

KIPPAX PARISH COUNCIL



www. <http://www.kippax-pc.gov.uk/>

**NOTICE IS HEREBY GIVEN that an EXTRA ORDINARY MEETING of Kippax Parish Council will be held Thursday 20 August 2020 at 7pm using Zoom digital platform (details of how to join this meeting are set out below)**

**Join Zoom Meeting**

**LINK: <https://us02web.zoom.us/j/86266854961>**

**Meeting ID: 862 6685 4961**

**One tap mobile**

**+442030512874,,86266854961# United Kingdom**

**+441314601196,,86266854961# United Kingdom**

**Dial by your location**

**+44 203 051 2874 United Kingdom**

**+44 131 460 1196 United Kingdom**

**Meeting ID: 862 6685 4961**

**Find your local number: <https://us02web.zoom.us/u/kdEDPiSqRk>**

The business to be transacted at this meeting is set out below

*M Eyre*

**Kippax Parish Council Chairman**

**Sunday 16 August 2020**

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**AGENDA**

**100. Clerking for this meeting**

a. To approve the Finance and Governance Advisory Committee's recommendation to approve expenditure for YLCA to provide a Clerk for this meeting

**101. Apologies:**

a. To note apologies received and approve any reasons for absence

**102. To Note any Declarations of Interest:**

a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests

b. To approve dispensation requests

**103. Public Participation**

Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.

PLEASE NOTE: Total time limit for this item is 15 minutes.

**104. Meeting of Kippax parish Council held 16 July 2020**

a. To approve minutes of the meeting of Kippax Parish Council held 16 July 2020 as a true and accurate record of that meeting.

**105. Kippax Parish Council Administration**

a. To approve the appointment of a council member as Proper Officer for the purposes defined in law

b. To consider the appointment of a council member as temporary unpaid clerk/RFO on a volunteer worker contract and job description

**106. YLCA Update**

a. To receive and update on progress of Governance Review

**107. Finance and Governance Advisory Committee**

a. To approve the accounts for payment as recommended by Finance and Governance Advisory Committee (see attached)

**108. Kippax Parish Council AGAR 2019/2020**

a. To consider the way forward regarding submission of AGAR to PKF Littlejohn LLP

b. To consider the way forward regarding publication of required documents.

**109. Banking Arrangements**

a. To consider the appointment of new signatories for council bank accounts/bank mandate change

b. To consider a process for the holding of the council chequebook and writing of cheques.

c. To consider the use of internet/electronic banking by Kippax Parish Council

**110. Compliance with The Public Sector Bodies (websites and mobile applications) (no. 2) Accessibility Regulations, 2018**

a. To consider the requirements of The Public Sector Bodies (websites and mobile applications) (no. 2) Accessibility Regulations, 2018, for Kippax Parish Council

b. To Approve provision of Kippax Parish Council Website Accessibility statement by Vision ICT

**111. Communications Advisory Committee**

- a. To consider Briefing Paper regarding free advertising in the Kippax Parish Council magazine
- b. To consider Briefing Paper regarding increasing the Kippax Parish Council magazine quantities due to the new housing developments and to vote on the proposed increase in costs
- c. To consider briefing paper regarding producing a calendar and to vote on approval of expenditure involved.

**112. Village Services Advisory Committee**

- a. To consider Village Services Advisory Committee's recommendation to approve purchase of large pre used container from LCC to be sited on Kippax Common (Briefing Paper attached).
- b. To consider type of dog guard to be purchased for the caretakers' car
- c. To receive an update on progress of Kippax Meadows Project
- d. To receive an update regarding Crosshills development site

**113. Next meeting**

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
- b. To confirm date of next ordinary meeting of Kippax Parish Council as 17<sup>th</sup> September 2020