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NOTICE IS HEREBY GIVEN that a Meeting of Kippax Parish Council is to be held **Thursday 16th January at 7pm** in the Valley Ridge Community Centre

The business to be transacted at this meeting is set out below

D Meir

Kippax Parish Council Clerk and Proper Officer

Friday 10th January 2025

AGENDA

123/FC/2425. Apologies

- a. To note apologies received
- b. To approve any reasons for absence

124/FC/2425. Declarations of Interest

- a. To receive declarations of interests not already declared under members code of conduct or members register or disclosable pecuniary interests.
- b. To approve dispensation requests

125/FC/2425. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.

PLEASE NOTE: Total time limit for this item is 15 minutes.

126/FC/2425. Meeting Minutes

- a. To approve the minutes of the meeting of Kippax Parish Council held on 19th December 2024 as a true and accurate record of that meeting

127/FC/2425. To consider co-option of suitable candidates to Kippax Parish Council

- a. To receive a verbal presentation from each candidate
To consider exclusion of the press and public by virtue of Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business (agenda item 127/FC/2425b.) for the discussion of candidates and to re-admit the press and public for the vote.
- b. To consider the applications received and approve the co-option of two candidates to the vacant seats on Kippax Parish Council
- c. To receive signed declarations of acceptance of office from the co-opted councillors

128/FC/2425. Youth and Leisure – Wildlife Garden competition

- a. To consider and approve arrangements for a wildlife garden competition

129/FC/2425. Administration

- a. To consider any issues or suggestions submitted by the public and agree any actions.
- b. To receive an update on the filing of the paperwork in the filing cabinet.
- c. To receive an update on the proposals for file storage and sharing and agree any actions
- d. To receive an update on the proposal to review the website and email and agree any actions

- e. To receive an update on the Instagram account and agree any actions
- f. To consider and approve the purchase of an SSL certificate for the website
- g. To note the error on the order for the walkie talkies and consider whether to keep or return the 10 extra received.
- h. To receive nominations and elect councillors onto the Finance and Corporate Governance Committee.
- i. To review the training evaluation and agree any actions

130/FC/2425. Finance and Corporate Governance

- a. To review and approve the Finance and Corporate Governance Committees recommendation to approve the accounts for payment
- b. To review and approve payment of the additional accounts for payment
- c. To confirm that additional payments have been set up correctly in online banking.
- d. To consider and approve any funds transfers recommended by the Finance and Corporate Governance Committee.
- e. To consider and approve any budget recommendations made by the Finance and Corporate Governance Committee.
- f. To consider and approve any reserves recommendations made by the Finance and Corporate Governance Committee.
- g. To consider and approve any new grant applications reviewed by the Finance and Corporate Governance Committee.
- h. To consider and approve opening a separate bank account with Unity Trust for the Community Pantry funds.

131/FC/2425. Budgets and Precept

- a. To consider the precept options based on the approved budget and approve the precept requirement for 2025-26

132/FC/2425. Youth and Leisure – Kippax Common

- a. To receive an update on the damaged fireman's pole
- b. To receive an update on the loose trees
- c. To receive an update on the proposed footpath and agree any actions
- d. To receive an update on the management of Kippax Common from Kippax Athletic Junior Football Club.

133/FC/2425. Youth and Leisure - Other community events

- a. To receive an update on the Christmas House competition and approve the councillors choice winner
- b. To receive an update on the 80th VE Day Anniversary Beacon Lighting event and the discussions with other groups about an additional event.

134/YL/2425. Youth and Leisure - Brigshaw Lane Tennis Courts

- a. To receive an update on the installation of the digital lock and emergency gate on the tennis courts and agree any actions

135/FC/2425. Community Pantry

- a. To receive an update on funding applications and agree any actions.
- b. To receive an update on donations and agree any actions.
- c. To review the income and expenditure report and agree any actions
- d. To review the entrance report and agree any actions
- e. To receive an update on volunteers and agree any actions.
To consider exclusion of the press and public by virtue of Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business (agenda item 135/FC/2425f) for the discussion of applicants and to re-admit the press and public for the vote.
- f. To approve any volunteer applications
- g. To receive feedback on the festive toy donation scheme and agree any actions.
- h. To receive any other updates on the operation of the pantry and agree any actions.

136/FC/2425. Peace Flame Project

- a. To receive an update on the Peace Flame project and agree any actions

137/FC/2425. Consultations

- a. To consider the consultation on the West Yorkshire Combined Authority's Climate and Environment Plan and approve any response to the survey.
- b. To consider the Governments Consultation on Strengthening the Standards and Conduct Framework for Local Authorities in England and agree any response.

139/FC/2425. Valley Ridge Bowling Club

- a. To discuss the proposed closure of Valley Ridge Bowling Club by Leeds City Council and agree any actions

138/FC/2425. Ward Councillors Meeting

To consider exclusion of the press and public by virtue of Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business (agenda item 138/FC/2425a) for the discussion of applicants and to re-admit the press and public for the vote.

- a. To receive an update from the meeting

139/FC/2425. Next Meeting

- a. To notify Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
- b. To confirm the date of the next ordinary meeting of Kippax Parish Council as Thursday 20th February 2025 at 7pm, in the Valley Ridge Community Centre