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**NOTICE IS HEREBY GIVEN** that a Community Pantry Committee Meeting is to be held **Tuesday 4<sup>th</sup> June at 6:15pm** in the Valley Ridge Community Centre.

The business to be transacted at this meeting is set out below.

*D Meir*

**Kippax Parish Council Clerk & Proper Officer**

**Wednesday 29<sup>th</sup> May 2024**

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## **AGENDA**

**001/CP/2425 Chairman and Vice Chairman:**

- a. To receive nominations and elect a Chairman.
- b. To receive nominations and elect a Vice-Chairman

**002/CP/2425. Apologies:**

- a. To note apologies received
- b. To approve any reasons for absence

**003/CP/2425. To Note any Declarations of Interest:**

- a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests.
- b. To approve dispensation requests.

**004/CP/2425. Public Participation**

Members of the public who wish to speak regarding an item within the remit of the Community Pantry Committee may do so.

PLEASE NOTE: Total time limit for this item is 10 minutes.

**005/CP/2425. Meeting Minutes**

- a. To approve the minutes of the meeting of the Community Pantry Committee held 7<sup>th</sup> May 2024 as a true and accurate record of that meeting.

**006/CP/2425. Kippax Community Pantry**

- a. To review the income and expenditure report and agree any actions.
- b. To receive an update on funding applications and agree any actions.
- c. To receive an update on donations and agree any actions.

- d. To approve any volunteer applications,
- e. To consider how the Community Pantry can protect and enhance biodiversity and agree any actions.
- f. To receive any other updates on the operation of the pantry and agree any actions.

**007/CP/2425. Next meeting**

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
- b. To confirm date of next meeting of the Community Pantry Committee as Tuesday 2<sup>nd</sup> July 2024 at 6.15pm