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NOTICE IS HEREBY GIVEN that a meeting of Kippax Parish Council's Finance and Governance Advisory Committee will be held **Monday 7 September at 8.00pm** using Zoom digital platform (joining details are below)

Join Zoom Meeting

<https://us02web.zoom.us/j/85906446255>

Meeting ID: 859 0644 6255

One tap mobile

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Dial by your location

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+44 203 051 2874 United Kingdom

Meeting ID: 859 0644 6255

Find your local number: <https://us02web.zoom.us/j/85906446255>

The business to be transacted at this meeting is set out below.

M Eyre

Kippax Parish Council Proper Officer

Tuesday 1 September 2020

AGENDA

028/2020. Apologies

a) To note apologies received and approve any reasons for absence

029/2020. To Note any Declarations of Interest

- a) To note declarations of interest not already declared under members code of conduct or members register of disclosable pecuniary interests
- b) To approve dispensation requests

030/2020. Meeting of Finance and Corporate Governance Committee held 17 August 2020

a) To approve minutes of the meeting of Finance and Corporate Governance Committee held 17 August 2020 as a true and accurate record of that meeting

031/2020. Accounts for Payment

- a) To resolve to recommend payment for the accounts for payment at the full council meeting on 17th September 2020
- b) To note payments for salaries and HMRC liability

032/2020. Grant Applications

- a) To consider any new grant applications and make recommendations for approval for the full council meeting on 17th September 2020

033/2020. Training Budget

- a) To consider a process for booking YLCA training courses and recommend for approval at the full council meeting on 17th September 2020

034/2020. Updates from Acting Clerk

- a) To receive an update on the AGAR 19/20 submission
- b) To receive an update on HMRC liability and process from Autela
- c) To consider information from YLCA regarding Purchase Orders and make recommendations for approval for the full council meeting on 17th September 2020
- d) To receive an update regarding bank signatories

035/2020. Next Meeting

- a) To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
- b) To confirm date of next meeting of Finance and Corporate Governance Committee as 5th October 2020 at 8.00pm