



www.kippax-pc.gov.uk/

NOTICE IS HEREBY GIVEN that a Newsletter Committee Meeting is to be held Monday 5th August at 7pm in the Valley Ridge Community Centre.

The business to be transacted at this meeting is set out below.

D Meir

Kippax Parish Council Clerk & Proper Officer

Tuesday 30th July 2024

AGENDA

001/NL/2425 Chairman and Vice Chairman:

- a. To receive nominations and elect a Chairman.
- b. To receive nominations and elect a Vice-Chairman

002/NL/2425. Apologies:

- a. To note apologies received
- b. To approve any reasons for absence

003/NL/2425. To Note any Declarations of Interest:

- a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests.
- b. To approve dispensation requests.

004/NL/2425. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Community Pantry Committee may do so.

PLEASE NOTE: Total time limit for this item is 10 minutes.

005/NL/2425. Newsletter

- a. To consider and approve the name of the newsletter as The Kippax Voice
- b. To consider and approve the email address name as kippaxvoiceinfo
- c. To consider and approve the frequency and dates for publication of the newsletter
- d. To consider and approve the format and content to be included in the newsletter
- e. To consider whether to include advertising in the newsletter and approve the charges for it.
- f. To appoint members to the working group to manage the editing and distribution of the newsletter.
- g. To appoint members to manage the email communications for the newsletter
- h. To consider and approve where to distribute the newsletter and the quantity to be printed
- i. To consider and approve quotes for printing the newsletter.
- j. To consider and approve knit and natter as the first local group to showcase in the newsletter

- k. To consider and approve which local groups to approach to showcase in future editions of the newsletter

006/NL/2425. Next meeting

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
- b. To confirm the date of next meeting of the Newsletter Committee