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NOTICE IS HEREBY GIVEN that a Newsletter Committee Meeting is to be held **Thursday 21st November at 8:30pm** in the Valley Ridge Community Centre.

The business to be transacted at this meeting is set out below.

D Meir

Kippax Parish Council Clerk & Proper Officer

Friday 15th November 2024

AGENDA

019/NL/2425. Apologies:

- a. To note apologies received
- b. To approve any reasons for absence

020/NL/2425. To Note any Declarations of Interest:

- a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests.
- b. To approve dispensation requests.

021/NL/2425. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Community Pantry Committee may do so.

PLEASE NOTE: Total time limit for this item is 10 minutes.

022/NL/2425. Meeting Minutes

- a. To approve the minutes of the meeting of the Newsletter Committee held on 19th September 2024 as a true and accurate record of that meeting.

023/NL/2425. Newsletter

- a. To receive any feedback on the first edition of Kippax Voice and agree any actions
- b. To consider and approve the poster to be displayed where hard copies are located
- c. To review the draft of the second edition of Kippax Voice and agree any actions
- d. To consider and approve the number of copies of the second edition to be printed and the printer to be used.
- e. To consider the response to the request to increase the size of files that can be uploaded on the website and agree any actions
- f. To consider and approve purchasing a pro version of flipbook

024/NL/2425. Budgets

- a. To review the spend to date for 2024/25 and make recommendation to full council for the budget requirement for 2025-26 to 2029-30

025/NL/2425. Next meeting

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
- b. To confirm the date of next meeting of the Newsletter Committee