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NOTICE IS HEREBY GIVEN that a Community Pantry Meeting is to be held **Tuesday 3rd October at 6:15pm** in the Valley Ridge Community Centre.

The business to be transacted at this meeting is set out below

D Meir

Kippax Parish Council Clerk & Proper Officer

Wednesday 27th September 2023

AGENDA

020/CP/2324. Apologies:

- a. To note apologies received
- b. To approve any reasons for absence

021/CP/2324. To Note any Declarations of Interest:

- a. To note declarations interests not already declared under members code of conduct or members register of disclosable pecuniary interests
- b. To approve dispensation requests

022/CP/2324. Public Participation

Members of the public who wish to speak regarding an item within the remit of the Community Pantry Committee may do so.

PLEASE NOTE: Total time limit for this item is 10 minutes.

023/CP/2324. Meeting Minutes

- a. To approve the minutes of the meeting of the Community Pantry Committee held 5th September 2023 as a true and accurate record of that meeting

024/CP/2324. Kippax Community Pantry

- a. To review the Risk Assessment for the pantry at the Community Hub and approve any amendments
- b. To consider and approve any volunteer applications received
- c. To receive an update on the operation of the pantry at the Community Hub and agree any actions
- d. To review the income and expenditure report and agree any actions
- e. To receive an update on funding applications and any potential sources of additional funding and approve applying for funds.
- f. To receive a general update on the pantry and agree any further actions.

025/CP/2324. Next meeting

- a. To notify the Clerk/Proper Officer of matters for inclusion on the agenda for the next meeting
- b. To confirm date of next meeting of the Community Pantry Committee as Tuesday 7th November 2023 at 6.15pm