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**NOTICE IS HEREBY GIVEN** that a Community Pantry Committee Meeting is to be held **Tuesday 7<sup>th</sup> May at 6:15pm** in the Valley Ridge Community Centre.

The business to be transacted at this meeting is set out below.

*D Meir*

**Kippax Parish Council Clerk & Proper Officer**

**Tuesday 30<sup>th</sup> April 2024**

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## **AGENDA**

**064/CP/2324. Apologies:**

- a. To note apologies received
- b. To approve any reasons for absence

**065/CP/2324. To Note any Declarations of Interest:**

- a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests.
- b. To approve dispensation requests.

**066/CP/2324. Public Participation**

Members of the public who wish to speak regarding an item within the remit of the Community Pantry Committee may do so.

PLEASE NOTE: Total time limit for this item is 10 minutes.

**067/CP/2324. Meeting Minutes**

- a. To approve the minutes of the meeting of the Community Pantry Committee held 2<sup>nd</sup> April 2024 as a true and accurate record of that meeting.

**068/CP/2324. Kippax Community Pantry**

- a. To review the income and expenditure report and agree any actions.
- b. To receive an update on funding applications and agree any actions.
- c. To receive an update on donations and agree any actions.
- d. To approve any volunteer applications
- e. To review and approve an induction and training checklist for pantry volunteers.
- f. To receive an update on the church hall room hire agreement.
- g. To receive any other updates on the operation of the pantry and agree any actions.

**069/CP/2324. Next meeting**

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
- b. To confirm date of next meeting of the Community Pantry Committee as Tuesday 4<sup>th</sup> June 2024 at 6.15pm