

KIPPAX PARISH COUNCIL



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Minutes of the meeting of Kippax Parish Council held Thursday 20th January at 7pm in the Methodist Church Hall.

To be approved at the full council meeting to be held on Thursday 17th February 2022

Present: Councillor M. Eyre, Councillor J. Almond, Councillor A. Hudspith, Councillor H. Richardson, Councillor A. Parker, Councillor H. Foley, Councillor M. Biscomb, Councillor D. McEwan, Councillor J. Bate, Councillor G. Hardwick, Councillor J. Purcell, Councillor J. Mawson, Councillor J. Simpson Councillor V. Land and D Meir (Clerk).

126/FC/2122. Apologies

- a. To note apologies and receive and approve any reasons for absence

Apologies were received from Councillor J. Biscomb and **it was resolved** to approve the reason for absence.

127/FC/2122. To Note any Declarations of Interest

- a. To note declarations of interests not already declared under members code of conduct or members register of disclosable pecuniary interests

None

- b. To approve dispensation requests

None received.

128/FC/2122. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.

PLEASE NOTE: Total time limit for this item is 15 minutes.

None present.

129/FC/2122. Meeting of Kippax Parish Council held 20th December 2021

- a. To approve minutes of the extraordinary meeting of Kippax Parish Council held 20th December 2021 as a true and accurate record of that meeting

It was resolved to approve the minutes of the extraordinary meeting of Kippax Parish Council held 20th December 2021 as a true and accurate record of that meeting.

130/F21C/2122. Administration

- a. To receive an update on the safeguarding training and DBS checks

All are complete except for Councillor Bate and Councillor McEwan. Clerk to provide details of the new system to Councillor McEwan.

b. To consider and approve joining Locality Essentials Membership at a cost of £250+vat

It was resolved to approve membership of Locality Essentials at a cost of £250 + VAT

c. To consider any suggestions submitted by the public via the website and agree any actions.

None to consider.

131/FC/2122. Finance and Corporate Governance Committee

a. To consider Finance and Corporate Governance Committee's recommendation to approve the accounts for payment.

It was resolved to approve the accounts for payment as recommended by the Finance and Corporate Governance Committee:

Information Commissioners fee	40.00
Cllr Eyre expense	22.26
Caretaker mileage	9.90
Clerk's expenses	12.69
Methodist Hall hire	25.00
Flags annual inspection	420.00
Leeds City Council – DBS checks	168.00
Leeds City Council – DBS checks	130.40
Leeds City Council – DBS checks	42.00
Community First Yorkshire membership fee	42.00
Salaries	1,475.35
Pensions	97.32

b. To consider and approve the transfer of £320 budget from audit costs to create a budget for the cost of the DBS checks

It was resolved to approve the transfer of £320 budget from audit costs to create a budget for the cost of the DBS checks

c. To review and approve the additional accounts for payment

It was resolved to approve the additional accounts for payment:

Kippax Central legal work – initial payment	250.00
Take down Christmas flags	60.00
Leeds City Council - Festive Lights	15,195.60

a. To review the grant application from Kippax Kicks and the comments from the Finance and Corporate Governance Committee and consider whether to approve.

It was resolved to ask the application if they could make it a multi sports provision, to widen its appeal and if they could request some of the funding from Great and Little Preston Parish Council and Allerton Bywater Parish Council.

132/FC/2122. Communications Committee

- a. To receive nominations and elect a member on to the Communications Committee.

Councillor H. Richardson was nominated and **it was resolved** to elect her on to the Communications Committee.

133/FC/2122. Village Services Committee

- a. To consider and approve the village Services Committee recommendation to get the caretakers machinery serviced by Andrews Machinery

The Village Services Committee approved the servicing under their delegated powers.

- b. To consider and approve the Village Services Committee recommendation to purchase two defibrillators.

It was resolved to approve the purchase of two defibrillators at a cost of £2973.60 inclusive of VAT and installation costs up to £600

- c. To consider and approve the Village Services Committee recommended locations for the two defibrillators

It was resolved to approve the recommended locations of Gibson Lane Surgery and Kippax Hall Surgery.

- d. To consider and approve the Village Services Committee recommendation on which budgets should be used to fund the two defibrillators.

It was resolved to approve the recommendation that the underspent budgets for Billywood benches and Appletree Way are reallocated to fund the defibrillators and £300 underspends on High Street flags and Caretaker tools and expenses are reallocated to fund the installation.

- e. To consider and approve the Village Services Committee recommendation on the refurbishment of the old litter bins.

Councillor Eyre will check the old litter bins to see if any can be refurbished. The cost of £70 to refurbish them was approved by the village services committee under delegated powers

- f. To consider and approve the Village Services Committee recommended locations for the refurbished litter bins.

This will be carried forward to be considered when it is known if any can be refurbished.

- g. To consider and approve the Village Services Committee recommendation to paint junction boxes.

It was resolved to approve the painting of the junction box near the cenotaph by Councillor H. Richardson and delegate approval to the village services committee.

- h. To consider and approve the Village Services Committee recommendation to replace the sign on Town Hills Close.

The village Services committee are trying to establish who owns the sign and has the artwork for it.

134/FC/2122. Environment and Climate Action Working Group

- a. To receive the Climate Action Group Report and agree any actions

The Group are working with other groups locally to get ideas and Councillor Almond attended a meeting in Boston Spa and will attend the Big Ideas meeting which is being rescheduled. It is expected that the launch for Kippax will be after March.

135/FC/2122. Kippax Commemoration Event Group

- a. To note the information provided by the group on the planned events

The following schedule of events for the delayed commemoration of 75 years since the end of the second world war:

30th April - Opening ceremony 10.45 am and 11am-4pm exhibitions in two churches and events in St Marys Parish Hall

1st May - Exhibition 12pm – 4pm and events in St Marys Parish Hall 12.30pm -4pm and evening 1940's dance

2nd May - Exhibitions open

The group will be in the Co-op to promote the event and get people involved over the last weekend in January.

- b. To consider and approve the request borrow yellow jackets

It was resolved that the group could not use the jackets with Kippax Parish Council written on them, but it was suggested that they may be able to borrow some from the guides.

- c. To receive any offers to volunteer as stewards at the event

Volunteers are required for the event on 30th April. Anyone able to volunteer to let Councillor Almond know.

- d. To consider and approve the request to use the Parish Council noticeboards

It was resolved to approve the request to use the portable parish council noticeboards.

136/FC/2122. Kippax Central Club

- a. To receive an update on the purchase of Kippax Central WMC and agree any actions.

The solicitors have been appointed and the surveys are to be completed on 31st January. The results will be on the agenda for consideration at the extraordinary meeting on Monday 7th February.

- b. To consider and approve the quote for a fire safety assessment on the building

It was resolved to defer this until the building has been bought and the alterations completed.

- c. To consider and approve the setting up of the Kippax Central Committee

It was resolved to approve the setting up of a Kippax Central Committee.

d. To consider and approve the terms of reference for the Kippax Central Committee

It was resolved to approve the terms of reference with the addition of a requirement for the committee to report back to full council each month. The date of the first meeting will be agreed at the extra ordinary meeting on 7th February.

e. To receive nominations and elect members to the Kippax Central Committee.

The following members were nominated and **it was resolved** to elect them on to the Kippax Central Committee:

- Councillor Eyre
- Councillor M. Biscomb
- Councillor H. Richardson
- Councillor V. Land
- Councillor D. McEwan
- Councillor J. Almond
- Councillor J Bate
- Councillor A Parker
- Councillor H Foley

f. To receive feedback from a meeting with Ward Councillors about funding opportunities.

The ward councillors gave some helpful ideas and advice about applying for grants.

g. To receive an update on the business plan and agree any further actions.

The business plan is almost complete and councillors were requested to provide a paragraph about themselves if they have not already done so. It will be ready for approval at the meeting on 7th February.

137/FC/2122. Budgets and Precept

a. To review the budget proposals and consider whether to keep the £50,000 budget for the Kippax Common Project in 2023-24

It was resolved to reduce the budget for the Kippax Common Project in 2023–24 to £10,000

b. To consider the 2022/23 budget and precept options and approve the precept requirement subject to the public consultation.

It was resolved to approve the precept requirement of £134,502 subject to the public consultation.

c. To consider and approve the proposed public consultation on the precept increase required to fund the purchase of the Central Club.

It was resolved to approve the proposed public consultation to run for two weeks, with three options for the weekly precept increase, and for it to be posted on noticeboards, social media and the website.

d. To confirm the date of an extra ordinary meeting to review the results of the consultation and approve the precept as Monday 7th February at 6:15pm

It was resolved to confirm the date of the extraordinary meeting as Monday 7th February at 6:15pm in the Valley Ridge Community Centre.

To consider exclusion of the press and public by virtue of Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed for agenda item 138/FC/2122.a

It was resolved to exclude any press and public if any turn up at the meeting.

138/FC/2122. Personnel

b. To consider extending the approval of payment of up to 15 hours overtime per month to be worked by the Clerk as workload requires.

It was resolved to approve the payment of up to 20 hours overtime per month for a period of 12 months, to be worked by the Clerk as workload requires.

139/FC/2122. Next Meeting

a. To notify Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting

None

b. To confirm the date of next ordinary meeting of Kippax Parish Council as Thursday 17th February 2021 at 7pm, in the Methodist Church Hall

It was resolved to confirm the date of next ordinary meeting of Kippax Parish Council as Thursday 17th February 2021 at 7pm, in the Methodist Church Hall

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