



NOTICE IS HEREBY GIVEN that an Extraordinary Meeting of Kippax Parish Council is to be held **Thursday 29th February at 7pm** in the Valley Ridge Community Centre

The business to be transacted at this meeting is set out below.

M Eyre

Kippax Parish Council Chairman

Friday 23rd February 2024

AGENDA

143/FC/2324. Apologies

- a. To note apologies received
- b. To approve any reasons for absence

144/FC/2324. Declarations of Interest

- a. To receive declarations of interests not already declared under members code of conduct or members register or disclosable pecuniary interests.
- b. To approve any dispensation requests

145/FC/2324. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so.

PLEASE NOTE: Total time limit for this item is 15 minutes.

146/FC/2324. Meeting Minutes

- a. To approve the minutes of the Meeting of Kippax Parish Council held on 18th January 2024 as a true and accurate record of that meeting.

147/FC/2324. Co-option to vacant seat on Kippax Parish Council

- a. To approve the co-option of the applicant to a vacant seat on Kippax Parish Council

148/FC/2324. Co-op car park

- a. To receive feedback on the objection raised to the one hour only free parking and agree any further actions.

149/FC/2324. Administration

- a. To consider any suggestions submitted by the public and agree any actions.
- b. To receive an update on the filing of the paperwork in the filing cabinet.
- c. To receive an update on the audit of the website, email, and electronic storage facilities.
- d. To receive a report on the damaged noticeboard and approve the repair costs.
- e. To consider and approve electing Councillor Richardson onto the Community Pantry Committee.
- f. To consider and approve the proposed Social Media Policy.
- g. To consider and approve any new KPC Facebook administrators.
- h. To consider and approve a Community Pantry page and administrators for it.
- i. To review the training evaluation and agree any actions

150/FC/2324. Finance and Corporate Governance

- a. To review the payments made between meetings and approve their accuracy.
- b. To review and approve the additional accounts for payments.
- c. To confirm that the additional accounts for payments have been set up correctly in online banking.
- d. To consider and approve the Finance and Corporate Governance Committees recommendation on the appointment of an Internal Auditor
- e. To receive an update regarding transfer of funds from HSBC to Unity Trust Bank account and agree any actions.

151/FC/2324. Village Services

- a. To approve the additional cost of £71.30 for the purchase of the defibrillator to be fitted in the bus shelter outside Leeds Road petrol Station

152/FC/2324. Christmas Lights

- a. To note that columns 11S1142 on Station Road is not suitable for a motif to be fitted and approve an alternative lamppost.

153/FC/2324. Kippax Andy's Man Club

- a. To receive an update on attendance

154/FC/2324. High Street Team Meeting

- a. To receive feedback from the meeting and agree any actions.

155/FC/2324. Meeting with other Parish Councils

- a. To receive feedback from the meeting and agree any actions.

156/FC/2324. YLCA Branch meeting

- a. To receive a report on the biodiversity polices which became law in January 2024.
- b. To receive a report on the updated contracts template from YLCA
- c. To receive a report on Grants for churches
- d. To receive a report on the Parish Council domain helper service

157/FC/2324. Next Meeting

- a. To notify Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting.
- b. To confirm the date of next ordinary meeting of Kippax Parish Council as Thursday 21st March 2024 at 7pm, in the Valley Ridge Community Centre.