on Town Hills Close

The Yorkshire Wildlife Trust have advised that this sign was supposed to be removed when the new one was installed on the other side. Councillor Richardson will check what information is on both signs to see if both are needed.

- j. To receive an update on replacing the sign at Cheney Basin

The sign is not in too bad a condition and would be ok after a clean. **It was resolved** to ask the caretaker to clean this and all other signs and clear the areas around them.

076/VS/2122. High Street Flags

- a. To consider and approve the purchase of flags for the Queen's Platinum Jubilee if required.

It was resolved to approve the purchase of one platinum jubilee flag for the cenotaph and union jack flags up to the cost of £200

- b. To approve the cost of £120 for putting up and taking down the jubilee flags.

It was resolved to approve the cost of £120 for putting up and taking down the jubilee flags.

077/VS/2122. Terms of Reference

- a. To review the proposed changes to the terms of reference for the Village Service Committee and make recommendation to full council

It was resolved to recommend to full council to approve the proposed changes with the limit on the expenditure that the committee can approve increased to £200.

078/VS/2122. Next meeting

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting

- To approve putting up and taking down commemorative flags
- To approve putting up and taking down pride flags
- To approve the purchase of commemorative flags

- b. To confirm date of next meeting of Village Services Advisory Committee as Monday 14th March 2022 at 5.45pm

It was resolved to confirm the date of next meeting of Village Services Advisory Committee as Monday 14th March 2022 at 5.45pm

Signed: _____ Date: _____