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NOTICE IS HEREBY GIVEN that a Community Pantry Committee Meeting is to be held **Tuesday 3rd December at 6:30pm** in the Valley Ridge Community Centre.

The business to be transacted at this meeting is set out below.

D Meir

Kippax Parish Council Clerk & Proper Officer

Wednesday 27th November 2024

AGENDA

038/CP/2425. Apologies:

- a. To note apologies received
- b. To approve any reasons for absence

039/CP/2425. Vice Chairman:

- a. To receive nominations and elect a Vice Chairman

040/CP/2425. To Note any Declarations of Interest:

- a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests.
- b. To approve dispensation requests.

041/CP/2425. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Community Pantry Committee may do so.

PLEASE NOTE: Total time limit for this item is 10 minutes.

042/CP/2425. Meeting Minutes

- a. To approve the minutes of the meeting of the Community Pantry Committee held 5th November 2024 as a true and accurate record of that meeting.

043/CP/2425. Kippax Community Pantry

- a. To review the income and expenditure report and agree any actions
- b. To receive an update on funding applications and agree any actions.
- c. To receive an update on donations and agree any actions.
- d. To review the entrance report and agree any actions
- e. To receive an update on volunteers and agree any actions.

To consider exclusion of the press and public by virtue of Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business (agenda item 043/CP/2425f) for the discussion of applicants and to re-admit the press and public for the vote.

- f. To approve any volunteer applications

- g. To receive an update on the festive toy donation scheme and agree any actions.
- h. To receive an update on the donation of Christmas selection boxes.
- i. To receive any other updates on the operation of the pantry and agree any actions.

044/CP/2425. Next meeting

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
- b. To confirm date of next meeting of the Community Pantry Committee as Tuesday 7th January 2025 at 6.30pm