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**NOTICE IS HEREBY GIVEN** that a meeting of the Communications Committee is to be held **Monday 2 November at 6.15pm** using Zoom digital platform (joining details are below)

**JOIN THE MEETING:**

<https://us02web.zoom.us/j/89725346614>

Meeting ID: 897 2534 6614

The business to be transacted at this meeting is set out below.

*M Eyre*

**Kippax Parish Council Proper Officer**

**Tuesday 27<sup>th</sup> October 2020**

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**AGENDA**

**046/2020. Apologies**

a) To note apologies received and approve any reasons for absence

**047/2020. To Note any Declarations of Interest**

a) To note declarations of interest not already declared under members code of conduct or members register of disclosable pecuniary interests

b) To approve dispensation requests

**048/2020. Public Participation**

Members of the public who wish to speak regarding an item within the remit of the Communications Advisory Committee may do so.

**PLEASE NOTE:** Total time limit for this item is 15 minutes.

**049/2020. Meeting of Communications Advisory Committee held 5 October 2020**

a) To approve minutes of the meeting of Communications Advisory Committee held 5 October 2020 as a true and accurate record of that meeting

**050/2020. Communications Committee Administration**

- a) To consider the Media Policy and recommend to full council for approval

**051/2020. Kippax Matters Magazine**

- a) To receive an update on the Kippax Matters Magazine including advertising

**052/2020. Village Calendar**

- a) To receive an update on calendar sales

**053/2020. Active Kippax Guide**

- a) To receive an update on the Active Kippax Guide

**054/2020. Christmas Card Competition**

- a) To receive an update on the Christmas Card competition
- b) To consider a budget for the Christmas Card competition prizes

**055/2020. Next Meeting**

- a) To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting

- b) To confirm date of next meeting of Communications Advisory Committee as Monday 7<sup>th</sup> December 2020 at 6.15pm