



NOTICE IS HEREBY GIVEN that a Youth and Leisure Committee Meeting is to be held **Tuesday 5th March at 7pm** in the Valley Ridge Community Centre.

The business to be transacted at this meeting is set out below.

D Meir

Kippax Parish Council Clerk & Proper Officer
Wednesday 28th February 2024

AGENDA

084/YL/2324. Apologies

- a. To note apologies received
- b. To approve any reasons for absence

085/YL/2324. To Note any Declarations of Interest

- a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests
- b. To approve dispensation requests

086/YL/2324. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Youth and Leisure Committee may do so.

PLEASE NOTE: Total time limit for this item is 10 minutes.

087/YL/2324. Meeting Minutes

- a. To approve minutes of the meeting of the Youth and Leisure Committee held 6th February 2024 as a true and accurate record of that meeting.

088/YL/2324. Kippax Common

- a. To consider and approve the quote for a commemorative plaque
- b. To receive any updates on the project and agree any actions.

089/YL/2324. Gala and Scarecrow Festival 2024

- a. To consider the list of available activity workshops and approve which two to order (**attached**)
- b. To receive an update on the booking of stalls.
- c. To receive an update on the booking of food vendors
- d. To receive an update on the event application
- e. To consider and approve the arrangements for the scarecrow competition.
- f. To consider and approve the arrangements for publicising the event.
- g. To consider any other requirements for the event and agree any actions.

090/YL/2324. Other community events 2024

- a. To receive an update on the request for summer tennis sessions and agree any actions

091/YL/2324. D Day 80 – Beacon Lighting event

- a. To receive an update on guests invited to the event.
- b. To receive confirmation on whether the caretaker can work at the event and approve the cost.
- c. To receive an update on the invitation of the coffee van to the event.
- d. To receive an update on the invitation of singers to perform at the event.
- e. To receive an update on the invitation of the bugler to perform at the event.
- f. To review and approve the event application (**attached**)
- g. To approve the cost of gas and sandbags
- h. To consider and approve the arrangements for publicising the event.
- i. To review and approve the event plan (**attached**)
- j. To review and approve the risk assessment. (**attached**)
- k. To consider any other requirements for the event and agree any actions.

092/YL/2324. Brigshaw Lane Tennis Courts

- a. To consider the quote of £5,775 to repaint the tennis courts and make recommendation to full council.

093/YL/2324. Next meeting

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
- b. To confirm date of the next meeting of the Youth and Leisure Committee as Tuesday 2nd April 2024 at 7pm