

KIPPAX PARISH COUNCIL



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NOTICE IS HEREBY GIVEN that a meeting of Kippax Parish Council's Christmas Lights Committee is to be held on **Tuesday 28th November at 7pm** in Valley Ridge Community Centre

The business to be transacted at this meeting is set out below

D Meir

Kippax Parish Council Clerk & Proper Officer

Wednesday 22nd November 2023

AGENDA

036/CL/2324. Apologies

- a. To note apologies received
- b. To approve any reasons for absence

037/CL/2324. To note any Declarations of Interest

- a. To note declarations of interest not already declared under members code of conduct or members register of disclosable interested.
- b. To approve dispensation requests

038/CL/2324. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Christmas Lights Committee may do so.

PLEASE NOTE: Total time limit for this item is 15 minutes.

039/CL/2324. Minutes of Christmas Lights Committee meeting

- a. To approve the minutes of the meeting of Christmas Lights Committee held 13th November 2023 as a true and accurate record of that meeting.

040/CL/2324. Christmas Lights Switch-on Event.

- a. To consider any feedback the road closure and traffic management and agree any actions.
- b. To consider any feedback on the stage set-up and agree any actions.
- c. To consider any feedback on the security provision and agree any actions.
- d. To consider any feedback on the first aid provision and agree any actions.
- e. To consider any feedback on the toilet provision and agree any actions.
- f. To consider any feedback on the stalls and vendors and agree any actions.

- g. To consider any feedback on the parade and agree any actions.
- h. To consider any feedback on Santas grotto and agree any actions.
- i. To consider any feedback on the fair and agree any further actions.
- j. To consider any feedback on the entertainment and agree any actions.
- k. To consider any feedback on the fireworks and agree any actions.
- l. To consider any feedback from the high street traders and agree any actions.
- m. To consider any feedback on the lights and decorations and agree any actions.
- n. To consider any feedback on the Christmas Tree and agree any actions.
- o. To consider any feedback on the photo backboards and agree any actions.
- p. To consider any feedback on holding the event on a Sunday instead of Thursday
- q. To consider any other feedback on the event and agree any actions.
- r. To consider providing a feedback poster to residents.
- s. To consider holding next year's event on a Saturday
- t. To consider date for next year's event
- u. To consider provided a raised platform for wheelchair users next year.
- v. To consider live-streaming next year's event

041/CL/2324. Christmas Window Competition

- a. To consider any feedback and agree any actions.

042/CL/2324. Budget

- a. To review this year's, spend for the event and make recommendation to full council for the budget requirement for the five years from 2024-25 to 2029-30

043/CL/2324. Next Meeting

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
- b. To confirm the date for the next meeting of the Christmas Lights Committee.