

KIPPAX PARISH COUNCIL



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Minutes of the meeting of Kippax Parish Council's Village Services Committee held Monday 17th January at 5.45pm at Valley Ridge Community Centre.

Approved at the Village Services Committee Meeting held on Monday 14th February 2022

Present: Councillor J. Biscomb, Councillor M. Eyre, Councillor, A. Parker, Councillor A. Hudspith, Councillor J. Simpson, Councillor Julia Almond and D, Meir (clerk)

061/VS/2122. Apologies:

- a. To note apologies received and approve any reasons for absence

Apologies were received from Councillor D. McEwan and Councillor H. Richardson.
It was resolved to approve the reasons for absence.

062/VS/2122. To Note any Declarations of Interest:

- a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests

None

- b. To approve dispensation requests

None

063/VS/2122. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Village Services Committee may do so.

PLEASE NOTE: Total time limit for this item is 15 minutes.

None present

064/VS/2122. Meeting of Village Services Committee held 8th November 2021

- a. To approve minutes of the meeting of Village Services Committee held 8th November 2021 as a true and accurate record of that meeting.

It was resolved to approve the minutes of the meeting of Village Services Committee held 8th November 2021 as a true and accurate record of that meeting.

065/VS/2122. Outstanding Actions

- a. To receive information and updates and consider further actions on outstanding issues as listed on the spreadsheet

The three lights out on Station Road have been reported and waiting for Yorkshire Electricity Board to fix.

The footpath on Longdyke Lane has been tidied up.

The blocked drain outside the Co-op, which created a large puddle has been reported to the Co-op.

The streetlights on Tatefield Grove, Longdike Lane /Park Avenue and Hall Park Croft have been fixed.

The empty grit bin on Appletree Lane needs to be reported.

The bottle bins at the Co-op are an ongoing issue are tidy at the moment but it is an ongoing issue which needs reporting when it gets bad.

The fallen tree on The Linesway has been cleared.

The litter on Leeds Road towards Charlie Sweeps corner has been reported but not yet cleared.

The light on the Zig Zag has been fixed.

The overgrown path from Ashgrove Mount to Sandgate Drive has been done.

The leaves coving the last lamp on Welfare side of Longdike Lane is not a problem at the moment because the leaves have fallen off. Councillor Parker will monitor and report if it becomes an issue again.

- b. To consider additional items raised by residents since the last meeting and the way forward

The resident requesting a no entry sign at Town Hill close/Westfield Lane has been provided with the form to complete.

The overgrown ginnels at Hall Park Croft and Cromwell Rise are to be reported to LCC for them to contact the homeowners.

066/VS/2122. Caretaker

- a. To consider any proposals for jobs to be allocated to the caretaker

To cut back the brambles at the Zig-Zag viewpoint.

To sweep the leaves from the ginnel at Hall Park Croft

- b. To consider the alternative of using a sub-contractor for the summer caretaker work

It was resolved to wait until the need arises and then advertise for any work that needs doing.

- c. To recommend to full council to get the caretakers machinery serviced by Andrews Machinery

Councillor Eyre will go through the machinery to see what is used and needs servicing and identify any equipment that can be disposed of. **It was resolved** to approve the servicing of any equipment items up to the cost of £100 and to recommend to full council to amend the terms of reference for the committee to be able to approve the annual servicing of equipment.

067/VS/2122. Special Projects.

- a. To consider the proposal to purchase two defibrillators and make recommendations to full council.

It was resolved to recommend to full council that two defibrillators are purchased at a cost of £2793.60 inclusive of VAT and to approve a budget of £600 for their installation.

- b. To consider the proposed locations for the two defibrillators and make recommendations to full council.

The Ward Councillors have agreed to provide a defibrillator on the Mount Pleasant Community Centre independently. A location on Butt Hill has not been found but permission has been granted for defibrillators to be installed at the Gibson Lane Surgery and the Kippax Hall Surgery. **It was resolved** to recommend to full council that the two defibrillators are installed at the Gibson Lane Surgery and the Kippax Hall Surgery.

- c. To consider which budgets should be used to fund the two defibrillators and make recommendation to full council.

It was resolved to recommend to full council that the underspent budgets for Billywood benches and Appletree Way are reallocated to fund the defibrillators and £300 underspends on High Street flags and Caretaker tools and expenses are reallocated to fund the installation.

- d. To receive an update on the speed indication devices project

The devices have not yet been calibrated so Councillor Eyre will chase them to do this and ask when data will be available from them.

- e. To receive an update on the installation of the new litter bins

The new litter bins have now all been installed, but highways need to patch up the pavements.

- f. To consider the proposal for the refurbishment of the old bins and make recommendations to full council.

The old litter bins have been left next to the storage container on the common. The public have put forward suggestions on where they can be relocated to if it is possible to refurbish any of them and the Welfare has also requested some. If they cannot be refurbished, LCC will take them to the scrap yard and the Parish Council will be given the scrap money received. Councillor Eyre will look to see if any can be refurbished, which the caretaker will do, if possible. **It was resolved** to approve the cost of £70 to refurbish them.

- g. To consider the suggested locations for the refurbished bins and make recommendation to full council.

This will be carried forward and considered when it is known how many can be refurbished.

- h. To receive an update on the replacement of the two Kippax in Bloom signs

The sign on Brigshaw Lane has been fitted and the other one is awaiting fitting.

- i. To receive an update on the replacement of the viewpoint information panel.

Cllr Eyre has the sign ready to be installed when he has time available.

- j. To receive an update on the purchase of 30 plants to replace the dead ones at Kippax Meadow flower beds.

The wrong plants were delivered so they have been given for free and have been planted at Kippax Meadows and Appletree Lane. The correct plants will be delivered in the spring. Elspeth from The Yorkshire Wildlife Trust has offered to help plant them.

- k. To consider the painting of junction boxes and make recommendation to full council.

It has been confirmed that BT own the box at the war memorial and they are allowing them to be painted again. Will need to let them know what we want to do. Councillor Richardson has prepared a design which will be circulated. **It was resolved to recommend to full council to approve the cost of the paint**

- l. To consider replacing the sign on Town Hills Close and make recommendation to full council.

It has been established that the sign was put in by LCC and RSPB. Councillor Hudspith will contact them about replacing it.

068/VS/2122. Next meeting

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting

- Replacement of the Cheney Basin sign.

- b. To confirm date of next meeting of Village Services Advisory Committee as Monday 14th February 2021 at 5.45pm

It was resolved to confirm the date of the next meeting the Village Services Advisory Committee as Monday 14th February 2021 at 5.45pm

Signed: _____ Date: _____