



KIPPAX PARISH COUNCIL

FINANCE AND CORPORATE GOVERNANCE EXTRAORDINARY MEETING

Minutes

Held on Monday 17th August. 2020 at 7 pmTelephone 01132867587 Email martin.eyre@kippax-pc.gov.ukChair of Kippax Parish Council *M Eyre*

Item	Owner
22. To note attendees Cllr Biscomb, Cllr Eyre, Cllr Bate, Cllr Osman, Cllr Almond, Cllr Bentley, Cllr Kelly, Cllr Hardwick	All
23. To receive apologies for absence None Received	All
24. To receive reasons for absence and approve None Received	All
25. To receive declaration of disclosable, pecuniary and other interests Cllr Bate informed the committee that he is Chair of the Gibson Lane Community Centre (item 27iv) and Treasurer/KPC Representative for Kippax in Bloom (item 27ii)	All
26 To confirm and approve minutes of previous meetings not already approved <u>RESOLVED</u> to approve minutes from 6 th July 2020 and 28 th July 2020	
27 FINANCE i) Accounts for payment. To resolve to recommend payment at the full council on the 20th August. Cllr Biscomb noted that YLCA advice was that items under Section 1 should be approved by full council first but committee resolved to seek further clarification and in the interim <u>RESOLVED to recommend all items in Section 1 for approval with the exception of 1.2 (Storage Container) which requires further information and was not resolved to be recommended.</u> Section 2 – <u>RESOLVED to recommend all invoices to be paid with exception to 2.9 (Petrol Expenses) which requires evidence of mileage before payment.</u> Note: Committee will seek to update records of PO's following appointment of new/temporary Clerk. ii) Funding applications. To resolve to recommend the Funding Applications to full Council on the 20th August.	All All All All

Cllr Hardwick informed the committee that the council is awaiting receipts from the Kippax in Bloom Grant Application 2019/2020. Committee RESOLVED to recommend approval of the Kippax in Bloom Funding Application on the condition that relevant receipts and information are provided.

iii) To resolve to recommend approval at full council to pay YLCA to Clerk the meeting on 20th August
RESOLVED to recommend approval to pay YLCA to Clerk the meeting on 20th August.

iv) To resolve to recommend approval of hiring Gibson Lane community Centre for KPC Meetings
Committee discussed the need for full risk assessments to be obtained from venues before meetings can be held and that an update from LCC venues usually used for meetings (free of charge) is expected by 14th September.
RESOLVED to seek more information regarding risk assessments before making a recommendation.

**Minutes prepared by: Councillor Michaella Blscomb
17.08.2020**