

KIPPAX PARISH COUNCIL



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Minutes of the extraordinary meeting of Kippax Parish Council's Christmas Lights Committee held Monday 12th July at 7pm in the Leisure Centre.

Approved at the Christmas Lights Committee meeting held on Monday 9th August 2021

Present: Councillor G. Hardwick, Councillor M. Eyre, Councillor M. Biscomb, Councillor J. Simpson, Councillor H. Foley, Councillor A Hudspith, Councillor V. Land (attended via zoom as a member of the public) and Debi Meir (Clerk)

001/CL/2122. Election of Chair and Vice Chair:

a. To receive nominations and elect a Chairman

Councillor Hardwick was nominated and elected as Chairman

b. To receive nominations and elect a Vice Chairman

Councillor Foley was nominated and elected as Vice Chairman

002/CL/2122. Apologies

a. To note apologies received and approve any reasons for absence

Councillor Land gave apologies that she was unable to attend in person but joined via zoom as a member of the public.

003/CL/2122. To note any Declarations of Interest

a. To note declarations of interest not already declared under members code of conduct or members register of disclosable interested

None

b. To approve dispensation requests

None

004/CL/2122. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Christmas Lights Committee may do so.

PLEASE NOTE: Total time limit for this item is 15 minutes

None

005/CL/2122. Meeting of Christmas Lights Committee held 15th March 2021

a. To approve minutes of the meeting of Christmas Lights Committee held 15th March 2021 as a true and accurate record of that meeting

It was resolved to approve minutes of the meeting of Christmas Lights Committee held 15th March 2021 as a true and accurate record of that meeting.

006/CL/2122. Christmas Lights Event and Decorations

a. To consider whether it is possible to hold a switch-on event

It was resolved that the switch-on event would be held on Thursday 25th November 6pm - 8pm

b. To consider the quotes for the stage

It was resolved to approve the quote from MB Audio Visual for £2,364 and to clarify the following points:

- The time for the booking
- The situation if it needs to be cancelled due to COVID
- If two sets of steps will be provided
- Whether some gazebos will be provided at the back of the stage.

c. To consider the quotes for the fireworks/laser show

Discussed the possibility of having a 10-minute laser show with a few fireworks at the end. Councillor Eyre to get more information.

d. To consider the quote for the usual fittings and lights and additional lights for the Christmas Tree on Crosshills

To carry forward to the next meeting as the quote has not yet been received. Councillor Hardwick to look into getting lights like they have in Swillington. Councillor Eyre will enquire about a tree.

e. To consider the Stall and stall holders for the event

It was resolved that that charge for stalls will be £15, but registered charities would be exempt from the charge. The fee is to be paid direct into the bank account by a date in October to be confirmed. Stalls are to be booked via Councillor Land. Councillor Hardwick will find out from LCC how much they will charge. Councillor Simpson will get quotes for battery powered lanterns for 20 stalls. The layout for stalls will be considered at the next meeting. The Atha fun fair usually comes for free and provides a donation from their takings.

f. To consider the quote for the purchase of tables and make recommendation to full council

It was resolved to recommend to full council that 6 tables are purchased at a cost of £25 each.

g. To consider the road closure notifications

It was resolved that the road should be closed from 3.30pm to 10pm and stall holders that park within the road closure will have to stay until the road is reopened at 10pm.

h. To consider the arrangements for a Santa's grotto

Councillor Eyre will ask if the Co-op can be used again and ask for Santa's helpers. Councillor Hardwick will ask if the usual Santa is available.

007/CL/2122. Next Meeting

a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting

- Mascots
- Order tree
- Layout of stalls
- Purchase of battery-operated lights
- Update on Athas fun fair
- Parade
- Quotes for the event compare
- To invite entertainers
- Event Security
- Event First Aid
- Quotes for the lights
- Christmas Window Display Competition
- High Street Treasure Trail

b. To confirm the date for the next meeting of the Christmas Lights Committee as Monday 9th August at 7pm.

It was resolved to confirm the date for the next meeting of the Christmas Lights Committee as Monday 9th August at 7pm.

Meeting closed 8pm